

Title 22. Social Security
Division 2. Department of Social Services -Department of Health Services
Subdivision 2. Administration
Chapter 2.05. Department of Public Health - Conflict of Interest Code

Amend §20100.5. General Provisions.

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 California Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix A, in which officials and employees are designated, and Appendix B, in which disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the Department of Public Health.

Designated employees shall file statements of economic interests with the Department of Public Health. The Director's original statement and copies of statements for appointed members of multi-member boards and commissions shall be sent to the Fair Political Practices Commission. A copy of the Director's statement along with the original statements for the commission and board members shall be retained by the filing officer of the Department of Public Health.

Note: Authority cited: Sections 87300 and 87311, Government Code. Reference: Sections 87300, et seq., Government Code.

**DEPARTMENT OF PUBLIC HEALTH
 CONFLICT OF INTEREST CODE, FORM 700 DESIGNATION**

APPENDIX A

I. Office/Class Designation

OFFICE/CLASS TITLE	New CDPH DISCLOSURE CATEGORY
Executive Level	
Director	1
Chief Deputy Directors	1
C.E.A.	3, 5, 7
Assistant Directors	3, 5, 7 1
Chief Counsel	2, 4, 6
Deputy Directors	3, 5, 7
Assistant Deputy Directors	3, 5, 7
Chiefs (Acting, Division, Branch, Engineer)	3, 5, 7
Assistant Chiefs	3, 5, 7
Job Classifications	
Accounting Administrators I (Supervisor)	2, 4, 6
Accounting Administrators II & III	2, 4, 6
Attorney, All Ranges	2, 4, 6
Attorney, III & IV	2, 4, 6
Assistant Chief Counsels	2, 4, 6
Associate Accounting Analyst	2, 4, 6
<u>Assistant Information Systems Analyst</u>	<u>8</u>
Associate Administrative Analyst-Accounting Sys	2, 4, 6
Associate Budget Analyst	2, 4, 6
Associate Business Management Analyst	2, 4, 6
Associate Governmental Program Analyst [1/2]: only those who are regularly assigned tasks (above a clerical level) involving the development, review, or award of bids/contracts	3
Associate Governmental Program Analyst [2/3]: only those working in the Professional Certification Branch, Systems Technology & Research Branch, Staffing Audits & Research Branch, Licensing and Certification Program	3, 5, 7
Associate Information Systems Analysts (Specialist)	8
Associate Management Auditor	2, 4, 6
Associate Programmer Analyst (Specialist)	8

OFFICE/CLASS TITLE	New CDPH DISCLOSURE CATEGORY
Cytotechnologist	3, 5, 7
Data Processing Manager I/II/III/IV	3, 5, 7, 8
Environmental Scientist	7
Examiner I/II/III Lab Field Services	3, 5, 7
Food & Drug Program Specialist	7
Food & Drug Regional Administrator	7
Fraud Prevention Specialist	3, 5, 7
Health Education Consultant II	3, 5, 7
Health Education Consultant III/Specialist	3, 5, 7
Health Education Consultant III/Supervisor	3, 5, 7
Health Facilities Evaluator I/II	7
Health Facilities Evaluator II/Supervisor	7
Health Facilities Evaluator Manager I/II	7
Health Facilities Evaluator Nurse	7
Health Facilities Evaluator Specialist	7
Health Program Audit Manager II	2, 4, 6
Health Program Auditor III/IV	2, 4, 6
<u>Health Program Manager I, II, III: only those who are regularly assigned tasks (above a clerical level) involving the development, review, or award of bids/contracts/grants.</u>	<u>3</u>
<u>Health Program Specialist I and II: only those who are regularly assigned tasks (above a clerical level) involving the development, review, or award of bids/contracts/grants.</u>	<u>3</u>
Information Systems Technician Specialist I/II	8
Information Systems Technician Supervisor II	8
Information Security Officer	2, 4, 6
Investigator, All Ranges	7
Medical Consultant I/II	3, 5, 7
Medical Record Consultant	3, 5, 7
Nurse Consultant II	3, 5, 7
Nurse Consultant III/Specialist	3, 5, 7
Nurse Consultant III/Supervisor	3, 5, 7
Occupational Therapy Consultant	3, 5, 7
Office Building Manager I/III	3, 5, 7

OFFICE/CLASS TITLE	New CDPH DISCLOSURE CATEGORY
Personnel Supervisor I/II	3, 5, 7
Pharmaceutical Consultant II	3, 5, 7
Pharmaceutical Program Consultant	3, 5, 7
Principle Sanitary Engineer	3, 5, 7
Privacy Officer	2, 4, 6
Programmer I/II	8
Public Health Medical Officer II/III	3, 5, 7
Public Health Nutrition Consultant II/III	3, 5, 7
<u>Public Health Nutrition Consultant III (Specialist)</u>	<u>3, 5, 7</u>
<u>Public Health Nutrition Consultant III (Supervisory)</u>	<u>3, 5, 7</u>
Sanitary Engineer	3, 5, 7
Senior Accounting Officer Supervisor	2, 4, 6
Senior Environmental Scientist, Specialist, Supervisory	7
Senior Food & Drug Investigator	7
Senior Health Physicist	7
Senior Information Systems Analyst Specialist	8
Senior Information Systems Analyst Supervisor	8
Senior Programmer Analyst Specialist	8
Senior Sanitary Engineer	3, 5, 7
Staff Information Systems Analyst Specialist	8
Staff Information Systems Analyst Supervisor	8
Staff Programmer Analyst Specialist	8
Staff Services Analyst [1/2]: only those who are regularly assigned tasks (above a clerical level) involving the development, review, or award of bids/contracts	3
Staff Services Analyst [2/2]: only those working in the Professional Certification Branch, Systems Technology & Research Branch, Staffing Audits & Research Branch, Licensing and Certification Program	3, 5, 7
Staff Services Management Auditor	2, 4, 6
Staff Services Manager (all series): only those who are regularly assigned tasks (above a clerical level) involving the development, review, or award of bids/contracts	3
Staff Toxicologist Specialist	3, 5, 7
Stationary Engineer	3
Supervising Attorney	2, 4, 6

OFFICE/CLASS TITLE	New CDPH DISCLOSURE CATEGORY
Supervising Food & Drug Investigator	7
Supervising Health Physicist	7
Supervising Sanitary Engineer	3, 5, 7
<u>Systems Software Specialist I (Technical)</u>	<u>8</u>
<u>Systems Software Specialist II (Supervisory)</u>	<u>8</u>
<u>Systems Software Specialist II (Technical)</u>	<u>8</u>
<u>Systems Software Specialist III (Supervisory)</u>	<u>8</u>
<u>Systems Software Specialist III (Technical)</u>	<u>8</u>

II. Other Disclosure Requirements

A. Contractor Employees:

B. Contractor/Consultant and/or New Positions: shall disclose under Category 1 of this code, subject to the following limitation:

The Director may determine that a particular consultant and/or new position, although a “designated position,” is hired to perform a range of duties that are limited in scope, and thus not required to disclose under Category 1 of this code. Such determination shall be made in writing, and shall include a description of the consultant’s duties, and a statement of the extent of disclosure requirements. The Director’s determination is a public record and shall be retained for public inspection.

III. Advisory Committees

NAME	New CDPH DISCLOSURE CATEGORY
Advisory Committees	
<u>AIDS Drug Assistance Program Medical Advisory Committee (ADAP-MAC)</u>	<u>20</u>
California Cannery Inspection Board	9
California Conference of Local Health Officers	10

NAME	New CDPH DISCLOSURE CATEGORY
Clinical Laboratory Technology Advisory Committee	11
Environmental Health Specialist Registration Committee	12
Forensic Alcohol Review Committee	13
Human Stem Cell Research Advisory Committee	14
Joint Advisory Committee	15
Office of Health Equity Advisory Committee	21
Radiologic Technology Certification Committee	16
Tobacco Education & Research Oversight Committee	17
Vital Records Protection Advisory Committee	18
Vital Statistics Advisory Committee	19
WIC Program Local Agency Task Force	20

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APPENDIX B - DISCLOSURE CATEGORIES

Category 1

~~Interests in real property in the State of California, as well as investments~~Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments).

Category 2

Investments and business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) – from sources that provide leased facilities, goods, equipment, vehicles, machinery, or services, including but not limited to training, administrative, billing, or public relations (i.e. advertising agencies), of the type utilized by the department.

Category 3

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) – from sources that provide leased facilities, goods, equipment, vehicles, machinery, or services, including but not limited to training, administrative, billing, or public relations, of the type utilized by the employee's office/section; if there is no section, then the reporting scope is the employee's branch, and if there is no branch, the reporting scope is the employee's division.

Category 4

Investments and business positions in business entities, and all sources of income (including nonprofit organizations), receipt of loans, gifts, and travel payments – from sources of the type that receive grants or funding from or through the department.

Category 5

Investments and business positions in business entities, and all sources of income (including nonprofit organizations), receipt of loans, gifts, and travel payments – from sources of the type that receive grants or funding from or through the employee's office/section; if there is no section, then the reporting scope is the employee's branch, and if there is no branch, the reporting scope is the employee's division.

Category 6

Investments and business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) – from sources that are regulated, subject to testing, certification, research, audit, investigation, or license, by the department; and from sources that provide health care services, including but not limited to entities that manufacture, sell or distribute medical equipment and supplies, health care facilities (e.g. hospitals, medical clinics, nursing homes), providers (e.g. laboratories, pharmacies, ambulance companies) and practitioners (e.g. doctors, nurses).

Category 7

Investments and business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) – from sources that are regulated, subject to testing, certification, research, audit, investigation, or license, by the employee's office/section; if there is no section, then the reporting scope is the employee's branch, and if there is no branch, the reporting scope is the employee's division.

Category 8

Investments and business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) – from sources of the type that engage in the information technology field, including but not limited to, training and consulting.

Category 9- **California Cannery Inspection Board**

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from California canning operations or sources that provide equipment, products or services related specifically to cannery operations.

Category 10- California Conference of Local Health Officers (CCLHO)

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from sources that are subject to the regulatory authority of the Department of Public Health, e.g. registration, certification, permit, or licensing.

Category 11- Clinical Laboratory Technology Advisory Committee

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from clinical laboratories and sources that manufacture, sell or provide goods, equipment, or services relating specifically to the operations of clinical laboratories.

Category 12- Environmental Health Specialist Registration Committee

Investments and business positions in, and any income, including gifts, loans and travel payments from, a business entity, professional association or individual where the business entity, professional association or individual's profession is regulated by or offers programs or courses qualifying for licensing or continuing education credit by the Environmental Health Specialist Registration Committee.

Category 13- Forensic Alcohol Review Committee

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from operations that perform forensic alcohol testing or manufacture, sell or provide goods, equipment, or services relating specifically to such alcohol testing.

Category 14- Human Stem Cell Research Advisory Committee (HSRAC)

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from operations that fund and provide stem cell, regenerative medicine and nuclear reprogramming research and services, including but not limited to, the California Institute for Regenerative Medicine, other governmental or privately owned hospitals and institutes, fertility medical clinics, laboratories, pharmacies, and individuals.

Category 15- Joint Advisory Committee (JAC)

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from any health care facility doing business in California, or any sources that sell equipment, supplies, or services directly related to emergency preparedness activities in California.

Category 16- Radiologic Technology Certification Committee (RTCC)

Investments, business positions in business entities and income, including gifts, loans and travel payments, from the following sources: radiologic technology schools, or any sources that market equipment, supplies, or services directly related to taking diagnostic X-rays or using X-rays for purposes of treatment.

Category 17- Tobacco Education & Research Oversight Committee (TEROC)

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from sources that produce, manufacture, sell or provide goods, equipment, or services, (including public relations services), for tobacco products, nicotine replacement and smoking cessation.

Category 18- Vital Records Protection Advisory Committee

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from Sources that sell equipment, supplies, and services specifically relating to record imaging and retrieval systems, or sources engaged in the business of selling or otherwise disseminating birth, death, or marriage records.

Category 19- Vital Statistics Advisory Committee

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from Sources conducting human subject trials.

Category 20- ~~WIC Program Local Agency Task Force~~ AIDS Drug Assistance Program Medical Advisory Committee (ADAP-MAC)

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments) from pharmaceutical companies and retail drug stores.: ~~agricultural and farming interests, food manufacturers, food wholesalers, food retailers, grocer associations, manufacturers of WIC vendor product scanning equipment, and non-governmental associations that advocate for the WIC Program.~~

Category 21- Office of Health Equity Advisory Committee

Investments, business positions in business entities, and all sources of income (including receipt of loans, gifts, and travel payments).