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GAVIN NEWSOM  
 Governor

**MEMORANDUM**

**DATE:** November 13, 2023  
**TO:** All Interested Parties  
**SUBJECT:** Addendum 1

This Addendum 1 was issued to revise and update the following areas of Request for Interest (RFI) #23-10736 TGI Community Care Grants: Track 2

- Section 2.2 – Key Dates,
- Section 2.4 - Application Questions
- Section 2.5 – Electronic Submission
- Attachment 1 – Track 2 Instruction Sheet

Changes made to the RFI are shown as:

- Text added are displayed in **bold** and underlined.
- Text deletions are displayed as strike-through (i.e., ~~strikeout~~).

The changes are listed as follows:

Within Section 2.2 – Key Dates

Key dates and times for the program are indicated below.

DATE (Times in PDT)	KEY ACTION
October 2, 2023	Grant Guidelines and Application (RFI) Released
October 10, 2023 4:00 p.m. – 6:00 p.m.	Pre-Application Conference ( <i>Optional</i> )
<del>October</del> <b><u>November 16</u></b> , 2023 before 5:00 p.m.*	Deadline for Written Question Submission
October 20, 2023	Responses to Written Questions Published on Website
<b><u>November 17</u></b> , 2023 by 11:59:59 p.m.	<b>Deadline for Application Submission</b>
December 20, 2023 ( <i>Estimate</i> )	Notice of Intent to Award Posted at CDPH
January 8, 2024 ( <i>Estimate</i> )	Mini-Grants Issued
February 1, 2024 ( <i>Estimate</i> )	Grant agreement begins

(\*No later than 4:59:59 p.m.)

Within Section 2.4 - Application Questions

Prospective applicants may submit questions regarding the program and funding application process via email to

[TGIUnit@cdph.ca.gov](mailto:TGIUnit@cdph.ca.gov) by the date and time listed in Section 2.2, Key Action Dates. All changes will be posted on the [TGI Wellness and Equity Unit's website](#). It is the responsibility of all proposed applicants to continuously monitor the TGI Fund website for modifications and clarifications.

**Any program and technical questions related to the Grant Portal can be directed to [TGIUnit@cdph.ca.gov](mailto:TGIUnit@cdph.ca.gov) before the application deadline. CDPH CANNOT guarantee a response quicker than 24 hours than the inquiry was submitted.**

Within Section 2.5 – Electronic Submission

The RFI associated with this program is hosted on the Office of Health Equity Grant Portal. A link to the portal will be posted on the [TGI Wellness and Equity Unit's website](#). All grant applications must be completed and submitted by November ~~17~~**30**, 2023 before 11:59:59 p.m. PDT. It is the responsibility of the applicant to ensure that the application is submitted prior to the application deadline and should allow enough time to mitigate against potential technical issues and delays.

In addition to having a Spanish version of the RFI, applicants will also be able to utilize the Grant Portal to submit their responses in Spanish.

Within Attachment 1 – Track 2 Instruction Sheet

### **Section 1: Grant Applicant Requirements**

- Must be a TGI-Serving Organization. A “TGI-Serving Organization” is a public or non-profit organization with a mission statement on January 1, 2023, that centers serving transgender, gender nonconforming, and intersex people, and where at least sixty-five (65%) percent of the clients of the organization are TGI between January 1, 2020, and December 31, 2022.
- TGI-Serving Organization must be a:
  - o 501(c)(3) non-profit community-based organization; or
  - o Fiscally sponsored by a 501(c)(3) non-profit community-based organization.

The TGI-Serving Organization must have an operating budget averaging less than \$1,000,000 per year over the past three (3) fiscal years, inclusive of the budgets for any offices, divisions, or other bodies that are part of and subordinate to the organization.

### **Section 2: Key Application Information**

- Applicants must only submit only one (1) application per organization
- The RFI will be hosted on the Office of Health Equity Grant Portal
- Applications are due **November ~~17~~**30**, 2023, by 11:59:59 p.m.**