

STATEWIDE MEDICAL AND HEALTH EXERCISE

OFFICE OF EMERGENCY MANAGEMENT OBJECTIVES

Pandemic Influenza

*How To Use This Document: The purpose of this document is to provide sample objectives and core capabilities[[1]](#footnote-1) for exercise planners to select from in designing their Statewide Medical and Health Exercise (SWMHE). These core capabilities and their supporting objectives were identified based on previous exercises, incidents, and your feedback. To use this document, insert your agency/organization’s name in the bracketed text in the header that reads “INSERT NAME OF AGENCY/ORGANIZATION HERE”. Review the suggested core capabilities and objectives and* ***consider them as options to create an Exercise Plan that is tailored to the unique characteristics of your organization*** *and community. Select and modify as needed core capabilities and exercise objectives for your organization based on prior incidents, exercises, and requirements. According to the Federal Emergency Management Agency,* ***ten or fewer objectives are recommended for a full-scale exercise****. Additional agency/discipline specific objectives have also been developed to encourage participation by partner agencies and aid with the design of a multi-agency/discipline exercise. To access these please visit www.californiamedicalhealthexercise.com.*

CAPABILITY: OPERATIONAL COMMUNICATIONS

| **Objective 1:** | **Exercise communications PROCESS internally and externally in accordance with local policies and procedures within the exercise time frame** |
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| **Objective 2:** | **Test REDUNDANT communications modalities within and across response partners in accordance with local policies and procedures** |
| **Activity** | Provide communications support for response agencies and entities through the Emergency Operations Center (EOC) |
| **Task** | **Description** |
| ComC 4.2 | Implement response communications interoperability plans and protocols |
| Res.B1a 4.2.1 | Through the activation of the EOC, establish communications with public health, law enforcement, Emergency Medical Services Agencies (EMSA), and any other participating response entity, in coordination with the Medical and Health Operational Area Coordinator (MHOAC) |
| Res.B1c 5.2.3 | Coordinate with public health, non-government agencies and/or private sector to collect/share data on incident situation |
| **Objective Comments** |
| This section addresses the communications process both internally and externally, and the use of redundant communication modalities. These communication processes may include evaluating policies and procedures in communications utilizing alerting and notification systems such as ReddiNet, WebEOC, LiveProcess, EMResources, or other communication systems, email, phone, ham radio, etc. A continuous flow of critical information should be maintained as needed among multi-jurisdictional and multi-disciplinary emergency responders, command posts, agencies, and the governmental officials for the duration of the emergency response operation in compliance with the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS). |

CAPABILITY: OPERATIONAL COORDINATION AND ON-SITE INCIDENT MANAGEMENT

| **Objective 3:** | **Activate the Incident Command System (ICS)**  |
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| **Objective 4:** | **Develop an Incident Action Plan (IAP) and conduct associated meetings** |
| **Objective 5:** | **Test the ability to respond and manage the incident based on the specific hazard, threat, and event** |
| **Activity** | Activate ICS |
| **Task** | **Description** |
| Res.B1a 4.2 | Initiate and implement ICS |
| Res.B1a 5.1.2 | Establish the command structure to manage the incident and meet objectives |
| Res.B1c 5.2.4 | Make appropriate notifications |
| **Activity** | Develop the IAP |
| **Task** | **Description** |
| ResB1a 6.2 | Develop an IAP that identifies objectives, priorities, and the operational period  |
| Res.B1a 6.2.1.1 | Obtain EOC Director approval of the IAP |
| ResB1a 7.1.1 | Disseminate the IAP, to include the sharing of IAP information in incident briefings and dissemination of the IAP with other programs |
| ResB1a 7.5.1 | Evaluate and revise processes in response to incident developments |
| ComC 4.2.3 | Report and document the incident by completing and submitting required forms, situation reports, documentation, and follow-up notations  |
|  | **Other Suggested Tasks:** |
|  | Test the ability to activate and operate the EOC with possible staff absenteeism and a decreased workforce |
| **Objective Comments** |
| This section looks at incident management and information sharing from the on-site location to the command centers across the state at the various levels.  |

CAPABILITY: PUBLIC HEALTH AND MEDICAL SERVICES

| **Objective 6:** | **Test the request, receipt and management of medical countermeasures and materiel through established plans, procedures, and protocols** |
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| **Objective 7:** | **Test the ability to activate and operate local assistance centers for the convergence of non-ill, non-medical populations** |
| **Activity** | Support and coordinate response |
| **Task** | **Description** |
| Res.B1a 5.2 | Implement processes to order, track, and assign Strategic National Stockpile (SNS) resources |
| Res.B1d 3.2.2 | Identify existing internal resources available to support response and recovery operations |
| Res.B1d 5.1 | Determine additional human and material resources needed to support response |
| Res.B1d 3.1.1 | Establish communication between public health and other response agencies to determine resource needs to support incident response and operations |
| Res.C2a 3.1.1 | Coordinate distribution of stockpile assets with local public health |
| **Objective Comments** |
| This objective targets SNS coordination and resource requesting and tracking. |

CAPABILITY: ON-SCENE SECURITY AND PROTECTION

| **Objective 8:** | **Test the ability of the EOC to coordinate overall security at critical sites in an emergency** |
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| **Activity** | Control traffic, crowd, and scene |
| **Task** | **Description** |
| Res.B3d 6.1.2 | Identify critical sites, including hospitals, shelters, point of dispensing sites (PODs), etc. |
| **Activity** | Activate public safety and security response |
| **Task** | **Description** |
| Res.B3d 4.1.3 | Establish or integrate public safety and security into EOC operations |
|  | **Other Suggested Tasks:** |
| See Res.C1c 3.2 | Provide overall support for the security requirements for the transportation of SNS materials to local warehouses, PODs, and other critical sites |
| See Res.B3d 4.1.3 | Coordinate the activation of mutual aid agreements to obtain additional security and transportation resources |
|  | Support law enforcement by providing resources requested through the EOC |
|  | Ensure the safety of security staff and first responders |
| See Res.B1f 5.2.5 | Monitor and release public and media messaging in anticipation of possible worried-well surges and civil unrest  |
| **Objective Comments** |
| Ensure a safe and secure environment by helping to coordinate security activities through law enforcement and related security and protection operations at hospitals, clinics, warehouses, PODs and other critical sites. Ensure safety and security for people and communities located within affected areas and also for all traditional and atypical response personnel engaged in lifesaving and life-sustaining operations. |

CAPABILITY: EMERGENCY PUBLIC INFORMATION AND WARNING

| **Objective 9:** | **Test risk communications in response to an emergency** |
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| **Objective 10:** | **Conduct overall media relations and public information campaigns** |
| **Activity** | Activate emergency public information, alert/warning, and notification plans |
| **Task** | **Description** |
| Res.Blf 4.4 | Activate and establish Joint Information System (JIS) |
| Res.Blf 4.2.6 | Activate and deploy public information/affairs personnel |
| **Activity** | Issue public information, alerts/warnings, and notifications |
| **Task** | **Description** |
| Res.Blf 5.1 | Disseminate Crisis and Emergency Risk Communication (CERC) information to the public and stakeholders |
| Res.Blf 5.2 | Provide emergency public information to populations with access and functional needs |
| **Activity** | Conduct Joint Information Center (JIC) operations |
| **Task** | **Description** |
| Res. B1f 7.2.6.1 | Correct misinformation before next news cycle |
| Res. B1f 7.2.8 | Provide for rumor control within information network |
|  | **Other Suggested Tasks:** |
| See Res.B1f 6.1 | Provide JIC support to help coordinate communications between law enforcement, healthcare facilities, local public health, and other key agencies |
| **Objective Comments** |
| This objective targets the policies and procedures in place to handle an increased demand for public information from other agencies, the media, and the public, including information-sharing, alerts, warnings, notifications, and risk communication messaging.  |

1. These are selected based on the National Preparedness Goal and Homeland Security Exercise and Evaluation Program (HSEEP) core capabilities (2013). The numbers used to enumerate the tasks are based on the 2007 Target Capabilities List as the 2013 core capabilities list does not provide numbered tasks. Tasks are amended/added to align with Public Health Emergency Preparedness (PHEP), HSEEP, & the Hospital Preparedness Program (HPP). [↑](#footnote-ref-1)