

STATEWIDE MEDICAL AND HEALTH EXERCISE

COMMUNITY CLINIC OBJECTIVES

**How To Use This Document:** *The purpose of this document is to provide sample objectives
and capabilities for exercise planners to select from in designing their Statewide Medical and Health Exercise (SWMHE). These capabilities and their supporting objectives were identified based on the Multi-Year Training and Exercise Plan developed by CDPH. To access this document, please visit www.californiamedicalhealthexercise.com*

*To use this document, insert your agency/organization’s name in the bracketed text in the header that reads “INSERT NAME OF AGENCY/ORGANIZATION HERE”. Review the suggested capabilities and objectives and* ***consider them as options to create an Exercise Plan that is tailored to the unique characteristics of your organization*** *and community. Select and modify as needed. According to the Federal Emergency Management Agency (FEMA),* ***ten or fewer objectives are recommended for a functional exercise****.*

## APPLICABLE CAPABILITIES

* HPP Capability: Emergency Operations Coordination

 Definition: Emergency operations coordination regarding healthcare is the ability for healthcare organizations to engage with incident management at the Emergency Operations Center (EOC) or with on-scene incident management during an incident, to coordinate information and resource allocation for affected healthcare organizations. This is done through multi-agency coordination representing healthcare organizations or by integrating this coordination into plans and protocols that guide incident management to make the appropriate decisions. Coordination ensures that the healthcare organizations, incident management, and the public have relevant and timely information about the status and needs of the healthcare delivery system in the community. This enables healthcare organizations to coordinate their response with that of the community response and according to the framework of the National Incident Management System (NIMS).

* HPP Capability: Medical Surge

 Definition: The Medical surge capability is the ability to provide adequate medical evaluation and care during incidents that exceed the limits of the normal medical infrastructure within the community. This encompasses the ability of healthcare organizations to survive an all-hazards incident, and maintain or rapidly recover operations that were compromised.

* HPP Capability: Healthcare System Preparedness

Definition: Healthcare system preparedness is the ability of a community’s healthcare system to prepare, respond, and recover from incidents that have a public health and medical impact in the short and long term. The healthcare system role in community preparedness involves coordination with emergency management, public health, mental/behavioral health providers, community and faith-based partners, state, local, and territorial governments to do the following:

* Provide and sustain a tiered, scalable, and flexible approach to attain needed disaster response and recovery capabilities while not jeopardizing services to individuals in the community.
* Provide timely monitoring and management of resources.
* Coordinate the allocation of emergency medical care resources.
* Provide timely and relevant information on the status of the incident and healthcare system to key stakeholders.

# PROPOSED OBJECTIVES

## OBJECTIVE ONE

Activate the Incident Command System (ICS) and relevant plans and policies within [Insert amount of time] minutes upon notification of incident information that may affect normal operations. *HPP Capability 1: Healthcare System Preparedness, HPP Capability 3: Emergency Operations Coordination*

Sample Task(s):

* Activate the Emergency Operations Plan (EOP).
* Identify staffing needs and activate staff members as needed within [insert amount of time] of notification of a Mass Casualty Incident (MCI) and begin call-down procedures.
* Implement the Healthcare Coalition’s process to allocate resources, if any, and coordinate with emergency management and other response partners.
* Develop an Incident Action Plan (IAP), including operational periods, and conduct the associated IAP meetings.

## OBJECTIVE TWO

Assist in the expansion of the healthcare system that includes hospitals and non-hospital entities by activating your organizations plans and implanting standard procedures related to medical surge. *HPP Capability 10: Medical Surge*

Sample Task(s):

* Activate surge response plan within [insert number of minutes] of notification of ICS activation.

## OBJECTIVE THREE

Implement the resource request process for mutual aid resources through existing agreements to support a Mass Casualty Incident. *HPP Capability 3: Emergency Operations Coordination*

Sample Task(s):

* Utilize your Healthcare Coalition/clinical organization’s process for issuing resource requests.
* Utilize your agency/organization’s pre-established list of vendors to request additional supplies and equipment.
* Implement the Healthcare Coalition’s process to allocate resources, if any, and coordinate with emergency management and other response partners.

## OBJECTIVE FOUR

Maintain communications with jurisdictional partners (local hospital, law enforcement, fire department, etc.) utilizing at least one redundant form of communications during the exercise to maintain situational awareness and support response. *HPP Capability 3: Emergency Operations Coordination*

Sample Task(s):

* During the incident, implement information sharing processes that supports ongoing communication to inform local incident management of the operational status and resource needs of the organization/clinic.
* During the incident, implement information sharing processes that support ongoing communication to inform healthcare organizations about the status of the incident and of healthcare delivery in the community.
* During the incident, implement coordinated information sharing processes that provide relevant and timely healthcare messages to the community and other stakeholders through a Joint Information System (JIS).

## OBJECTIVE FIVE

Procedures are in place to assess resource requirements for mental/behavioral health support and to provide such support during medical surge incidents to staff, patients, and families. *HPP Capability 10: Medical Surge*

Sample Task(s):

* Assess resource requirements during each operational period based on evolving situation and coordinate with the partners, including those able to provide mental/behavioral health services for the community, to obtain necessary resources.
* Ensure that staff, patients, and family are provided a mental health screening and psychological first aid in the event of observable signs of compassion fatigue or trauma.
* Ensure that a contact list is provided of pre-identified resources that could provide mental/behavioral health support to staff, patients, and family according to the incident.

## OBJECTIVE SIX

In the event of an evacuation or shelter in place order, provide operational assistance to healthcare organizations located within the identified perimeter of the order. *HPP Capability 10: Medical Surge*

Sample Task(s):

* Activate existing agreements or Memorandum of Understanding (MOU) with healthcare organizations.
* During the MCI, provide resource assistance to healthcare organizations and providers for evacuation and shelter in place operations.

## OBJECTIVE SEVEN

If the decision is made to evacuate or shelter in place, provide patients with at least a minimum standard of care according to internal protocols and procedures. *HPP Capability 10: Medical Surge*

Sample Task(s):

* Identify the guidelines for crisis standards of care, including the effective allocation of scarce resources.
* Identify the appropriate legal authorities and protections for healthcare providers and institutions for implementation of crisis standards of care.