

**Stage 1**

**Proposed Subcontractor Agency Fact Sheet**

**Subcontractor Agency Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, State, ZIP:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Names and Titles of**

**Principals:** \_\_\_\_\_

**A. Description of Agency**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. Describe Why Firm Is Being Proposed**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. List Agency Clients Pertinent to RFP Proposal**

<i>Client</i>	<i>Client Project Description</i>

**You may submit your own formatted fact sheet but must not exceed one page.**