

Crisis Care Guidelines Pre-Implementation Checklist

Purpose: The purpose of this checklist is to ensure the facility has gone through all possible contingency planning before enacting crisis care guidelines.

If applicable, has the facility implemented some or all of their surge strategies to include consideration of allocation of scarce resources in the following buckets?

- PPE, Supplies, and Equipment
 - Have you confirmed the numbers of ventilators for patient care that are available meet the needs of available ICU licensed, surge, and ED overflow space?
 - Exhausted all contract options
 - Submitted resource request through the MHOAC up to the state for resupply
 - Implemented re-use and extended use practices, as necessary

- Staff
 - Have you applied for ICU staffing waivers, and exhausted all efforts to augment critical care staffing?
 - Have you defined a process to extend critical care staffing by using non-critical care staff (nursing teams, non-critical care physicians assigned to ICU spaces (Cardiology, Anesthesia, Emergency))?
 - Procure contract and registry staff
 - Submit staffing waiver(s)
 - Adoption of other staffing models
 - Isolation and quarantine guidelines for infected or exposed staff, including CDC and CDPH strategies to maintain staffing during times of staffing shortages

- Space (Internal and External)
 - Have you defined the maximal expansion of surge ICU spaces (PACU, Telemetry, other surge ICU spaces)?
 - Activated traditional internal and external surge space
 - Repurpose non-patient care spaces as necessary for decompression, both internally and externally

□ Operations

- Have you identified the triage teams that will over-see and review the allocation of critical care resources (critical care space, utilization of non-critical care staffing, ventilators, therapeutics which demonstrate a survival benefit)?
- Attempt to transfer as many patients as possible for decompression
- Have you defined indicators and triggers for the different levels of surge response in your emergency operations plan (EOP)?
- Have you defined and implemented staff engagement and training to include COVID-19 pandemic knowledge, competency and proficiency appropriate to the level of the staffing positions?
- Has the facility established recurring communication, and resource request processes for support from the following:
 - Health system network partners
 - Local Healthcare Coalition partners
 - Local Public Health
 - Local MHOAC