

Local Health Department's COVID-19 Best Practices

Best Practice Example: Email Template, Stanislaus County

Sample Email

Subject: Re: [name of SNF] 1 resident + COVID

Hello [xxxxx],

Thank you for reaching out to us. I have attached the [template line list](#) and [MHOAC resources request](#) and [instructions](#). Testing kits, PPE and staffing can be requested through them. At this time would suggest testing all staff and residents in your facility to determine a baseline. All staff can go to any of our county testing sites or to their PCP's. For the residents, you will need to reach out to their individual providers to receive an order to test them and identify someone to collect the specimens. The testing kits will be provided from Public Health through the MHOAC by request and we will authorize testing by our public health lab in [xxx County].

For the roommate of the positive resident please isolate them to the room. Complete the line list with all staff and all residents and return to this group at minimum, weekly with updates.

Testing site links: [\[county specific\]](#)

<https://lhi.care/covidtesting>

<https://www.projectbaseline.com/study/covid-19/>

We will continue communications with you until further notice. Please reach out with any questions or concerns

For more info about this example contact CovidHealthcareFacilities@schsa.org.