

500-10 EARLY CHILDHOOD SYSTEMS INTEGRATION

Disclaimer: This Policy and Procedure is a DRAFT for feedback and is not active at this time.

PURPOSE

To ensure families receive needed early childhood services through a coordinated, community-wide system of care.

POLICY

California Home Visiting Program (CHVP) local health jurisdictions (LHJs) must develop collaborative relationships with other agencies that serve families from pregnancy through kindergarten entry to coordinate the services families need to thrive. CHVP LHJs and/or a subcontracting agency must specifically convene or participate in a Community Advisory Board (CAB) that serves in a consultative and/or governing capacity in the planning, implementation, and evaluation of program activities.

PROCEDURE

- I. LHJs must convene or participate in a CAB to gain input and feedback from local leaders and community organizations on program planning, implementation, and evaluation.
 - A. The CAB should assist LHJs with participant recruitment, establishing linkages with community services, linking with other home visiting programs in the community, and integrating the program into the local early childhood system of care.
 - B. The CAB must include members from agencies that represent a variety of community resources that could benefit home visiting participants and families.
 - C. LHJs should share program information among agencies and discuss the following topics at CAB meetings:
 - Coordination among home visiting programs in the community
 - Services offered by the represented agencies and the participant referral process
 - Home visiting recruitment efforts
 - Data collection methods and the application of data to enhance home visiting services and inform program improvement efforts
 - Seamless and warm transitions for families into other home visiting programs, early childhood services, and preschool or kindergarten entry
 - Integration of home visiting into the local early childhood system
 - D. The CAB should engage current or past parent participants in meetings and actively solicit feedback

- E. LHJs should ensure community engagement, through the CAB, when analyzing data and identifying and addressing health disparities
- F. CAB meetings must occur at least once a quarter
- II. In addition to the CAB, LHJs are encouraged to participate in other early childhood serving groups with the goal of coordinating services to families
- III. LHJs must create seamless and warm transitions for families into other home visiting programs, early childhood services, preschool programs and/or kindergarten entry.
- IV. LHJs must develop mechanisms to ensure service referrals are completed and effective feedback and communication occurs between the LHJ and/or subcontracting agency and service referral networks.
- V. LHJs must adhere to all CHVP SOW requirements related to CABs and early childhood systems integration.
- VI. LHJs must maintain model fidelity and adhere to all model requirements and recommendations related to CABs and early childhood systems integration.

REFERENCES

- ▶ CHVP Scopes of Work
- ▶ Healthy Families America (HFA) Best Practice Standards, Governance and Administration (GA): GA 1A– 2B
- ▶ Nurse Family Partnership (NFP) Model Elements 17 and 18
- ▶ Parents As Teachers (PAT) Essential Requirement 3
- ▶ Policy & Procedure 200-20: Coordination with Other Home Visiting Programs

*LHJs should consider including representatives from the following groups in their CAB:

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| Past/graduated home visiting participants | Social services department | organizations |
| Other home visiting programs | Child welfare agency | Housing programs |
| Local medical providers | Breast feeding resources | Employment programs |
| Hospitals and medical clinics | Community action organizations | CalWORKs |
| Women, Infants and Children (WIC) | Mental health/behavioral health resources | Preschools |
| | Domestic violence | Childcare resource |