

100-30 ELIGIBILITY**PURPOSE**

To provide local California Home Visiting Program (CHVP) sites guidance on eligibility.

POLICY

Local CHVP sites must follow Healthy Families America (HFA) or Nurse-Family Partnership (NFP) requirements and CHVP requirements for participant eligibility.

PROCEDURE**I. NFP and HFA Programs**

Eligibility criteria are established by the NFP and HFA models. In addition, the local CHVP sites must comply with the following:

- A. Establish a procedure to define low-income requirements for participant eligibility and evaluation procedures and define this in the CHVP Local Health Jurisdiction (LHJ) Profile Narrative;
- B. Describe their target service area in the CHVP LHJ Profile Narrative;
- C. Provide updates to the Program Consultant for approval prior to making any changes to the target service area; and
- D. If a participant meets all other model eligibility criteria, but is without a permanent address, such as living in a shelter or temporary housing, they are eligible for enrollment in CHVP.
- E. For NFP programs: Participants must be a first-time mother and able to receive their first home visit no later than the end of week 28 of pregnancy.
- F. For HFA programs: Participants may be pregnant or within 3 months of having given birth. First-time parent requirement is optional.

II. HFA Programs: Screening and Assessment

- A. HFA sites must use a two-step process that includes an initial screening followed by the assessment using the Parent Survey/Family Stress Checklist to determine eligibility:
 1. Screening forms must be approved by CHVP.
 2. All screening results must be entered into the CHVP Efforts to Outcome (ETO) data system within seven days of receiving the screen, regardless of the outcome.
 3. Once a positive screen is identified, an appointment to conduct the Parent Survey assessment with the potential participant will be scheduled within seven days.
 4. County approved consent forms should be used prior to the participant assessment to ensure that information obtained is protected and kept confidential.

III. Ineligible Participants

If a potential participant is found ineligible for NFP or scores a negative screen for HFA, they should be provided alternative program information and alternative community-based services by home visiting staff.

REFERENCES

HFA Best Practice Standards, Critical Elements 1 and 2
HFA Dashboard ETO: CHVP Data Collection Manual, HFA Sites
NFP Model Elements 1-4