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State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

Information Notice 22-01

To: California Radioactive Materials Licensees Authorized to Possess
Category 1 and Category 2 Quantities of Radioactive Material

Subject: Change of Fee for Submittal of Fingerprint Cards

The purpose of this Information Notice is to inform California licensees that the fee for fingerprint card processing by the Criminal History Program of the Division of Facilities and Security of the U.S. Nuclear Regulatory Commission (NRC) has changed.

To be compliant with security-related requirements (i.e., Title 10 of the Code of Federal Regulations (10 CFR) Part 37, “Physical Protection of Category 1 and Category 2 Quantities of Radioactive Material,” orders and license conditions) licensees have to submit fingerprints of individuals who they would like to be deemed trustworthy and reliable for the purpose of unescorted access to certain radioactive material or information. These individuals go through a Federal Bureau of Investigation (FBI) identification and criminal history records check, based on fingerprints, as a step in the trustworthiness and reliability determination process for access. The NRC receives these fingerprint cards from licensees to be transmitted to the FBI.

Effective March 1, 2022, the fee to process criminal history record checks will be increased to \$35. Payment is due upon fingerprint card submission, and the NRC’s preferred method of payment is through Pay.gov at <http://www.pay.gov> which includes payment by debit or credit card or electronic funds transfer (e-check). Access to Pay.gov can be obtained by sending an e-mail to paygo.resource@nrc.gov. Although electronic payment is preferred, the NRC also accepts cashier checks or money orders made out to the U.S. Nuclear Regulatory Commission. Fingerprint cards along with proof of payment should be sent to:

U.S. Nuclear Regulatory Commission
Director, Division of Physical and Cyber Security Policy
Attn: Criminal History Program/Mail Stop – T-07D04M
11545 Rockville Pike
Rockville, MD 20852-2738

Division of Radiation Safety and Environmental Management
Radiologic Health Branch, MS 7610 • P.O. Box 997414 • Sacramento, CA
95899-7414

(916) 327-5106 • (916) 440-7999 FAX
Internet Address (www.cdph.ca.gov/RHB)



If you have any questions or comments, please contact Gonzalo Perez by telephone at (916) 440-7942 or by email at Gonzalo.Perez@cdph.ca.gov.

Regards,

Signature on file

Gonzalo L. Perez, Chief
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