# CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
# RESEARCH SCIENTIST MANAGER (SOCIAL/BEHAVIORAL SCIENCES)
# OPEN EXAMINATION
# CONTINUOUS TESTING

LR54 / 5671 2H1CA

Bulletin Release Date: October 8, 2014

This bulletin supersedes the bulletin released on December 16, 2013

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is the objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

**WHO SHOULD APPLY:** Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination, which is competitive.

**HOW TO APPLY:** Applications must be submitted via the U.S. Postal Service or hand delivered to the Department of Public Health Human Resources Office (hours are 8:00 AM to 5:00 PM). Standard State Applications (STD. 678) can be found at: **http://jobs.ca.gov/pdf/std678.pdf.** Submit Standard State Application to:

**Mailing Address:**
**California Department of Public Health**
**Selection & Certification Unit**
**MS 1700-1702**
**P.O. Box 997378**
**Sacramento, CA 95899-7378**

**File in Person Address:**
**California Department of Public Health**
**Selection & Certification Unit**
**1501 Capitol Avenue, Suite 71.1501**
**Sacramento, CA 95814**
**Telephone: (916) 319-9759**

**FINAL FILING DATE**: The testing office has established the following application cut-off dates: February 24, April 24, June 24, and August 24. October and December testing for this classification has been postponed until 2015. Submission of applications after the cut-off dates will not be accepted for the current examination, but will be held for the next scheduled examination.

**TESTING PERIOD:** A candidate may be tested only once during any testing period. The testing period for this classification is January 1 through December 31.

**SALARY RANGES:** $9069 - $10298 per month

**EMPLOYEE BENEFITS:**

In addition to the salary above the California Department of Public Health offers benefits in the following areas:

- Health, Dental, and Vision
- Cash Benefit Programs
- Disability Insurance
- Work, Home, and Family
- Beneficiary and Survivor Benefits
- Awards
- Retirement and Separation Benefits
- Flexible Schedules
- Public Transit Reimbursement (limits apply)

A complete description of all benefits may be viewed at http://www.calhr.ca.gov/Pages/home.aspx

**POSITION DESCRIPTION:** The Research Scientist Manager is responsible for the supervision of Research Scientists I through V, Research Scientist Supervisors I and II, and other staff as appropriate and serves as the only managerial level of this series. Organizationally, incumbents are in the top management structure and are responsible for the management of a large group of scientific and nonscientific staff, composed of supervisors and nonsupervisors, typically totaling 15 or more professional State and/or contract employees. Programs with high visibility requiring unique scientific expertise in which the incumbent has independent science-based, decision-making responsibilities at a State and national level may manage fewer personnel. Incumbents provide management guidance and leadership in planning and directing scientific research studies or public health investigations that have advanced broad statewide and national scientific scope, complexity, and the highest sensitivity and policy impact. Under broad administrative direction, incumbents conceive, plan, organize, and direct the most difficult, advanced, complex, and highly original scientific research studies or public health investigations; provide leadership and coordinate scientific research studies and scientific investigations involving local, State, and Federal public health agencies. Incumbents make original, independent decisions on complex scientific problems using scientific theories and principles on association and risk and develop hypotheses on causes and also test these hypotheses. The work complexity at this level has special significance for the establishment of State and national

public health policy and legislation. Incumbents provide advice and guidance to top management on the most critical scientific public health matters as a leading expert in the field based on professional standing; direct the analysis of all relevant, available, scientific, technical, medical, and other information from sources within and outside the organization, and direct the integration of this information into the decision-making process; direct the development of proposed scientific research studies if relevant information is not available; provide scientific technical expertise and can serve as a spokesperson for the department in a science area appropriate to their educational qualifications; consult with department management and others in areas appropriate to their qualifications and participate in the development of public health policy; provide scientific support and direction for the legal, legislative, and regulatory actions that occur in public health policy development; direct the publication of scientific research, or investigations conducted on a statewide basis; make presentations to State and national public health experts and the community; direct the interpretation of research findings for use in public health policy development by upper management; and perform other related work.

**SOCIAL/BEHAVIORAL SCIENCES:** Incumbents in this parenthetical are distinguished from other Research Scientists by being required to apply the theoretical models and research methods of the social/behavioral sciences, particularly the disciplines of psychology, sociology, anthropology, economics, and political science as they relate to public health issues. Work in this parenthetical requires knowledge in one or more of these disciplines to conduct analyses of personality, community, cultural, family, economy, and policy on health, health behavior, treatment, and disease prevention in California. This specialty carries out scientific work related to the evaluations of public health programs. Among the factors the incumbent examines for health behavior implications are: social and economic trends, race, social and economic inequality, economic impacts and cost factors of policies, ethnic diversity, personality and psychological factors, individual and organizational performance, community dynamics and structure, and community and statewide decision making and policy development. The results of this research would be used in developing new effective public health prevention programs focused on preventing unhealthful behaviors and promoting health by behavior modification through health education.

Positions may exist statewide with the Department of Public Health.

**REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION:** It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement on the date you submit your application. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

> NOTE: Applications **must** include “to” and “from” dates (month/day/year), time base, job titles and/or civil service class title(s), and range (if applicable) for all work experience. College course Information **must** include title, number of semester or quarter units, name of institution, completion dates, and degree. **Applications received without this information will be rejected. Applicants must submit a copy of official transcripts along with the application when using education to meet the entrance requirements for this examination.**

**MINIMUM QUALIFICATIONS:** One year of experience in the California state service performing duties comparable to a Research Scientist Supervisor II.

**AND**

Possession of a doctoral degree in the stated specialty or a closely related field or a degree of Doctor of Medicine.

**Or II**

Two years of experience in the California state service performing duties comparable to a Research Scientist V in the stated specialty or in a closely related field. (Possession of a recognized professional Board certification in the stated specialty or possession of a master's degree in Public Health or preventive medicine may be substituted for one year of the required experience.)

**AND**

Possession of a doctoral degree in the stated specialty or a closely related field or a degree of Doctor of Medicine.

**Or III**

Five years of experience in the California state service performing duties comparable to a Research Scientist IV in the stated specialty, or in a closely related field. (Possession of a recognized professional Board certification in the stated specialty or possession of a master's degree in Public Health or preventive medicine may be substituted for two years of the required experience.)

**AND**

Possession of a doctoral degree in the stated specialty or a closely related field or a degree of Doctor of Medicine.

**Or IV**

Broad and extensive research or scientific investigation experience (more than five years) in the stated specialty or in a closely related field. This experience must have included major responsibility for the design, conduct, and analysis of a large or highly complex and difficult scientific research, and experience in the development, planning, and operation of multidisciplinary, complex, and difficult scientific research program involving coordination of several groups of disciplines,

recruitment and training of personnel, budgeting and accounting of funds, and preparation of major reports and scientific publications. (Possession of a recognized professional Board certification in the stated specialty or closely related field or possession of a master's degree in Public Health or closely related field may be substituted for two years of the required experience.) At least one year of this experience must be at a level of responsibility equivalent to that of a Research Scientist Supervisor II.

**AND**

Possession of a doctoral degree in the stated specialty or in a closely related field.

**Or V**

Broad and extensive scientific research experience (more than five years) in a field of medical specialization relevant to the stated specialty or in a closely related field. This experience must have included major responsibility for design, conduct, and analysis of complex scientific research, or responsibility for the administration and coordination of large, complex multidisciplinary, or multi-institutional scientific research programs. Two years of approved residency in a medical specialty relevant to the class title may be substituted for one year of the required experience. At least one year of this experience must be at a level of responsibility equivalent to that of a Research Scientist Supervisor II.

**AND**

Possession of the degree of Doctor of Medicine.

*The required degree must have been obtained from a recognized U.S. university or from a foreign university approved by the Bureau of Private Postsecondary and Vocational Education under the provision of California Education Code Chapter 3, Part 59, Division 10*.

**GENERAL QUALIFICATIONS:** In addition to the scope defined on this announcement, candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

**EXAMINATION INFORMATION:** The examination will consist of a Supplemental Application that is weighted 100%.

The Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

**ELIGIBLE LIST INFORMATION:** Possession of the entrance requirement does not assure a place on the eligible list. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. Names of successful competitors are merged into the open list established for use by the Department of Public Health in order of final scores regardless of testing date. Eligibility expires 24 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

Eligible Lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.

**VETERANS' PREFERENCE:** Will be awarded in this examination, pursuant to Government Code Section 18973.1, effective January 1, 2014, as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for veterans' preference; 2) An entrance examination is defined, under the law, as any open competitive examination; 3) Veterans' Preference is not granted once a person achieves permanent civil service status.

**HOW TO APPLY FOR VETERANS' PREFERENCE:** The California Department of Human Resources (CalHR) has information on how to apply for Veterans' Preference on their website at www.jobs.ca.gov and on the Application for Veterans' Preference form (CalHR 1093). Additional information is also available at the Department of Veterans Affairs website at www.cdva.ca.gov.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.
The California Relay (Telephone) Service for the deaf or hearing impaired:
MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922
Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-5379

## CONDITIONS OF EMPLOYMENT (631)

**Examination Title**: Research Scientist Manager

**Name:** _____
(Print: first, middle initial, last)

**FFD:** Continuous

If you are successful in your examination your name will be placed on the active employment list and certified to fill vacancies according to the conditions you specify on this form. If you are unwilling to accept work or do not reply promptly to communications your name will be placed on the inactive list.

**Locations in which you are willing to work:**
Please indicate your choices - you will not be offered a job in locations not checked.

**MARK NORTHERN REGION COUNTY CHOICES:**

_____ 0400 Butte
_____ 0600 Colusa
_____ 0800 Del Norte
_____ 1100 Glenn
_____ 1200 Humboldt
_____ 1700 Lake
_____ 1800 Lassen
_____ 2300 Mendocino
_____ 2500 Modoc
_____ 2900 Nevada
_____ 3100 Placer
_____ 3200 Plumas
_____ 4500 Shasta
_____ 4600 Sierra
_____ 4700 Siskiyou
_____ 5100 Sutter
_____ 5200 Tehama
_____ 5300 Trinity
_____ 5800 Yuba

**MARK CENTRAL REGION COUNTY CHOICES:**

_____ 0100 Alameda
_____ 0200 Alpine
_____ 0300 Amador
_____ 0500 Calaveras
_____ 0700 Contra Costa
_____ 0900 El Dorado
_____ 1000 Fresno
_____ 2000 Madera
_____ 2100 Marin
_____ 2200 Mariposa
_____ 2400 Merced
_____ 2700 Monterey
_____ 2800 Napa
_____ 3400 Sacramento
_____ 3500 San Benito
_____ 3800 San Francisco
_____ 3900 San Joaquin
_____ 4100 San Mateo
_____ 4300 Santa Clara
_____ 4400 Santa Cruz
_____ 4800 Solano
_____ 4900 Sonoma
_____ 5000 Stanislaus
_____ 5500 Tuolumne
_____ 5700 Yolo

**MARK SOUTHERN REGION COUNTY CHOICES:**

_____ 1300 Imperial
_____ 1400 Inyo
_____ 1500 Kern
_____ 1600 Kings
_____ 1900 Los Angeles
_____ 2600 Mono
_____ 3000 Orange
_____ 3300 Riverside
_____ 3600 San Bernardino
_____ 3700 San Diego
_____ 4000 San Luis Obispo
_____ 4200 Santa Barbara
_____ 5400 Tulare
_____ 5600 Ventura

**TYPE OF EMPLOYMENT DESIRED:**

**ON A PERMANENT BASIS, I AM WILLING TO WORK:**

_____ Full Time _____ Part Time (regular hours less than 40) _____ Intermittent (on call)
_____ Limited Term

**ON A TEMPORARY BASIS, I AM WILLING TO WORK:**

_____ Full Time _____ Part Time (regular hours less than 40) _____ Intermittent (on call)
_____ Limited Term

It is your responsibility to notify the Department of Public Health, Selection and Certification Unit, of any changes in your address or availability for employment. All correspondence must include your examination title, identification number and Social Security number.

Signature: _____ Date: _____