



**OPEN EXAMINATION
PUBLIC HEALTH MEDICAL OFFICER III
CONTINUOUS TESTING
SI20 / 7705 8H1AE02**



California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY: Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination, which is competitive.

HOW TO APPLY: To learn more about the job and testing arrangements, contact the testing office shown below, or visit the Public Health Medical Officer examination website at <http://cdph.ca.gov/services/jobs/Pages/PublicHealthMedicalOfficerClassificationExamination.aspx>. Applications are available through the Internet at <http://www.spb.ca.gov/jobs/stateapp.htm> and at the testing office shown below. Applications may be filed in person or by mail with:

	DEPARTMENT OF PUBLIC HEALTH	(916) 445-0983
	HUMAN RESOURCES BRANCH	
In Person:	1501 CAPITOL AVENUE, SUITE 1501	
By Mail:	MS 1701	
	P.O. BOX 997378	
	SACRAMENTO, CA 95899-7378	

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

CROSS-FILING INFORMATION: If you meet the entrance requirements for this class and/or for Public Health Officer II and/or Public Health Medical Officer III (Epidemiology), you may file for all examinations on a single application. You must indicate the class title(s) for which you are applying on the application.

FINAL FILING DATE: There is no final filing date. Testing is considered continuous as dates can be set at any time. The testing office will accept application and examination packages continuously.

TESTING PERIOD: A candidate may be tested only once during any testing period. The testing period for this classification is 12 months.

SALARY RANGES:

- Range B:** \$9,398 - \$12,894 per month.
- Range C:** \$9,620 - \$13,199 per month.
- Range S:** \$9,639 - \$12,594 per month.
- Range T:** \$9,866 – \$12,893 per month.

POSITION DESCRIPTION: A Public Health Medical Officer III typically serves either as the administrator of a major public health technical program area or as a technical consultant to the administrator of a major public health program area assisting in its planning, organization, and direction; and performs other work as required. In either capacity, the Public Health Medical Officer III initiates, plans, and directs comprehensive studies of major health problems and of services and facilities for meeting such problems; supervises professional and clerical personnel engaged in such studies and investigations; advises on and participates in in-service training and other educational activities in the field of special interest; coordinates activities in a special program with other related programs; provides leadership in coordinating interdepartmental programs, and acts as liaison between the Department and other governmental and voluntary health agencies; prepares reports and correspondence; addresses professional and lay groups

Positions exist with the Department of Public Health statewide.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION: It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement on the date you submit your application. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

NOTE: Applications/resumes **must** include “to” and “from” dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information **must** include title, number of semester or quarter units, name of institution, completion dates, and degree.
Applications/resumes received without this information will be rejected.

NOTE: Applicants must show their license number, title, and expiration date on their application and provide a copy of their license. **Applications/resumes received without this information will be rejected.**

MINIMUM QUALIFICATIONS: Possession of the legal requirements for the practice of medicine in California as determined by the Medical Board of California (originally known as California Board of Medical Quality Assurance) or the California Board of Osteopathic Examiners. (Applicants who are in the process of securing approval of their qualifications by the Medical Board of California or the Board of Osteopathic Examiners will be admitted to the examination but the Board to which application is made must determine that all legal requirements have been met before candidates will be eligible for appointment.) **AND**

Possession of a valid license issued either by the American Board of Internal Medicine, the American Board of Surgery, the American Board of Pathology, the American Board of Pediatrics, the American Board of Anesthesiology, the American Board of Radiology, the American Board of Family Practice, the American Board of Preventive Medicine and Public Health, the American Osteopathic Board of Internal Medicine, the American Osteopathic Board of Pathology, the American Osteopathic Board of Pediatrics, the American Osteopathic Board of Anesthesiology, the American Osteopathic Board of Radiology, the American Osteopathic Board of General Practice, or the American Osteopathic Board of Preventive Medicine or current eligibility for examination for one of these certificates as evidenced by a written statement from the Secretary of the Board. (Applicants who can establish specialty board eligibility within six months of the final filing date announced for the civil service examination for this class will be admitted to competition but their names will not be certified from the employee list unless the required verification is submitted within this time limit.)

DESIRABLE CHARACTERISTICS: Administrative ability, tact, and willingness to travel.

GENERAL QUALIFICATIONS: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

EXAMINATION INFORMATION: The entire examination consists of an evaluation of training and experience weighted 100%. The Training and Experience Questionnaire has been designed to elicit specific information regarding each candidate's education and experience relative to the testing classification. Responses to the questionnaire will be assessed based on pre-determined rating criteria. In appraising the relative qualifications of candidates, consideration will be given to the extent and type of pertinent experience and education over and above what is minimally required.

To obtain a questionnaire visit the Public Health Medical Officer examination site at <http://cdph.ca.gov/services/jobs/Pages/PublicHealthMedicalOfficerClassificationExamination.aspx>.

The Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

ELIGIBLE LIST INFORMATION: Possession of the entrance requirement does not assure a place on the eligible list. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. All successful candidates will be ranked according to their final scores. Names of successful competitors are merged into the open list established for use by the Department of Public Health in order of final scores regardless of testing date. Eligibility expires 18 months after it is established unless the needs of the service and conditions of the list warrant a change in this period

Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.

VETERANS PREFERENCE: Veterans preference credits will not be granted in this examination since it does not qualify as an entrance examination.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:

MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922

Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-5379