



**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH  
PREVENTIVE MEDICINE RESIDENT  
OPEN EXAMINATION  
CONTINUOUS TESTING**



SB70 - 7510 4H134

Bulletin Release Date: March 13, 2014

This bulletin supersedes any prior versions

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is the objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

**WHO SHOULD APPLY:** Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination, which is competitive.

**HOW TO APPLY:** Applications must be submitted via the U.S. Postal Service or hand delivered to the Department of Public Health Human Resources Office (hours are 8:00 AM to 5:00 PM). Standard State Applications (STD. 678) can be found at: <http://jobs.ca.gov/pdf/std678.pdf>. Submit Standard State Application to:

**Mailing Address:**

**California Department of Public Health  
Selection & Certification Unit  
MS 1700-1702  
P.O. Box 997378  
Sacramento, CA 95899-7378**

**File in Person Address:**

**California Department of Public Health  
Selection & Certification Unit  
1501 Capitol Avenue, Suite 71.1501  
Sacramento, CA 95814  
Telephone: (916) 552-9212**

**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD OR THE CALIFORNIA DEPARTMENT OF HUMAN RESOURCES. ALSO, THE DEPARTMENT OF PUBLIC HEALTH WILL NOT ACCEPT APPLICATIONS SENT ONLINE, VIA INTER-AGENCY MAIL OR FAX.**

**FINAL FILING DATE:** There is no final filing date. Testing is considered continuous as dates can be set at any time. The testing office will accept applications continuously and will notify and test applicants as needs warrant.

**TESTING PERIOD:** A candidate may be tested only once during a twelve month period.

**SALARY RANGES:**

A	\$4,830.00 - \$5,072.00
B	\$5,057.00 - \$5,310.00
C	\$5,300.00 - \$5,565.00
D	\$5,560.00 - \$5,838.00
E	\$5,820.00 - \$6,111.00
F	\$6,103.00 - \$6,408.00

**EMPLOYEE BENEFITS:**

In addition to the salary above the California Department of Public Health offers benefits in the following areas:

-  Health, Dental, and Vision
-  Cash Benefit Programs
-  Disability Insurance
-  Work, Home, and Family
-  Beneficiary and Survivor Benefits
-  Awards
-  Retirement and Separation Benefits
-  Flexible Schedules
-  Public Transit Reimbursement (limits apply)

A complete description of all benefits may be viewed at <http://www.calhr.ca.gov/Pages/home.aspx>

**POSITION DESCRIPTION:** Under supervision, in a Department of Public Health training program approved for residency training by a medical specialty board, to receive basic training in preventive medicine; to perform appropriate public health work for the limited period of time required to complete residency training; and to do other related work.

The residency program provides training approved by a recognized American Medical Specialty Board for its respective medical specialty. Training is generally conducted in the California Department of Public Health or in a local public health agency.

Residents are required to comply with California state law, rules, and regulations regarding certification or licensure by the Medical Board of California or the California Board of Osteopathic Examiners.

All appointments are limited to the period of time required to satisfactorily complete the specialized training requirements for the American Board of Preventive Medicine.

Under supervision of a qualified professional in preventive medicine and public health, in the California Department of Public Health or in a local public health agency, receives training in the administration, implementation, and evaluation of public health programs. Performs epidemiological investigations of acute and chronic diseases and injuries. Uses appropriate statistical techniques in the design of health studies and interpretation of findings. Applies clinical interventions in the general population. Assesses health risk factors in individual persons and groups and prescribes appropriate interventions. Assesses and ameliorates the impact of environmental and occupational risk factors in individual persons and in groups. Assesses the clinical and public health program needs of populations. Collaborates with other members of the public health agency staff.

Under supervision, engages in a preventive health program major project as mutually agreed upon by the preceptor, the resident, and the program. Prepares a written project report which shall be submitted to the Department of Public Health, including problem description, analysis, alternative solutions, and recommendations.

Receives planned and organized professional training in preventive medicine. Attends all scheduled classes, lectures, seminars, and conferences. Prepares monthly and quarterly reports on training progress, final evaluation of the Program, and any other records required by Accreditation Council for Graduate Medical Education.

Positions exist with the Department of Public Health Statewide.

**REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION:** It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement on the date you submit your application. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

NOTE: Applications/resumes **must** include “to” and “from” dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information **must** include title, semester or quarter units, name of institution, completion dates, and degree (if applicable) **Applications/resumes received without this information will be rejected. Applicants must submit a copy of unofficial transcripts along with the application when using education to meet the entrance requirements for this examination.**

**MINIMUM QUALIFICATIONS:** Qualifying experience may be combined on a proportionate basis if the following requirements include more than one pattern and are distinguished as Either I, or II, or III, etc.

Graduation from an approved medical or osteopathic school.

**AND**

Possession of a medical or osteopathic license for the practice of medicine in California as determined by the Medical Board of California or the California Board of Osteopathic Examiners.

**AND**

One year of clinical training from an accredited program, preferably in preventive medicine training.

**GENERAL QUALIFICATIONS:** In addition to the scope defined on this announcement, candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

**EXAMINATION INFORMATION:** This examination utilizes and evaluation of education and experience (E&E) weighted 100%, and is based solely upon information provided with the application. Information provided with the applications will be assessed compared to a standard developed in relation to the elements of the job and linked to the knowledge and abilities required on the job.

Special care should be taken to submitting a complete description of your education and experience relevant to the typical tasks, scope and minimum qualifications stated on this announcement. Supplemental information will be accepted but competitors should read the announcement carefully to determine what kind of information will be useful to those individuals completing the evaluation.

The California Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

**SCOPE:** In addition to evaluating candidates' relative abilities as demonstrated by quality and breadth of experience, emphasis will be placed on measuring competitively, relative to job demands, each competitor's:

**Knowledge of:**

1. Principles and methods of preventive medicine and public health.

**Ability to:**

1. Prepare comprehensive reports.
2. Communicate effectively.
3. Analyze situations accurately and adopt an effective course of action.

**ELIGIBLE LIST INFORMATION:** In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. Names of successful competitors are merged into the list in order of the final scores regardless of date. Eligibility expires **12** months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

Eligible Lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.

**VETERANS PREFERENCE:** Effective January 1, 2014, Veterans' Preference will be awarded to qualifying Veterans who are successful in the examination in the form of Rank placement rather than points. All individuals awarded Veterans' Preference will be certified in the top rank of the eligibility list, regardless of score. All Open Exams/Eligible lists will award Veterans' Preference, regardless of the classification.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:

MCI from TDD: 1-800-735-2929      MCI from voice telephone: 1-800-735-2922  
Sprint from TDD: 1-888-877-5378      Sprint from voice telephone: 1-888-877-5379

**CONDITIONS OF EMPLOYMENT (631)**

**Examination Title:** Preventive Medicine Resident

**Name:** \_\_\_\_\_  
(Print: first, middle initial, last)

**FFD:** Continuous

**Identification Number:** \_\_\_\_\_  
(Copy from Interview Notice)

If you are successful in your examination your name will be placed on the active employment list and certified to fill vacancies according to the conditions you specify on this form. If you are unwilling to accept work or do not reply promptly to communications your name will be placed on the inactive list.

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**Locations in which you are willing to work:**

Please check your choices - you will not be offered a job in locations not checked.

Alameda County (0100) \_\_\_\_\_

Contra Costa County (0700) \_\_\_\_\_

Los Angeles (1900) \_\_\_\_\_

Marin (2100) \_\_\_\_\_

Napa (2800) \_\_\_\_\_

Sacramento (3400) \_\_\_\_\_

San Diego (3700) \_\_\_\_\_

San Francisco (3800) \_\_\_\_\_

San Mateo (4100) \_\_\_\_\_

Santa Clara (4300) \_\_\_\_\_

Solano (4800) \_\_\_\_\_

Sonoma (4900) \_\_\_\_\_

Yolo (5700) \_\_\_\_\_

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**TYPE OF EMPLOYMENT DESIRED:**

\_\_\_\_\_ Permanent

\_\_\_\_\_ Limited Term

\_\_\_\_\_ Full Time

\_\_\_\_\_ Part Time (regular hours less than 40)

\_\_\_\_\_ Intermittent (on call)

It is your responsibility to notify the Department of Public Health, Examination Unit, of any changes in your address or availability for employment. All correspondence must include your examination title, identification number and Social Security number.

**DISCLOSURE OF INTERVIEW QUESTIONS TO OTHER COMPETITORS IS PROHIBITED AND MAY LEAD TO DISQUALIFICATION IF DISCOVERED.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_