



**OPEN EXAMINATION ANIMAL  
TECHNICIAN II SPOT –  
RICHMOND CONTINUOUS  
TESTING**

ST31 / 7873 7H1CA01



California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is the objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

**WHO SHOULD APPLY:** Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination, which is competitive.

**HOW TO APPLY:** To learn more about the job and testing arrangements, contact the testing office shown below. Applications are available here: <http://jobs.ca.gov/pdf/std678.pdf> and at the testing office shown below. Applications may be filed in person or by mail with:

	DEPARTMENT OF PUBLIC HEALTH	(916) 445-0983
	Selection Unit	
In Person:	1501 Capitol Avenue, Suite 1501	
By Mail:	PO Box 997378 MS 1701	
	Sacramento, CA 95899-7378	

**DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD**

**CROSS-FILING INFORMATION:** If you meet the entrance requirements for this class and for Animal Technician III, you may file for both examinations on a single application. You must indicate the class title(s) for which you are applying on the application Form STD. 678.

**FINAL FILING DATE:** There is no final filing date. Testing is considered continuous as dates can be set at any time. The testing office will accept applications continuously and will notify and test applicants as needs warrant.

**TESTING PERIOD:** A candidate may be tested only once during any 12 month period.

**SALARY RANGES:** \$2447 - \$2972 per month.

**POSITION DESCRIPTION:** An Animal Technician II performs a variety of skilled techniques in feeding (requiring the ability for heavy physical labor) and watering of laboratory animals in accordance with specification; cleans animal cages and equipment; observes and maintains records on the normal health and behavior in laboratory animals; applies basic knowledge of the systems of biology, including structure and function of organ systems, sexing of animals, gestation periods, weaning ages, and standard elementary classification; participates in laboratory methods, animal nutrition and preparation of special diets, and assists in the breeding of laboratory animals; keeps animal facilities clean in accordance with approved procedures; operates major pieces of equipment such as autoclaves, cage washers, and chlorinators.

Positions exist with the Department of Public Health in Richmond.

**REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION:** It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement on the date you submit your application. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

NOTE: Applications/resumes **must** include “to” and “from” dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information **must** include title, semester or quarter units, name of institution, completion dates, and degree (if applicable).

**Applications/resumes received without this information will be rejected.**

**MINIMUM QUALIFICATIONS:** Qualifying experience may be combined on a proportionate basis if the following requirements include more than one pattern and are distinguished as Either I, or II, or III, etc.

**Either I**

Six months experience in the California state service performing the duties of an Animal Technician I.

**Or II**

One year of experience in the care of animals in a laboratory facility. (Completion at a collegiate-grade institution of the equivalent of twelve semester hours of laboratory science or animal science courses or certification as an Assistant Laboratory Animal Technician by the American Association for Laboratory Animal Science may be substituted for the required experience.)

**SPECIAL PERSONAL CHARACTERISTICS:** Keen interest in and a desire to provide humane care and treatment of laboratory animals; freedom from symptoms of allergy associated with or attributed to the presence of animals; willingness to work rotating shifts, weekends, and holidays.

**GENERAL QUALIFICATIONS:** In addition to the scope defined on this announcement, candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

**EXAMINATION INFORMATION:** This examination utilizes an evaluation of education and experience (E&E) weighted 100%, and is based solely upon information provided with the application. Information provided with the application will be assessed compared to a standard developed in relation to the elements of the job and linked to the knowledge and abilities required on the job.

Special care should be taken to submitting a complete description of your education and experience relevant to the typical tasks, scope, and minimum qualifications stated on this announcement. Supplemental information will be accepted but competitors should read the announcement carefully to determine what kind of information will be useful to those individuals completing the evaluation.

The Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

**SCOPE:** Ratings will be determined based on the depth and breadth of professional education and experience beyond what is minimally required. Emphasis will be placed on measuring:

**Knowledge of:**

1. Basic principles of sanitation and disinfection.
2. Recognition of vermin and their control.
3. Personal hygiene.
4. General and personal safety in animal facilities.
5. Record keeping and animal identification methods.
6. Basic systems of biology.
7. Sexing of animals, gestation periods, weaning ages, and signs of normal health and behavior in laboratory animals.
8. Feeding and watering of laboratory animals.
9. Methods of cleaning animal cages and equipment.

**Ability to:**

1. Follow written directions.
2. Perform simple mathematical computations for record keeping.
3. Raise and care for a group of laboratory animals used in advanced medical research.

**ELIGIBLE LIST INFORMATION:** Names of successful competitors are merged into a departmental open list established for use by the Department of Public Health in order of final scores regardless of testing date. Eligibility expires 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period. All candidates meeting the minimum qualifications will be placed on the eligible list.

**NOTE:** Transfer of list eligibility is not permitted from a list established by an E&E examination to a list established by any other type of examination.

Eligible Lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.

**VETERANS PREFERENCE:** Veterans preference credits will be granted in this examination since it does qualify as an entrance examination. [California law](#) limits granting of veterans preference credits to entrance examinations. Directions for applying for veterans' preference credits are provided on the Veterans Preference Application form, which is available from the State Personnel Board or the department shown on this announcement.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:

MCI from TDD: 1-800-735-2929      MCI from voice telephone: 1-800-735-2922  
Sprint from TDD: 1-888-877-5378      Sprint from voice telephone: 1-888-877-5379