State of California—Health and Human Services Agency
Department of Public Health

CDPH

Mark B Horton, MD, MSPH
Director

ARNOLD SCHWARZENEGGER
Governor

June 1, 2010

Dear Colleague,

This letter is being sent to California Stem Cell Research Oversight (SCRO) Committees, university offices of research, and companies involved in human embryonic stem cell research (hESC) as a reminder of statutorily mandated reporting requirements for hESC research and research involving human oocyte retrieval.

Reporting forms have been developed for both SCRO Committees overseeing hESC research (**Form HSCR1260-1**) and research projects involving human oocyte retrieval (**Form HSCR1260-2**). There is also an Excel flat file version available for both forms. The reporting period each year includes research conducted from July 1 of the previous year to June 30 of the current year. The forms are provided to help facilitate compliance with the mandates of Health and Safety Code Sections 125118–125119.5, 125300 and125330 et. seq. The completed forms are due to CDPH by **August 1** of the current year.

Human Embryonic Stem Cell Research (hESC)
California Health and Safety Code §125119 and §125300 mandate that any hESC research project must be reviewed and receive approval by a SCRO Committee prior to being undertaken. SCRO Committees are required to review the research projects at least annually and report annually to the California Department of Public Health (CDPH) on the status and disposition of each project (Form HSCR1260-1).

Human Oocyte Retrieval for Research
Enacted statutes commencing with California Health and Safety Code §125330 specify that research projects involving human oocyte retrieval for research or the development of medical therapies must ensure a written record is maintained for each subject and donated oocyte as detailed in Form HSCR1260-2. The research projects or clinics/facilities should submit this record to their IRB or SCRO Committee, as determined by their review committee, who will then transmit the information to CDPH.

Further information and updated guidance regarding hESC research and research involving human oocyte retrieval can be found at:
http://www.cdph.ca.gov/programs/HSCR/Pages/default.aspx.

Sincerely,

Shabbir Ahmad, DVM, MS, PhD
Manager, Human Stem Cell Research Program
Acting Chief, Maternal, Child and Adolescent Health Division
916-650-0300
stemcell@cdph.ca.gov