

Meeting Agenda
Healthcare Associated Infections Advisory Working Group
December 1, 2005
1:00 p.m. – 4:00 p.m.
1500 Capitol Avenue, Hearing Room 167, Sacramento, California

Minutes

Members Present: Kim Delahanty, RN, BSN, PHN, MBA, CIC; Mary Mendelsohn, RN, CIC; Frank Myers, CIC; Shannon Oriola, RN; Justin Graham, MD,MS; Jonathan Teague; Lisa Winston, MD; Chris Cahill, MS, BS, RN; Elizabeth Bancroft, MD, SM; Dorel Harms, Marian McDonald, RN, MSN, CIC; Beth LaBouyer; Shelly Morris, RN, CIC; Jon Rosenberg, MD; Francesca Torriani, MD; Raymond Chinn, MD, FACP; Zenith Khwaja, RN; Enid Eck, RN, MPH; Anvarali Velji, MD; and Gilberto Chavez, MD, MPH;

Others Present: David Witt, MD; Sue Chen, RN, MPH, CIC; Sara Stoots; and David Stoebel

Call to Order

Dr. Chavez called the meeting to order at 10:00 AM. The proposed agenda was approved by consensus.

Dr. Chavez announced that no state monies were used for the purchase of refreshments or food.

Introductions

Sue Chen was introduced. Sue is a new Department of Health Services (DHS) staff member with extensive experience in infection control and public nursing.

Approval of 10/27 Minutes

The group reviewed and approved minutes from the October 27 (moved by Mendelsohn/seconded by Eck)

Member Updates

Dr. Chavez recently met with DHS Director Sandra Shewry and the new State Public Health officer Dr. Mark Horton to provide an update of the Advisory Working Group's (AWG) progress. Ms. Shewry offered to meet with AWG representatives on January 4th, 2006 to review the report. Dr. Horton will also attend the meeting. Dr. Chavez also informed Director Shewry of the intention of several AWG members to meet with legislative staff to discuss their work.

Dr. Chavez made some general comments on the draft report. He pointed out that the draft, while very thorough, is currently the product of several different writers and as a result lacks stylistic consistency and, in its current form, may be too long. Also, there are recommendations that appear duplicative and some appear vague. Lastly, he stressed that the draft report contained a few recommendations that have not been reviewed by the full AWG and will need to be discussed later in the meeting. The AWG agreed that the report would benefit from being edited by a single individual. Unfortunately, the state lacks resources to hire an outside editor for this task. Therefore, the AWG will have to rely on its members for editing the final report.

Dr. Bancroft reported on a recent meeting of the Hospital Association of Southern Task Force on HAI reduction. The group is developing a survey of Los Angeles County hospitals to determine basic information about infection control resources including items like numbers of infection control professionals on staff, backgrounds of epidemiologists, types of surveillance done, methods of reporting surveillance findings and uses made of those findings. The survey is intended to help understand what kinds of resources are currently being used for infection control and what kinds of data are currently being collected. Knowledge of the latter will inform recommendation on what kinds of outcomes to report if outcome reporting is mandated. The survey will be deployed within the next two weeks and findings should be available before the group's next meeting in February. This Task Force is waiting for the DHS AWG final report to become public before they proceed with their work.

Final Draft Report Review

The group engaged in detailed review of the draft report and reached consensus agreement on all recommendations. Many suggestions were made for editing and streamlining the recommendations. Each of the seven Team Leads will edit their Section in the report to incorporate today's suggestions.

Prioritization of Recommendations to DHS in Final Report

The AWG group agreed that although all of the recommendations to DHS are equally as critical. However, the group decided to highlight as absolutely essential, a new recommendation for adequate resources to be allocated to DHS to support a strong Infection Control and Epidemiology Program. All recommendations to DHS will be pulled out of the seven sections in the current draft into a new Section. Also, lack of sufficient infection control and epidemiology resources at DHS will be included as a current challenge under current California context in the report.

Discussion of Next Steps

- **Enid Eck** will update the VAP, the Infection Control and Epi sections, and will produce a new timeline table. I am also attaching to this message the file that was edited using the laptop yesterday.
- **Beth LaBouyer** will update the SSI section
- **Shannon Oriola** will update the AR section to focus primarily on Antibiotic stewardship and a blurb on the importance of MSRA and need for future work on it
- **Mary Mendelsohn** will update the BSI section
- **Marian McDonald** will update the Influenza section
- **Justin Graham** will update the reporting section
- **Jonathan Teague** will be sending Gil and Chris some updated and corrected OSHPD statistical information for the introduction to the report.
- **Chris Cahill** will pull out the DHS specific items into a single section and add the two recommendations approved yesterday. She will also edit the introduction and background sections.
- **Dorel Harms** will send Chris and Gil a paragraph summarizing the profile of California hospitals.
- **Recommendations will be combined into single more substantive recommendations wherever possible.**
- Rewrites are due to **Chris, Kim, and Gil** by **COB Wednesday 12/7**.
- **Chris** will then collate the information received into a single document, including writing an executive summary and conclusions with the help of Jon Rosenberg by **12/14**.
- **Kim and Gil** will do a final review and edit prior to sending the report to the full working group for review and comment on **12/16**.
- **Workgroup members** will have until **12/21** for their final review. If at all possible, **please set aside some time for this critical review**. This will be your last chance to make changes.
- **Kim and Gil** will then edit the report in final and send it out to the DHS Director and the group.
- **Gil** will set up a strategy conference call with the subgroup that will meet with the Director. The subgroup is comprised of **Kim, Dorel Harms, Anvarali Velji, Justin Graham, Elizabeth Bancroft, Warner Hudson, and Vicki Bermudez**. The meeting is scheduled for Wednesday January 4, 2006 from 11 to 12 in Sacramento.

Adjourn

The meeting was adjourned at 4:00 pm