

Food Recalls:

Essentials for Action



July 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			3	4	5	6
1	2	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

General Foods	Fresh Produce	Meat & Poultry	Disease Investigation



Removal of Products from Commerce

Stock Recovery

Market Withdrawal

Recalls

Recalls

Class I

Class II

Class III

RECALL ACTION PLAN Essential Plan Elements

- 1 ASSIGN roles and responsibilities
- 2 EVALUATE the hazard
- 3 IDENTIFY product and scope
- 4 NOTIFY affected parties
- 5 REMOVE affected product

RECALL ACTION PLAN Essential Plan Elements

- 1 ASSIGN roles and responsibilities
- 2
- 3
- 4
- 5

RECALL ACTION PLAN

Recall Team



Management
Distribution/Sales
Production/Purchasing
Quality Assurance

RECALL ACTION PLAN

Support Personnel

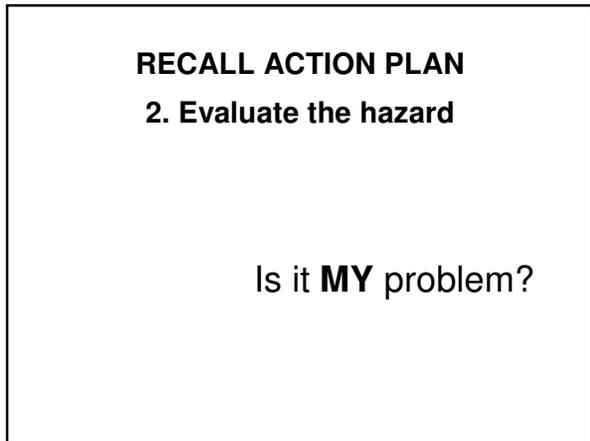
Information Technology **Accounting**
Scientific Support **Customer Service**
Records Management **Public Relations**
Regulatory Affairs **Legal**

RECALL ACTION PLAN

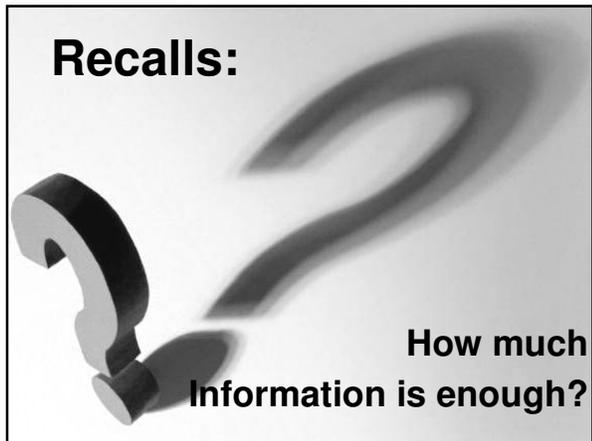
Essential Plan Elements

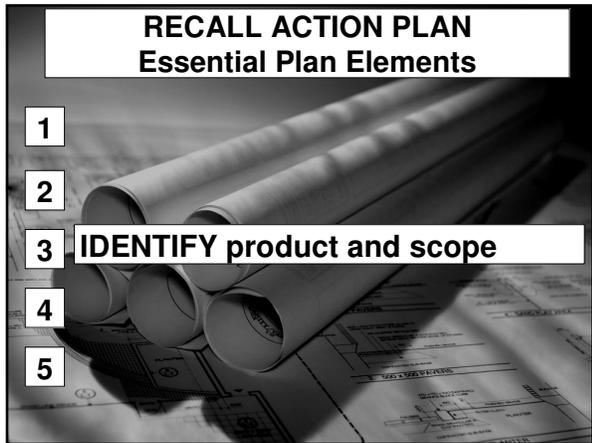








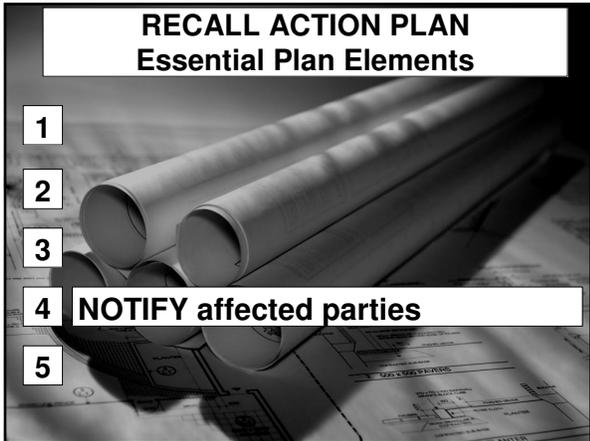






RECALL ACTION PLAN
Essential Plan Elements

- 1
- 2
- 3
- 4 **NOTIFY affected parties**
- 5





Recall Notice
Press Release

RECALL ACTION PLAN
Essential Plan Elements

- 1
- 2
- 3
- 4
- 5 **REMOVE affected product**



**REMOVAL
RECONCILIATION
EFFECTIVENESS
DISPOSITION
TERMINATION**

**RECALL ACTION PLAN
Essential Plan Elements**

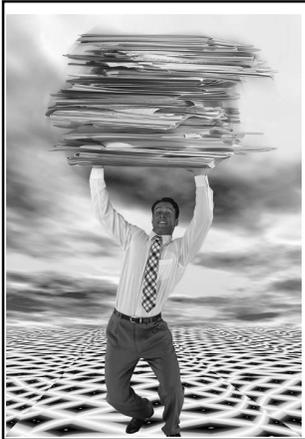
- 1 ASSIGN** roles and responsibilities
- 2 EVALUATE** the hazard
- 3 IDENTIFY** product and scope
- 4 NOTIFY** affected parties
- 5 REMOVE** affected product



Requested Documents

- Affected Product
- Product Information
- Labels
- Draft Recall Notices
- Draft Press Releases





Requested Documents

- Distribution List
- Amount of product made or received
- Amount distributed

Recovery

- Recall Closure
- Review of Process
- Revision in Process
- Reinvention
- Remarketing

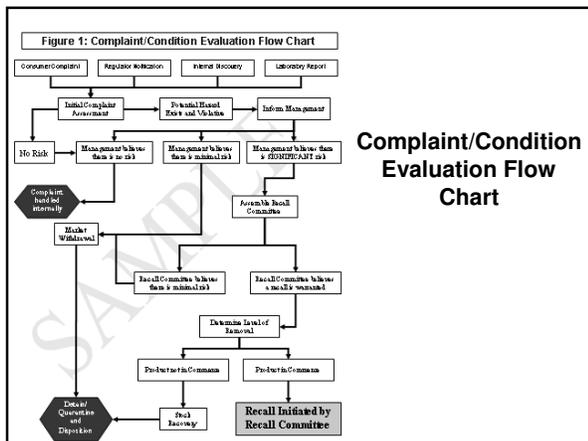


Resources

- Sample Recall Plan
- Reference Links

Sample Recall Plan Table of Contents

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**Complaint/Condition
Evaluation Flow
Chart**

Mock Recall



CA.GOV California Department of Public Health CDPH

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Food Recall Resources

The following resources are provided to assist industry participants to the Food Recall workshops. Visit the workshop speakers list to obtain contact information for presenters. For additional food safety information, please visit the [Food and Drug Branch](#) webpage.

CDPH - Food and Drug Branch	USDA - Food Safety Inspection Service
<ul style="list-style-type: none">Reportable Food RegistryFood and Drug Offices (pdf)Complaint Reporting and Emergency ContactsModel Product Complaint Report (pdf)Recall Reference Links (pdf)	<ul style="list-style-type: none">Field Operators Offices and Emergency NumbersFood Recall Fact SheetRecalls of Meat and Poultry Products (pdf)FSIS Directive 8000.1, Rev 5FSIS Recall Worksheets for Selected Contaminants (pdf)USDA - Current Recalls
U.S. Food and Drug Administration	Additional Resources
<ul style="list-style-type: none">District Offices and Emergency NumbersRecall CoordinatorsComplaint CoordinatorsRecalls, Market Withdrawals and Safety AlertsGuidance for Industry, Product Recalls, Including Removals and CorrectionsRecall Procedures (pdf)Model Press ReleasesBad Bug Book - Foodborne Pathogenic Microorganisms21 Code of Federal Regulations, Part 7 - Recalls	<ul style="list-style-type: none">The Food Recall ManualUniversity of Florida, Institute of Food and Agricultural Sciences ExtensionProcedures to Investigate Foodborne IllnessInternational Association for Food ProtectionAssociated Press Link
Centers for Disease Control	Workshop Materials
<ul style="list-style-type: none">Food Related Diseases	<ul style="list-style-type: none">Food Recalls: Essentials for Actions, Presentation SlidesFood Recalls: Putting the Pieces Together, Speakers ListSample Recall Plan



REPORTABLE FOOD REGISTRY

<http://www.fda.gov/Food/FoodSafety/FoodSafetyPrograms/RFR/default.htm>

U.S. Department of Health & Human Services www.hhs.gov

FDA U.S. Food and Drug Administration A-Z Index Search

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Food Safety

Food Safety Programs

Reportable Food Registry

Reportable Food Registry Technical FAQs

Resources for You

- Food and Drug Administration Amendments Act (FDAAA) of 2007
- Sec. 417, [21 USC 350f] Reportable food registry.

Reportable Food Registry

Where Industry Reports Food Problems

For Industry:

Submit a Report

OMB Approval Number: 0910-0645
OMB Expiration Date: 09/30/2012
See OMB Burden Statement.

- About the Reportable Food Registry
- Who Should Use the Reportable Food Registry?
- Where Should Consumers, Food Retailers and Food Service Operators Report a Problem with Food?
- More Information.

The Reportable Food Registry (RFR or the Registry) is an electronic portal for Industry to report when there is reasonable probability that an article of food will cause serious adverse health consequences. The Registry helps the FDA better protect public health by tracking patterns and targeting inspections. The Food and Drug Administration

Spotlight

- Guidance for Industry: Questions and Answers Regarding the Reportable Food Registry as Established by the Food and Drug Administration Amendments Act of 2007
- Reportable Food Registry (RFR) At a Glance (PDF - 696K)

Contact Us

Reportable Food Registry

RFR Center for questions about policies, procedures and interpretations
RFRSupport@fda.hhs.gov

RFR Help Desk for technical
