
SECTION: CERTIFICATION

SUBJECT: Designated Recipients of Food Instruments

ITEM: Designation of Alternate

Purpose

To provide participants who are unable to come to the WIC site or shop for WIC foods an alternate procedure for obtaining and using food instruments (FIs).

Policy

A WIC participant or the parent/caretaker applying on behalf of an infant or child may designate an individual to act as their alternate. The alternate may act on their behalf when they are unable to attend a WIC appointment or redeem the FIs at a WIC authorized grocer.

Authority

7 CFR 246.2, 7 CFR 246.12

Definition

An alternate is an individual, chosen by the participant or parent/caretaker applying on behalf of an infant or child to come to their WIC appointment for them and pick up and cash their FIs.

Guidelines

An Alternate

- A. is a family member of the participant; a resident of the same household as the participant; or an individual who has significant knowledge of the nutrition, health and family history of the participant.
- B. may obtain and redeem food instruments on behalf of an absent participant using the participant, parent or caretaker's WIF and identification.
- C. may be offered the nutrition education scheduled on behalf of the participant and it shall count as one of the required nutrition education contacts for the participant.
- D. may act on behalf of no more than one certified family unless otherwise determined by the local agency and documented in the Integrated Statewide

Information System (ISIS), Family Comments screen.