

SECTION: ADMINISTRATIVE POLICIES AND PRACTICES

SUBJECT: Local Agency Requirements

ITEM: Safe Environment

Purpose

To ensure the safety of WIC employees, participants, applicants and visitors.

Policy

The local agency is required to provide a safe and healthy work environment for WIC employees, participants, applicants, and visitors.

Authority

California Code of Regulations Title 8

Required Procedures

A safe and healthy work environment at a local agency shall include, but is not limited to, the following requirements. The work site shall:

1. be free of infectious waste and infectious waste containers;
2. be free of hazardous waste and chemicals;
3. have all medicines, drugs, and vaccine safely stored under lock and key;
4. have emergency telephone numbers clearly posted by each telephone unit; and
5. have emergency exits clearly marked for permanent sites and clearly known to all occupants of satellite or temporary sites.

Guidelines

To the extent possible, a local agency is encouraged to maintain WIC sites in areas that are reasonably secured from violent acts, and have security personnel made available.