
SECTION: FOOD DELIVERY SYSTEM

SUBJECT: Authorization of Foods

ITEM: Food Package Tailoring

Policy

Local agencies shall tailor a food package for a participant per the instructions stipulated below.

Food Package Tailoring

The full maximum monthly allowances of all supplemental foods in all food packages must be made available to participants if medically or nutritionally warranted. The provision of less than the maximum monthly allowances to an individual participant is appropriate only under the conditions described below.

Required Procedures

- I. Food Package Tailoring:
 - A. Local agencies shall tailor food packages only when:
 1. Medically or nutritionally needed;
 2. A participant refuses or cannot use the maximum monthly allowance of food; or
 3. The quantities necessary to supplement another programs' contribution to fill a medical prescription would be less than the maximum monthly allowances issued by WIC.
 - B. Local agencies must not:
 1. Base food package tailoring on a participant's category or ethnicity
 2. Restrict a cultural/ethnic food package to just those individuals that are members of those ethnic/cultural groups.
 3. Make assumptions about food preferences based on participant appearance, category or cultural affiliation.
 - C. Authorized Staff for tailoring the Food Package:

1. Local agency nutritionists/registered dietitian
2. Staff designated as competent professional authority (CPA) or WIC Nutrition Assistant (WNA)

D. Examples of Tailoring

1. A participant does not want or cannot use all the baby food and asks for the WIC staff to tailor out some of the baby food.
2. A participant is receiving the package III for medical needs and the doctor indicates that the participant should not receive eggs. Eggs should be tailored out of the food package.
3. A partially breastfeeding mother wants less than the maximum amount of formula she could receive during that month as a partially breastfeeding woman. This maximum amount changes according to the age of the infant.
4. A participant is receiving all or a portion of the prescribed amount of formula from another provider. In this case, the WIC staff may tailor out all or a portion of the formula so that the total formula received by the participant from both the provider and WIC does not exceed the prescribed amount.

Authority

7CFR 246.10 (c)