

**Transition  
To  
New  
Food Packages**

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# Transition to the New Food Packages

The items to be discussed related to the transition to the new food packages include:

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## **Overview of the Approach to Transitioning the ISIS Environment**

The new California WIC food packages that will become available to participants in October 2009 mainly impact the food prescription area of ISIS. New food package IDs have been created for all the new food packages in each category since each package contains food instruments with a different array of WIC foods. The existing food package IDs cannot be issued to participants in October; rather there needs to be a 'clean break' between the prescriptions issued prior to October 1<sup>st</sup>, and the new food package prescriptions that will be issued to participants on and after October 1<sup>st</sup>.

Since a similar design of identifying a 'default' or standard package for each participant category has been used to develop the logic in ISIS for the new food packages, there is an opportunity to assist local agencies in transition by creating a map that links the existing, or "old" food package IDs to the new food package IDs when possible by converting these records in ISIS. This training module describes the conversion process.

Food packages issued in ISIS prior to close of business September 28, 2009 will not be affected and will display in ISIS as issued food packages.

- **Important:** make sure all food packages on the print list for each of your agency's sites are printed before close of business on Monday, September 28. If there are remaining food packages on the print list, they will be deleted and September food packages will not be able to be issued on October 1<sup>st</sup>.

Conversion does not affect the nutrition education plans for records that are being converted; nor are the nutrition education plans affected if the prescription is not able to be converted.

### ***Conversion of some existing participant food prescriptions over to new environment***

Prescriptions in a participant's record for October and future months which have not yet been issued are the prescriptions that are eligible for conversion. If a participant has a certification end date of September 30, 2009, and the participant is not recertified in September, then there are no prescriptions set up for October and thereafter, and this participant's record has no prescription to convert. About 80% of existing participant food prescriptions are able to be mapped over and converted to new food packages.

#### **What prescriptions can be converted?**

- Most of the standard packages for all categories can be converted to the new standard packages.
- Some of these package conversions necessitate additional logic to map to the appropriate new package, which will be explained in the later sections of this module.

### ***Identification of some existing participant food prescriptions that will not be converted over to new environment***

There are a number of existing food prescriptions that will not be converted to new food package prescriptions, mainly due to the lack of easy mapping.

#### What prescriptions will not be converted?

- Therapeutic food package prescriptions in all categories will not be converted.
- The combo feeding situation (breastfeeding and formula feeding) for both the infant and woman is not a straightforward conversion and discussion with the participant is necessary to prescribe the correct food package. As a result, no combo food packages for either the breastfeeding woman or her infant will be converted.

If a food package prescription is not able to be converted, the prescription for the individual for the entire certification period will be deleted from the participant record, and a red “P” will be displayed on the WIC Family Profile screen indicating no prescription in the participant’s record. The WIC Family Profile screen is accessible from the Prepare Packages to Print option on the Food Instruments menu. It will be very important for staff, when seeing a red “P” next to a participant’s name, to select the Change path in order for ISIS to pull in the new food package for that participant. If staff ignores the red “P” indicator, there will be no prescription in the participant’s record to print.

### ***Indicators that will not be mapped over to new environment***

The mapping of prescriptions from the existing “old” environment to the new is not perfect, however, and there are some helpful ISIS indicators that are not able to be carried over in this conversion process to the ISIS environment on October 1<sup>st</sup>.

#### What indicators, or information, will not be mapped over to the new environment?

- The Tailor (T) indicator in an existing prescription will not be carried over.
- An individual Hold (H) indicator on the prescription screen will not be carried over into the new environment. Family Hold indicators, however, will be unaffected.
- As previously mentioned, no therapeutic prescriptions will be converted. Therefore, the expiration date information (“good through date”) in therapeutic records will not map over either. It may be prudent to run an Extranet report to determine which participants in each category have a therapeutic package with an expiration date after September 30, 2009 so communication with participants regarding a new medical referral form can be undertaken.

## **Conversion for Child Food Packages**

### ***Child conversion chart***

The chart below displays the existing (“old”) child food packages that will be converted over to the new food package IDs. Due to the change in the age split for the child, which is explained in detail in the ISIS Training Module on the Child Category, business logic must be applied to accurately map over the food prescriptions from the old to new environment.

Child Conversion Chart

Old Food Package ID	Business Rule Logic <i>If Child's Age for Rx Month is:</i>	Change to New Food Package ID
<p>CT or CTI or CTM</p> <p>CT = Child Toddler CTI = Child Toddler Increased Food CTM = Child Toddler Milk Checks</p>	<p>&lt; 24 months</p>	<p>CT4W</p> <p>CT4W = Standard Child &lt;24 months, Whole Milk</p>
<p>CT or CTI or CTM</p>	<p>≥ 24 months</p>	<p>CP4</p> <p>CP4 = Standard Child ≥24 months, Lower Fat Milk</p>
<p>CP or CPI</p> <p>CP = Child Preschool CPI = Child Preschool Increased Food</p>	<p>No age calculation necessary</p>	<p>CP4</p>
<p>CTH</p> <p>CTH = Child Toddler Homeless</p>	<p>&lt; 24 months</p>	<p>CT4H</p> <p>CT4H = Homeless, Whole Milk</p>
<p>CTH</p>	<p>≥ 24 months</p>	<p>CP4H</p>
<p>CPH</p> <p>CPH = Child Preschool Homeless</p>	<p>No age calculation necessary</p>	<p>CP4H</p>
<p>CTL or CTIL or CTML</p> <p>CTL = Child Toddler Low Lactose CTIL = Child Toddler Increased Food Low Lactose CTML = Child Toddler Low Lactose (3 Milk checks)</p>	<p>&lt; 24 months</p>	<p>CT4L</p> <p>CT4L = Low Lactose, Whole Milk</p>
<p>CTL or CTIL or CTML</p>	<p>≥ 24 months</p>	<p>CP4L</p>
<p>CPL or CPIL</p> <p>CPL = Child Preschool Low Lactose CPIL = Child Preschool Increased Food Low Lactose</p>	<p>No age calculation necessary</p>	<p>CP4L</p>

What does this mean on October 1, 2009?

- Most of the existing (“old”) child food packages (those in the chart above) will be converted over to a closely matching new food package ID, and will be filled in for the entire prescription plan for the certification period. The new food package will be in place when staff access a child record, and will be able to send the new food package to the Print List for printing (or select for immediate printing, etc.).
- *Reminder note:* there are new food packages for children that may be appropriate to select – the **CT4X No Cheese, Whole Milk** for the younger child; or the **CP4X No Cheese, Lower Fat Milk** for the older child. These can be selected through the F5 Change Package key from the Change/Browse Prescription screen.

### ***Existing child food packages NOT being converted***

Therapeutic food packages, for any category, are not being converted. The chart below lists the existing (“old”) food packages that will not be converted.

#### Existing Child Food Packages NOT Being Converted

Old Food Package ID	Old Food Package Description
CFCS	Child Needing Formula – Contract
CFO	Child Needing Therapeutic Formula – Other Provider
CFS	Child Needing Therapeutic Formula – State WIC
CFT	Child Needing Therapeutic Formula – WIC Food Instruments

#### What does this mean on October 1, 2009?

- None of the old therapeutic food packages for children will be converted over. Staff will see a red ‘P’ on the WIC Family Profile screen indicating no prescription in the child’s record. The WIC Family Profile screen is accessible from the Prepare Packages to Print option on the Food Instruments menu. Staff will proceed to select the Change path and select the appropriate new therapeutic package.
- *Reminder note:* with a prescription from a medical provider, there are new soy and tofu food packages available for children. These food packages are the **CT4S Soy and Tofu, Prescription Only** for the younger child; or the **CP4S Soy and Tofu, Prescription Only** for the older child. These food packages can be selected through the F5 Change Package key from the Change/Browse Prescription screen. A reminder message will be displayed to prompt staff to use F9 Comments to document the soy should staff press F11 to leave the screen before documenting receipt of the prescription.

## Conversion for Prenatal Women’s Packages

### ***Prenatal conversion chart***

The chart below displays the existing (“old”) prenatal food packages that will be converted over to the new food package IDs. Due to the need to distinguish between a singleton pregnancy and a twin/triplet+ pregnancy, which is explained in detail in the ISIS Training Module on the Pregnant Category, business logic must be applied to accurately map over the food prescriptions from the old to new environment.

### Prenatal Conversion Chart

<b>Old Food Package ID</b>	<b>Business Rule Logic</b> <i>If Multiple Field in Prenatal Record is:</i>	<b>Change to New Food Package ID</b>
PS PS = Pregnant Standard	N	PS5 PS5 = Standard Pregnant
PS	Y	PM7 PM7 = Standard Pregnant with Multiples
PSL PSL = Pregnant Standard Low Lactose	N	PS5L PS5L = Low Lactose
PSL	Y	PM7L PM7L = Low Lactose, Multiples
PH PH = Pregnant Homeless	N	PS5H PS5H = Homeless
PH	Y	PM7H PM7H = Homeless, Multiples

What does this mean on October 1, 2009?

- Most of the existing (“old”) prenatal food packages (those in the chart above) will be converted over to a closely matching new food package ID, and will be filled in for the entire prescription plan for the certification period. The new food package will be in place when staff access a prenatal record, and will be able to send the new food package to the Print List for printing (or select for immediate printing, etc.).
- *Reminder note:* there are new food packages for pregnant women that may be appropriate to select – the **PS5X No Cheese, Milk** package; the **PS5S Soy and Tofu** package; and the **PS5T Tofu and Milk** package. These can be selected through the F5 Change Package key from the Change/Browse Prescription screen.

***Existing prenatal food packages NOT being converted***

Therapeutic food packages, for any category, are not being converted. In addition, for the pregnant category, the packages that are issued once the pregnancy is over and before the recertification are not being converted. The chart below lists the existing (“old”) food packages that will not be converted.

Existing Prenatal Food Packages NOT Being Converted

<b>Old Food Package ID</b>	<b>Old Food Package Description</b>
PFCS	Pregnant Needing Formula, Contract
PBE	Pregnant and Exclusively Breastfeeding
PBEL	Pregnant and Exclusively BF, Low Lactose
PON	Pregnancy Over, Non-Breastfeeding
PONL	Pregnancy Over, Non-BF, Low Lactose

What does this mean on October 1, 2009?

- None of the old food packages listed above for pregnant women will be converted over. Staff will see a red ‘P’ on the WIC Family Profile screen indicating no prescription in the prenatal record. The WIC Family Profile screen is accessible from the Prepare Packages to Print option on the Food Instruments menu. Staff will proceed to select the Change path and select the appropriate new food package for the pregnant woman.

## **Conversion for Breastfeeding / Non-Breastfeeding Women's Packages**

### ***Fully breastfeeding and non-breastfeeding conversion chart***

The chart below displays the existing (“old”) exclusively breastfeeding and non-breastfeeding food packages that will be converted over to the new food package IDs. Due to the need to distinguish between a singleton birth and a twin/triplet+ birth, which is explained in detail in the ISIS Training Module on the Breastfeeding / Non-Breastfeeding Category, business logic must be applied to accurately map over the food prescriptions from the old to new environment.

Fully Breastfeeding and Non-Breastfeeding Conversion Chart

Old Food Package ID	Business Rule Logic <i>If Multiple Field in BF/Non-BF record is:</i>	Change to New Food Package ID
BE BE = Breastfeeding Exclusively	N	BE7 BE7 = Standard Fully Breastfeeding
BE	Y	BM8 BM8 = Standard Fully Breastfeeding Multiples
BEL BEL = Breastfeeding Exclusively Low Lactose	N	BE7L BE7L = Low Lactose
BEL	Y	BM8L BM8L = Low Lactose, Breastfeeding Multiples
BEH BEH = Breastfeeding Exclusively Homeless	N or Y	BE7H BE7H = Homeless
NS NS = Non-breastfeeding Standard	N or Y	NS6 NS6 = Standard Non-Breastfeeding
NH NH = Non-breastfeeding Homeless	N or Y	NS6H NS6H = Homeless
NSL NSL = Non-breastfeeding Standard Low Lactose	N or Y	NS6L NS6L = Low Lactose

What does this mean on October 1, 2009?

- Most of the existing (“old”) exclusively breastfeeding and non-breastfeeding food packages (those in the chart above) will be converted over to a closely matching new food package ID, and will be filled in for the entire prescription plan for the certification period. The new food package will be in place when staff access a fully breastfeeding or non-breastfeeding record, and will be able to send the new food package to the Print List for printing (or select for immediate printing, etc.).
- *Reminder note:* there are new food packages for fully breastfeeding women that may be appropriate to select – the **BE7S Soy and Tofu** package, and the **BE7T Tofu and Milk** package. For the fully breastfeeding woman with multiples, a new food package available is the **BM8S Soy and Tofu, Breastfeeding Multiples** package. For the non-breastfeeding woman, new food packages include the **NS6X No Cheese, Milk** package, the **NS6S Soy and Tofu** package, and the **NS6T Tofu and Milk** package. These can be selected through the F5 Change Package key from the Change/Browse Prescription screen.

***Existing breastfeeding and non-breastfeeding food packages NOT being converted***

Therapeutic food packages, for any category, are not being converted. In addition, for the breastfeeding category, the packages that are issued for the combo breastfeeding woman are not being converted. The chart below lists the existing (“old”) food packages that will not be converted.

Existing Breastfeeding & Non-breastfeeding Food Packages NOT Being Converted

<b>Old Food Package ID</b>	<b>Old Food Package Description</b>
NFCS	Non-Breastfeeding Needing Formula - Contract
BFCS	Breastfeeding Needing Formula - Contract
BCH	Breastfeeding Combination Homeless
BC1	Breastfeeding and Formula Combination 1
BC1L	Breastfeeding and Formula Combination 1, Low Lactose
BC2	Breastfeeding and Formula Combination 2
BC2L	Breastfeeding and Formula Combination 2, Low Lactose

What does this mean on October 1, 2009?

- None of the old food packages listed above for breastfeeding and non-breastfeeding women will be converted over. Staff will see a red ‘P’ on the WIC Family Profile screen indicating no prescription in the record. The WIC Family Profile screen is accessible from the Prepare Packages to Print option on the Food Instruments menu. Staff will proceed to select the Change path and select the appropriate new food package for the breastfeeding and non-breastfeeding woman.

## Conversion for Infant Food Packages

### ***Conversion chart for fully breastfeeding infants***

The chart below displays the existing (“old”) infant food packages that will be converted over to the new food package IDs. All of the exclusively breastfeeding infant packages will be converted from old to new environment.

#### Conversion Chart for Fully Breastfeeding Infants

Old Food Package ID	Change to New Food Package ID
IBE IBE = Infant Breastfed Exclusively	IB1 IB1 = 0-5 mo, Fully Breastfed, No Checks
IBEC or IBEJ IBEC = Infant Breastfed Exclusively, Cereal IBEJ = Infant Breastfed Exclusively, Cereal + Juice	IB2 IB2 = 6-11 mo, Fully Breastfed, Infant Food + Meat

#### What does this mean on October 1, 2009?

- All of the existing (“old”) exclusively breastfeeding infant food packages (those in the chart above) will be converted over to a closely matching new food package ID, and will be filled in for the entire prescription plan for the certification period. The new food package will be in place when staff access a fully breastfeeding infant record, and will be able to send the new food package to the Print List for printing (or select for immediate printing, etc.).

### **Conversion chart for fully formula fed infants ≥ 6 months**

The chart below displays the existing (“old”) food packages for infants greater than or equal to 6 months of age that will be converted over to the new food package IDs. The formula choice and type (powder or concentrate) are being carried over into the new environment, with the exception of Lactofree LIPIL. The defaults for the number of checks printed for the formula, and the number of boxes of cereal are described below.

#### Conversion Chart for Fully Formula Fed Infants ≥ 6 Months

Old Food Package ID	Change to New Food Package ID
<p style="text-align: center;">IFCC or IFCJ</p> <p>IFCC = Infant Formula Fed, Contract Cereal IFCJ = Infant Formula Fed, Contract Cereal + Juice</p>	<p style="text-align: center;">IF2</p> <p>IF2 = 6-11 mo, Infant Food + Contract Formula</p>
<p style="text-align: center;">IFHC or IFHJ</p> <p>IFHC = Infant Formula Fed Homeless, Cereal IFHJ = Infant Formula Fed Homeless, Cereal + Juice</p>	<p style="text-align: center;">IF2</p>

#### What does this mean on October 1, 2009?

- All of the existing (“old”) infant food packages (those in the chart above) will be converted over to a closely matching new food package ID, and will be filled in for the entire prescription plan for the certification period. The new food package will be in place when staff access a fully formula fed infant record and will be able to send the new food package to the Print List for printing.
- The formula selection from the “old” infant food prescription will be carried into the new food package, so if a different formula is needed, staff may change the formula type and kind on the Change/Browse Prescription screen.
- Since Lactofree LIPIL is no longer offered as a contract formula option, if Lactofree remains as a formula choice in an infant record on September 28, the food prescription will be deleted and a new infant food package will not be mapped over into the new environment. A red “P” will be displayed on the WIC Family Profile screen indicating no prescription in the infant record. The WIC Family Profile screen is accessible from the Prepare Packages to Print option on the Food Instruments menu. Staff will proceed to select the Change path and select the appropriate new food package for the infant.
- All infant packages being converted will be defaulted to print formula on 2 checks. All infant packages converted will be defaulted to 3 boxes of cereal.

### ***Existing infant food packages NOT being converted***

Therapeutic food packages, for any category, are not being converted. In addition, for the infant category, the packages that are issued for the fully formula fed infant less than 6 months old, and the packages for the combo breastfeeding infant are not being converted. The chart below lists the existing (“old”) food packages that will not be converted.

Existing Infant Food Packages NOT Being Converted

Old Food Package ID	Old Food Package Description
IFC IFH	<u>Formula Fed (0-5 months):</u> Infant Formula Fed Infant Formula Fed Homeless
IFO IFOC IFOJ	<u>Therapeutic Formula (0-5 months), Other Provider:</u> Infant Therapeutic Infant Therapeutic Cereal Infant Therapeutic Cereal + Juice
IFS IFSC IFSJ	<u>Therapeutic Formula (0-5 months), Shipped by State WIC:</u> Infant Therapeutic Infant Therapeutic Cereal Infant Therapeutic Cereal + Juice
IFT IFTC IFTJ	<u>Therapeutic Formula (0-5 months), Printed Food Instruments:</u> Infant Therapeutic Infant Therapeutic Cereal Infant Therapeutic Cereal + Juice
ICC ICCC ICCCJ	<u>Combo Infant (0-5 months):</u> Infant Breastfed + Formula Contract Infant Breastfed + Formula, Cereal Infant Breastfed + Formula, Cereal + Juice
ICO ICOC ICOJ	<u>Combo Therapeutic (0-5 months), Other Provider:</u> Infant Breastfed + Therapeutic Formula Infant Breastfed + Therapeutic Formula + Cereal Infant Breastfed + Therapeutic Formula + Cereal + Juice
ICS ICSC ICSJ	<u>Combo Therapeutic (0-5 months), Shipped by State WIC:</u> Infant Breastfed + Therapeutic Formula Infant Breastfed + Therapeutic Formula + Cereal Infant Breastfed + Therapeutic Formula + Cereal + Juice
ICT ICTC ICTJ	<u>Combo Therapeutic (0-5 months), Printed Food Instruments:</u> Infant Breastfed + Therapeutic Formula Infant Breastfed + Therapeutic Formula + Cereal Infant Breastfed + Therapeutic Formula + Cereal + Juice
IT ITI ITL ITM ITML	<u>Infant Packages On or After 1<sup>st</sup> B-day:</u> Infant Toddler Infant Toddler Increased Food Infant Toddler Low Lactose Infant Toddler, Milk Checks Infant Toddler, Milk Checks, Low Lactose

What does this mean on October 1, 2009?

- None of the old food packages listed above for infants will be converted over. Staff will see a red 'P' on the WIC Family Profile screen indicating no prescription in the record. The WIC Family Profile screen is accessible from the Prepare Packages to Print option on the Food Instruments menu. Staff will proceed to select the Change path and select the appropriate new food package for the infant.