

DEPARTMENT OF HEALTH SERVICES
WOMEN, INFANTS, AND CHILDREN (WIC)
SUPPLEMENTAL NUTRITION BRANCH
3901 LENNANE DRIVE
P.O. BOX 942732
SACRAMENTO, CA 94234-7320
(916) 928-8500



GROCER ALERT 2001-05

TO: ALL WIC GROCERS
SUBJECT: ENTERING OF PURCHASE PRICE ON FOOD INSTRUMENTS

Purpose I am writing to notify you of an upcoming policy change regarding to the proper procedure for entering the purchase price on Food Instruments (FIs).

Background The U.S. Department of Agriculture (USDA) recently released new Federal regulations (7CFR Section 246.12 (h)(3)(v)) requiring that the purchase price be entered on the face of the FI prior to the participant signing the FI. Currently, the purchase price is entered onto the FI by the grocer sometime during the transaction between the grocer and the WIC participant.

Action Needed Although the regulations allow the option of either the grocer or the participant entering the purchase price, effective February 27, 2002, the Women, Infants, and Children (WIC) Supplemental Nutrition Branch policy is that the **grocer** must enter the purchase price on the

**Action Needed
Continued**

face of the FI **prior** to the participant per alternate signing the FI.

The participant or alternate must sign the FI in the presence of the grocer. If a participant presents a presigned FI, the cashier should:

1. Accept the check;
2. Write in the purchase price;
3. Have the participant or alternate resign the FI in their presence directly above the first signature (Enclosure A); and
4. Match the new signature with their signature on the WIC Authorization Folder. If the new signature is not on the WIC Authorization Folder, the cashier should explain to the presenting WIC Shopper that they can only accept FIs that contain matching signatures on the WIC Authorization Folder.

Questions

If you have any questions, please contact your Grocer Consultant at (916) 928-8705.

David Markell, Chief
Food Management and Integrity Section
WIC Supplemental Nutrition Branch

Enclosure

12936316LR	LINDA ROSS	DEC 29 99 (ISSUE DATE)	JAN 28 00	267824150
WIC PROGRAM State of California Matt Fong, Treasurer		BEANS	700-2 67824150	
① Pay to the order of: 353535 DN'S 0 RIVERSIDE IVERSIDE 2501		④ Kind to buy: DRY BEANS OR PEAS	90-1342 1211 EXACT PURCHASE PRICE: 1.09 ⑦	
CA ⑤ How much to buy: 1 POUND		⑥ MUST NOT EXCEED: \$ \$1.25		③
⑧ VALID FOR WIC APPROVED FOOD ONLY. VOID IF NOT DEPOSITED WITHIN 45 DAYS OF ISSUE. NOT VALID IF ALTERED.		Linda Ross AUTHORIZED SIGNATURE (SIGN AT PURCHASE)		
⑧ 2700 ⑧ 1211134231 678241503 ⑧				

If a WIC participant or alternate pre signs the WIC Food Instrument (FIs), have the WIC Shopper resign the FI in the presence of the cashier directly above the first signature. Then, match the new signature with that on the WIC Authorization Folder. If the new signature is not on the WIC Authorization Folder, do not accept the FIs.