

# Are you prepared for the On-Site Inspection?

After you have successfully completed an interactive California WIC Program vendor training class, you will be contacted by a representative of the WIC Program to schedule an on-site inspection of your store.

**PLEASE NOTE: Failure to meet all the requirements below during the on-site inspection will result in the denial of your application.**

HEALTH PERMIT REQUIREMENT	
<input type="checkbox"/>	You must provide proof of a <b>VALID HEALTH PERMIT</b>
VISIBLE PRICES POSTED REQUIREMENT	
<input type="checkbox"/>	<b>PRICES MUST BE POSTED</b> above, below, or on <b>ALL</b> WIC Authorized foods. Note: If fresh fruits and vegetables are priced by the pound, you <b>must</b> have a weight scale which has been approved by the State of California Department of Food Agriculture's Division of Measurement Standards.
MINIMUM STOCKING REQUIREMENT	
(Note: expired or stale items will not be counted toward the stocking requirements)	
<input type="checkbox"/>	<b><u>BOTTLED JUICE AND CONCENTRATE JUICE</u></b> - You must have: (8) 64-ounce shelf-stable <b>AND</b> (10) 11.5-ounce or 12-ounce frozen concentrate
<input type="checkbox"/>	<b><u>BREAKFAST CEREAL</u></b> – You must have: at least (144) total ounces, of any (4) different types or brands of <u>authorized</u> cereal. Of the total ounces (1) type must be of (12) ounce size box and (1) type must be of (18) ounce box. Two of the types or brands must be listed as whole grain cereals on the WIC Authorized Food List and Shopping Guide.
<input type="checkbox"/>	<b><u>CANNED FISH</u></b> – You must have: Tuna.....(12) 5-ounce cans <b>OR</b> (10) 6-ounce cans <b>OR</b> Sardines.....(4) 15-ounce cans <b>OR</b> Salmon.....(12) 5-ounce cans <b>OR</b> (10) 6-ounce cans <b>OR</b> (4) 14.75-ounce cans
<input type="checkbox"/>	<b><u>CHEESE</u></b> – You must have: (4) 1-pound packages
<input type="checkbox"/>	<b><u>DRY BEANS, PEAS OR LENTILS</u></b> – You must have: (6) Pounds of any 1-pound packages <b>OR</b> (6) pounds bulk
<input type="checkbox"/>	<b><u>EGGS</u></b> - You must have: (4) dozens
<input type="checkbox"/>	<b><u>MILK</u></b> – You must have: Whole.....(6) one gallon <b>AND</b> 2% reduced fat or 1% low fat or nonfat.....(14) one gallon (10) on the shelf (4) on the premises <b>AND</b> (2) half-gallon
<input type="checkbox"/>	<b><u>FRUITS AND VEGETABLES</u></b> – You must have: Fresh:.....\$32 worth of a combination of 5 varieties of fruits and 5 varieties of vegetables <b>(AND)</b> Frozen:.....\$32 worth of a combination of 3 varieties of fruits and 3 varieties of vegetables <b>AND</b> Canned:.....\$32 worth of a combination of 3 varieties of fruits and 3 varieties of vegetables

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<input type="checkbox"/>	<b>INFANT CEREAL</b> - You must have: (2) 16-ounce <b>AND</b> (2) 8-ounce containers
<input type="checkbox"/>	<b>INFANT FORMULA</b> – You must have: Authorized milk-based powdered formula.....(20) cans (10) on the shelf, and (10) on the premises
<input type="checkbox"/>	<b>INFANT FRUITS AND VEGETABLES</b> - You must have: (56) 4-ounce containers <b>OR</b> (64) 3.5-ounce containers
<input type="checkbox"/>	<b>INFANT MEATS</b> – You must have: (62) 2.5-ounce containers. (31) on the shelf, and (31) on the premises
<input type="checkbox"/>	<b>PEANUT BUTTER</b> – You must have: (4) 16 to 18-ounce containers
<input type="checkbox"/>	<b>FRESH BANANAS</b> – You must have: Fresh only (8) yellow bananas (Note: this requirement is in addition to the fresh fruits & vegetables category)
<input type="checkbox"/>	<b>WHOLE GRAIN</b> – You must have: 100% whole wheat bread....(2) 1-pound loaves <b>AND</b> Soft corn tortillas.....(2) 1 pound packages <b>AND</b> Oatmeal.....(2) 1 pound packages or 2 pounds in bulk <b>OR</b> Brown rice.....(2) 1 pound packages of or 2 pounds in bulk

## INFANT FORMULA INVOICE REQUIREMENT

<input type="checkbox"/>	<p>You must purchase infant formula from:</p> <ul style="list-style-type: none"> <li>• A manufacturer of infant formula registered with the Food and Drug Administration</li> <li>• A wholesaler, distributor, or retailer within California that has a current, valid sellers permit number that the vendor has verified through the California Board of Equalization</li> <li>• A wholesaler, distributor or retailer outside of California that is a licensed supplier of infant formula in that state and is included on that state WIC agency's infant formula supplier list.</li> </ul> <p>You will be required to provide invoice(s) supporting the amounts and types of infant formula in your inventory. The invoices must include the supplier's name; address; sellers permit number; date of purchase; the type and quantity of infant formula purchased.</p>
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## CASH REGISTER REQUIREMENT

<input type="checkbox"/>	<p>You must identify and report the TOTAL number of cash registers in your store.</p> <ul style="list-style-type: none"> <li>• The cash register system must calculate, record, and print a summary of all sales transactions conducted during each business day showing the transfer of good for money or monetary equivalents.</li> <li>• The cash register system must automatically print an itemized receipt of each transaction. The receipt must be given to the customer at each time.</li> <li>• You must count all registers, whether they are used full time or occasionally.</li> </ul>
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## STORE HOURS REQUIREMENT

<input type="checkbox"/>	You are required to operate at least six days per week, for at least eight hours each day, and at least four of those hours must be during core business hours (9:00 am – 5:00 pm).
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## USE OF WIC LOGO

<input type="checkbox"/>	Use of the WIC logo prior to authorization is prohibited and will result in denial of your application. Use of the WIC logo after authorization must comply with WIC Bulletin Regulation Section 71400.
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