

Steps to Collecting the Newborn Screening Specimen

Using the New 27 Million Series Form 

1 Please read carefully. Some of the fields have been moved. There are fewer fields per column. Fill in **ALL** blanks on the Test Request Form (TRF) according to the instructions on the back. (Please print legibly using **all capital letters, with one character per box.**) Check the expiration date and **DO NOT USE AN EXPIRED FORM.**

2 Verify the name of the newborn, community pediatric care provider, and contact information with the parent.

3 Check that all information on the TRF is complete, accurate and matches the newborn's ID band and addressograph. Drop the blood on to the attached filter paper specimen collection card. 

4 After collecting the blood, tear out both the sender's copy and parent's copy which includes the privacy notification required by HIPAA. Be careful **NOT** to separate the original (white) TRF from the filter paper.

5 Give the pink and blue copies to the parent. Instruct them to give the pink copy to the baby's doctor at their first visit.

6 File the yellow sender's copy in the newborn's medical record. 

7 Dry blood spots (lying flat) for at least three hours. Do not allow TRF forms to overlap or touch one another until dry. Do not refrigerate TRF forms or expose them to heat or moisture.

8 Send original TRFs with the attached specimen collection cards and completed transport log to the testing lab no more than 12 hours post collection.