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Director

State of California—Health and Human Services Agency
California Department of Public Health



ARNOLD SCHWARZENEGGER
Governor

January 25, 2010

TO: MCAH and AFLP DIRECTORS
MCAH, AFLP, and BIH FISCAL OFFICERS AND BUDGET STAFF

SUBJECT: MILEAGE REIMBURSEMENT RATE CHANGE – EFFECTIVE
JANUARY 1, 2009
PROGRAM POLICY ALERT #2009/10-06

The California Department of Personnel Administration (DPA) adopted the policy of utilizing the same mileage reimbursement rate as the Federal rate beginning in July 2006. The Federal and State mileage reimbursement rate for calendar year 2009 was \$0.55 (55.0 cents) per mile. Effective January 1, 2010, the new Federal and State mileage reimbursement rate has been reduced to \$0.50 (50.0 cents) per mile.

The revised Travel Reimbursement information document is attached to this letter for audit and administrative purposes. Even though all other travel per diem amounts remain the same, please read this document thoroughly. All MCAH programs must adhere to the requirements set forth in this document and are responsible for keeping adequate records to support any travel costs reimbursed with state or federal funds.

You may begin claiming mileage reimbursement at the new rate effective January 1, 2010. There will, however, be no increase in your agreement or grant total budget amount. If you have any questions or concerns, please contact your Contract Manager for assistance.

Please note that this information is also available for downloading at the following MCAH Website link:

<http://cdphinternet/program/MCAH/Pages/ProgramPolicyAlerts.aspx>

Sincerely,

Shelley Stankevicz, Chief
Allocation and Matched Funding Unit
Maternal, Child and Adolescent Health Division

Enclosure