

California Home Visiting Program Monthly Conference Call



Meeting Minutes

Thursday, November 14, 2013

1:30 p.m. – 3:00 p.m.

Participants: MCAH Directors and Coordinators of MIECHV Funded Programs

Meeting Facilitator: Chris Krawczyk

I. General Updates – Chris Krawczyk

Client Enrollment and Implementation: 1,528 families currently enrolled. A total of 18,596 home visits have been completed.

II. Erika Trainer – Chris Krawczyk

Erika is joining us as the new Chief of our Program, Policy and Quality Assurance section. This was Laurel's position. Erika comes to us from WIC where she worked at the state and local level. She has a lot of experience working with agencies. Given the presence of WIC in many of our local implementing agencies, this is a wonderful opportunity for us to have her. She will attend many of the upcoming site visits. Erika commented, "It's nice to be here and I am looking forward to working with all of you."

III. Electronic Signatures – Chris Krawczyk

During last month's call, we talked about the potential for an audit from HRSA. We want to inform you that electronic signatures are fine, but you will need to create a document that is signed by each staff member and indicates the staff member will sign their timesheets electronically. Keep the document on file in case of an audit.

IV. Site Visit Plans – Arlene Silva, Erika Trainer and Chris Krawczyk

We have sent the visit schedule to many of our sites. We know there is a lot of anticipation regarding site visits, but be assured that we are there to work with you. We are looking into reviewing different areas of the scope of work. We are going to observe home visitation and team meetings. For the most part, we will be doing a lot of technical assistance. We will be coming there to learn about your program and to have a better understanding of how we can help you.

We are targeting first site visits to occur on Jan. 7. Site visits will take place between January and March. We will send out an email to let you know who from your staff may need to participate. Once we finish the site visit template, we will send it to you so you can prepare for what we will be asking you. We hope to get it to you before the end of December. Questions? Terri from Siskiyou wanted to know if the consortium will be meeting in Humboldt. Chris said Robin Qualls and Yvette Albright are out and that we will send the consortium members an email to clarify.

V. Meeting with Early Head Start Assoc. & Dept. of Ed – Chris Krawczyk

Many of you have heard about ECCS. Many of you attended the session on ECCS at the summit. Recently, we met with the partner state programs as a group and individually, including Department of Education, First 5 California, Office of Child Abuse Prevention and Early Head Start. Yesterday we met with Rick Mockler, Executive Director of the California Early Head Start Association, and Stephanie Myers, the Department of Education's Early Head Start Coordinator. Later this month, we hope to meet with First 5 Association. Coming out of our meeting yesterday, we learned that the National Head Start Association conference will be held in California this year in Long Beach at the end of April and early May. Of particular interest is the pre-conference on April 29-30, which includes a topic area dedicated to home visiting. We encourage you all to take a look, and if there is anything that is of interest to you all, we encourage you to attend. If you have abstract ideas for the conference, send them to the QA team. Also, on Jan. 22 the Head Start Parent and Family Engagement conference will occur in Burlingame (near San Francisco airport). On the 21st, there is the board meeting and a reception that is open to all. I believe that the registration is still open. We are going to go and give info to the board on ECCS. In the near future, you are going to receive an email containing all of the contact information for the Early Head Start programs as well as contact information for the MCAH Directors. We are encouraging all of you to work together. Rick Mockler is very supportive of Early Head Start sites collaborating with us.

VI. Three R's TA Conference Calls: Arlene Silva

The supervisors and home visiting staff have attended the Three R's training. The follow-up technical assistance calls will focus on: "Building relationships with parents to promote partnership during the screening process" and "Relationships and partnerships with mental health agencies for the referral process."

TA conference calls are scheduled for:

HFA: Nov. 26, 10:30 a.m. to noon

NFP South: Nov. 19 and Dec. 10, 10:30 a.m. to noon

NFP North: Dec. 6, 1:30 p.m. to 3 p.m. and Dec. 18, 10:30 a.m. to noon

VII. Site Data Cleaning – Kristen Rogers

We completed our process of reporting to HRSA on October 30. It was very successful. HRSA has provided all states an extra two months to re-report data which will provide time for sites to clean their data. So now we are in the process of re-reporting, which is to be done by January 10, 2014. Our QA Evaluation staff, Erica and Catherine, will contact you to give you reports on data cleaning. We will give the HFA sites access to the reports in ETO which are currently at Social Solutions and will be uploaded into your Dashboards. The NFP sites will continue to use data quality reports in Solaris for data cleaning. Also, during the CQI calls, the team will discuss your progress with data cleaning. We need to clean the data as quickly as possible for this upcoming January deadline. However, data cleaning doesn't end with reporting, as you all know. During the upcoming site visits in 2014, Erica and Catherine will continue to go through the data cleaning process with you.

VIII. Systems Survey Follow-up Phone Calls – Kristen Rogers

Robin Pleau is following up with sites on the recent Systems Survey. You all filled out a survey in May, June and July. These calls are to gain more understanding of your responses to the Survey. All of the calls have been scheduled and half have been completed. Thank you for helping us with this.

X. Q &A – Chris Krawczyk

Imperial County asked if the media policy will be updated. Chris Krawczyk replied that California Department of Public Health is revisiting those procedures, but a final decision hasn't been made. He also added that sites may be asked to include the CDPH logo on materials. San Francisco County asked about the Nurse-Family Partnership research commissioned by Pew that was recently released and if they can share that information. Chris Krawczyk responded that because the research is not a product of CDPH, it does not need to be vetted by CDPH. He also added that NFP is working on a one-pager that will condense the research.

Mary Hansell asked about research and biologic outcomes in home visiting, and research on the obesity epidemic and home visiting impact? Response: There have been conversations to look at longer term outcomes and with the number enrolled in California it may be possible for us to do some of these analyses.