

California Home Visiting Program  
**Bi-Monthly Conference Call**  
Meeting Minutes  
Thursday, January 8, 2015  
1:30 p.m. – 2:30 p.m.



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**Participants:** MCAH Directors and Coordinators of MIECHV Funded Programs

**Meeting Facilitator:** Kristen Rogers

- I. General Updates
  - a. Number enrolled and home visits completed
    - i. There were 2,025 families served and 23,905 home visits were completed last year
  - b. Program Changes
    - i. Second Referral Form no longer required for NFP
      1. This is effective immediately
      2. Notes are available through ETO
      3. The sites can all configure to their own use
      4. We are still using the data from this form
    - ii. Elimination of Transmittal process (replaced by formal email)
      1. Transfers will also be handled in ETO
        - This will be clearly outlined in the Policy Alert Letter that all the sites will be receiving
  - c. Expansion Funding
    - i. Survey Monkey results
      1. Sixteen sites responded that they wanted more Home Visiting funds for existing sites
      2. Expansion funding needs to be used to increase enrollment
      3. CHVP will assemble a quick synopsis of what the Survey Monkey survey showed
    - ii. Next steps
      1. CHVP evaluation and recommendation (by January 16th)
        - CHVP has been working on developing a criteria
      2. MCAH Action recommendation
        - Kiko Malin will follow up with this after speaking with MCAH Action
      3. CDPH's MCAH recommendation
      4. Center for Family Health review
    - iii. Expected HRSA funding announcement – end of January, 2015
      1. Expansion Grant is a definite (\$1.3 million)
      2. Competitive Grant we have to compete for (\$9.4 million)

iv. Expected MCAH/CHVP announcement – beginning of February, 2015

## II. Program Quality Section Updates

- a. What's new with site visits this year?
  - i. CHVP New Year's Resolution is to "lose weight", so we are trying to do more here before we go out on our site visits
- b. CAB attendance
  - i. CHVP asked sites to let us know when the CAB meeting will be this year so staff can try and make it to some of them.
- c. Progress Reports – the good, the bad, and the ugly
  - i. The next one is due March 31, 2015
  - ii. These are due every four months

## III. Data, Benchmarks and Evaluation Section Updates

- a. CQI
  - i. The goal is to have four group calls and four one on one calls
  - ii. This information was also be in the CHVP TA and E-Blasts that was sent out today
- b. External Evaluation Webinar recording
  - i. On November 20, 2014, the CHVP hosted a webinar featuring Karen Finello
    - 1. A recording of this webinar was made and CHVP is trying to work on compressing it
    - 2. CHVP hopes to have this sent out in a TA and posted on the CHVP website
- c. Spanish translation of HFA Forms
  - i. All forms are now translated for CHVP data collection forms

## IV. Discussion: Open

- i. Q&A Session
  - 1. Kristen asked if anyone had any topics for discussion for next call.
  - 2. All sites had no response at that time
  - 3. Kristen said she will ask next time