



State of California—Health and Human Services Agency
California Department of Public Health



RON CHAPMAN, MD, MPH
Director & State Health Officer

EDMUND G. BROWN JR.
Governor

**For renewal of your Tissue Bank License,
please include the following documents:**

Tissue Bank License Renewal Document Check Off List

- Renewal Fee enclosed (\$975.00 – Check made payable to CDPH / LFS)
- Include Tissue Bank number on check
- Form Lab 171** (Tissue Bank Renewal Form from Web Site, completed and signed) *
- Form Lab 169** (Personnel Report Form from Web site) *
- Résumés, BRN, or CPTB numbers for new employees since last renewal
- Form Lab 170** (ART Questionnaire Form from Web Site - if applicable)*
- Form Lab 184** (Contact Person Sheet from Web Site completed and signed)*
- Copy of Patient Consent Form(s) (if applicable)
- List of all applicable commercial California clients and/or all tissue suppliers (name and address) with whom you conduct business (applicable to allograft tissue)
- Inventory totals of all allograft tissue types manufactured, purchased, stored and/or used within the last 12 months and/or current inventory totals of frozen sperm, oocytes, and/or embryos.

* **Forms** found at

<http://www.cdph.ca.gov/pubsforms/forms/Pages/RegulatedLaboratories.aspx>

Please mail all required documents to:

**Laboratory Field Services
Tissue Bank Program
850 Marina Bay Parkway
Building P, 1st Floor
Richmond, CA 94804-6403**