

MM for Infection Preventionists Subcommittee

April 16, 2014

Attendance: E Clark, K Anderson, M Barnden, L Guardia-LaBar, C Richardson, D Wiechman, CDPH staff J Palacios, S Chen

The meeting was called to order @ 1101 by Subcommittee Chair E Clark.

A brief review of Bagley-Keene requirements was given. It was noted that materials to be presented at the May 8 HAI-AC need to be submitted to the Program 11 days prior to the meeting.

Motion was made by K Anderson to approve Mar 26 and Apr 2 meeting summary notes as written, seconded by M Barnden. Motion was passed.

The purpose of the meeting was to discuss and incorporate input from Drs. Stone and Pogorzelska.

Decisions made:

1. The introduction to the survey should be a short email with an attachment for questions that can be researched prior to filling out the survey. As it must be filled out at one sitting, a PDF will also be included. Hyperlinks will be included to provide information for those who wish more.
2. Instructions for who should fill out the survey were clarified.
3. Questions to assess IP hours and added hours were discussed. Proposed re-wording will be presented to subcommittee members.
4. A question about separate data validation will be added.
5. D Wiechman will review questions to make recommendations for those that may need a category for non-applicable (NA).

The next conference call will be Monday April 28<sup>th</sup> from 1100-1200 to finalize the draft prior to presentation to the HAI-AC on May 8<sup>th</sup>. The agenda will be posted 10 days prior to the call.

The meeting was adjourned @ 1210.