

MM for Infection Preventionists Subcommittee

April 2, 2014

Attendance: E Clark, K Anderson, C Richardson, D Wiechman, P Stone, M Pogorzelska, CDPH staff
J Palacios, S Chen

The meeting was called to order @ 1103 by Subcommittee Chair E Clark.

A brief review of Bagley-Keene requirements was given.

March 26 meeting summary to be approved at next meeting

The purpose of the meeting was to receive input from Drs. M Pogorzelska and P Stone from Columbia University; both have experience w/ the survey process. An explanation of what specific sections of the survey were designed to accomplish was presented and feedback given.

Overview of Survey Content and Issues

- **Introduction needs to be more brief** (“100 questions” may be overwhelming). Perhaps top of intro could be email w/ link to survey and provide a PDF and a list of information that could be gathered before filling out the survey
- What data might be available from other sources, e.g., NHSN Annual Survey (note this is one year behind)
- Unclear re how many IPs per what unit of hospitals should fill out survey: by CMS #, by NHSN #, but “?” group, ...: **revise for clarity** to ensure that only one person answers for the whole department as do not want duplicate responses.
- Does section on responses from FTE vs. part time IPs need to be separated? **Clarify** that estimates of *average added* hours worked would be ‘per week’.
- Allow for ‘NA’ and ‘none’ responses where applicable
- **Survey needs to be piloted**; note tester concerns
- **Added questions for consideration**: how many IP vacancies, which department (and clinician/non-clinician) does IP report to, is there a travel budget, are there resources for APIC membership or certification, is there epidemiology support
- When looking at other IP resources, ask for **designated FTE** or fraction thereof (*perhaps instead of frequency?*) of **support** for duties such as data entry, administrative, ...
- **Need specific plan for dissemination**
 - Who should send it out? Thru NHSN vs. Liaison IPs vs. ...
 - How to track responses
 - How much to follow-up w/ non-responders
 - Where will those w/ questions be directed
- Worries were voiced about **response rate**

- Analysis Issues:
 - What are questions data will be answering (how will it be used)?
 - Can some data be obtained from other sources such as Annual Survey?
 - Approach collects specific data which will be collapsed. Should some be collapsed up front?
 - How would question on IP experience be used? (What is hypothesis?)
 - Who will analyze data? <Answer may be determined when survey is presented @ HAI-AC>
- Will feedback be given to participants? How?

The suggestions need to be discussed by the group prior to adjusting the survey. The other issues need discussion.

The next meeting will be Wednesday, April 16 @ 1100.

The meeting was adjourned @ 1158.