

California State HAI Prevention Plan Subcommittee  
Thursday, December 5, 2013  
12:00am-12:00pm  
**TELECONFERENCE**

**Attendance**

**Members Present**

Zachary Rubin, MD, Chair; Marsha Barden, MSN; Cheryl Richardson, RN; Matt Zahn, MD. MPH

*Absent: \*Amy Dubois, MSN; \*Elizabeth Clark, MPH, RN; \*Suzanne Anders MHI;*

**Liaison Representatives:**

Vicki Keller, RN,MSN,PHN,CIC

**California Department of Public Health (CDPH)**

Neely Kazerouni, DrPH, MPH and Jorge Palacios

<b>Agenda Item/ Discussion</b>
<b>Call to Order</b>  Dr. Rubin, Chair of the subcommittee called meeting to order at 12:04 pm.
<b>Welcome and Introductions</b>  Members introduced themselves
<b><u>Bagley Keene Open Meeting Act 2010</u></b> <ul style="list-style-type: none"><li>Members were reminded the importance of sending agenda items to the chair, to comply with the rules for posting. Presentations to the HAI-AC must be submitted to the HAI Program at a minimum, ten days prior to the AC meeting for consideration.</li></ul>

## **Summary Meeting Minutes (SMM)**

Members reviewed, the summary meeting minutes between June-and-November 22, 2013, and created an [outline for discussion](#) with subcommittee members. The outline presented and edits made by the members will serve as a springboard for discussion with members of the [HAI-AC at the December 13, 2013](#).

## **Timeline**

- Next subcommittee meeting will be held on December 19, 2013
- Subcommittee meetings are held twice a month, on the first and third Thursday of each month.