

# SECTION E

## Assurances

**Section E. Assurances (FFY 08)**

To assure compliance with policies described in this guidance, the Food Stamp Nutrition Education plan must include the following assurances. Mark your response to the right.

	Yes	No
1. The State food stamp agency is accountable for the content of the State nutrition education plan and provides oversight to any sub-grantees. The State food stamp agency is fiscally responsible for nutrition education activities funded with Food Stamp Program funds and is liable for repayment of unallowable costs.	X	
2. Efforts have been made to <u>target</u> FSNE to FSP participants and eligibles.	X	
3. In cases where Food Stamp Nutrition Education projects may inadvertently benefit persons that are ineligible for the Food Stamp Program because it is not practical or possible to meet the exclusivity requirement, the State has sought approved waivers for each project. To be approved, the waiver request(s) must clearly demonstrates how the proposed project provides a good means of reaching food stamp eligibles and documents that at least 50 percent of those reached will have gross incomes at or below 185 percent of the poverty thresholds or guidelines.	X	
4. Only expanded or additional coverage of those activities funded under the Expanded Food and Nutrition Education Program (EFNEP) may be claimed under the FSNE grant. Approved activities are those designed to expand the State's current EFNEP coverage in order to serve additional food stamp eligibles or to provide additional education services to EFNEP clients who are eligible for the Food Stamp Program. In no case may activities funded under the EFNEP grant be included in the budget for FSNE.	X	
5. Cash or in-kind donations from other non-Federal sources to Food Stamp Nutrition Education have not been claimed or used as a match or reimbursement under any other Federal program.	X	
6. Costs incurred by other State and/or local agencies for goods and services for Food Stamp Nutrition Education and which are then donated to the food stamp State agency make up the public in-kind contributions that are included in the State share of costs that are eligible for Federal reimbursement. They may not be used as a match under any other Federally funded project.	X	
7. Documentation of State costs, payments, and donations for approved Food Stamp Nutrition Education activities are maintained by the State and will be available for USDA review and audit.	X	
8. Contracts are procured through competitive bid procedures governed by State procurement regulations.	X	
9. Program activities are conducted in compliance with all applicable Federal laws, rules, regulations including Civil Rights and OMB circulars governing cost issues. A State agency is responsible for civil rights compliance of its sub-grantees, contractors, and sub-recipients. The State agency (the cognizant agency) is responsible for ensuring the compliance of all funded providers. This responsibility includes periodic compliance review, the frequency of which is defined in Appendix A of FNS Instructions 113-1 and 7 CFR part 275 of the regulations.	X	
10. Program activities do not supplant existing nutrition education programs, and where operating in conjunction with existing programs, enhance and supplement them.	X	
11. Program activities are reasonable and necessary to accomplish Food Stamp Nutrition Education objectives and goals.	X	
12. All materials developed or printed with Food Stamp Nutrition Education funds include the appropriate USDA non-discrimination statement, credit to the Food Stamp Program as a funding	X	

To assure compliance with policies described in this guidance, the Food Stamp Nutrition Education plan must include the following assurances. Mark your response to the right.

Yes No

source, and a brief message about how the Food Stamp Program can help provide a healthy diet and how to apply for benefits.		
13. Messages of nutrition education are consistent with the Dietary Guidelines for Americans and stress the importance of variety, balance, and moderation, and do not disparage any specific food, beverage or commodity.	X	