



California
Department of
Health Services

SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

April 11, 2006

TO: *REGIONAL NUTRITION NETWORK FOR HEALTHY, ACTIVE FAMILIES*
(RNN) PROGRAM DIRECTORS

SUBJECT: PROGRAM LETTER 06-01

This Program Letter 06-01 serves as notification of updates to the *RNN* Program Guidelines Manual. These changes have been documented on the enclosed federal fiscal year (FFY) 2006 Updates/Revisions Log which should be filed in your Program Guidelines Manual behind the Updates/Revisions Log tab, located in the front of your Manual.

Please remove the following section on progress reports from your Guidelines Manual and replace it with the enclosed revised section which complements the RNN revised scope of work as of October 1, 2005.

- Administrative Section, 100 Progress Reports.
 - Please note that the specific portion that was revised is Section 103, D. Narrative, Core 1 and 2, #1, 2 and 4; Core 3, #2. Everything else in this section remains identical.
 - A revision date is noted in the bottom right hand corner of the enclosed pages to help ensure that the correct pages are placed in the Guidelines Manual.

As always, you need to ensure that you rely upon the most up-to-date version of the United States Department of Agriculture (USDA) Allowable and Unallowable Costs chart, which can be found on our web site (<http://www.dhs.ca.gov/ps/cdic/CPNS/network/FAP/Continuing.html>) and which you received as part of your funding application packet. Please make sure to print out a copy and insert it in your binder under II. Administrative Section, 400 USDA Guidelines - Allowables/Unallowables.

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Thank you for your attention to this request to update your Guidelines Manual.

Sincerely,

Susan B. Foerster, M.P.H., R.D., Chief
Cancer Prevention and Nutrition Sections

Enclosure