



MARK B HORTON, MD, MSPH
Director

State of California—Health and Human Services Agency
California Department of Public Health



ARNOLD SCHWARZENEGGER
Governor

December 20, 2010

TO: PROJECT COORDINATORS
NETWORK FOR A HEALTHY CALIFORNIA (NETWORK)

SUBJECT: PROGRAM LETTER (PL) #10-09
INVOICE COMPLIANCE

Program Letter #10-09 is being issued to notify *Network* contractors that the Lincoln Bill (Senate Bill 3307 – Healthy, Hunger-Free Kids Act of 2010) was signed by President Obama on December 13, 2010. Under this legislation future allocations to all States are based on expenditures reported as of February 2009, for federal fiscal year (FFY) 2009. In order to preserve the *Network's* funding we are requesting that contractors submit their fourth quarter invoices and any prior invoices, along with supporting documents (e.g., supplementals), for FFY 2009 and FFY 2010 no later than January 7, 2011, to receive reimbursement. This would include contracts that expired on September 30, 2010, and all continuing contracts. *Network* staff is diligently working with the departments accounting office in order to reimburse contractors for services performed within FFY 2010. At this time, no extensions to this submittal date shall be granted.

Please be aware that failure to submit invoices for reimbursement, as specified above, will result in the State of California receiving less funding in the subsequent fiscal year. A reduction in funds would have an impact on the entire program and the amount of funding available for contractors in the upcoming FFY's. Timely submittal of invoices must be met to ensure sufficient federal funding at the level necessary for the continued support of *Network* programs.

Should you have any questions, please feel free to contact and work directly with your assigned contract manager.

Project Coordinators
Page 2
December 20, 2010

Network staff, are here to provide their assistance for the success of California's nutrition education programs.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen H. Acree". The signature is written in a cursive style with a large, stylized initial "K".

Kathleen H. Acree, MD, JD, MPH
Chief, Cancer Control Branch