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State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

TO: PROJECT DIRECTOR
NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH

SUBJECT: PROGRAM LETTER #14-03
NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH,
FISCAL AND ADMINISTRATIVE GUIDELINES MANUAL

The Nutrition Education and Obesity Prevention Branch (NEOPB) has had significant changes that impact the Fiscal and Administrative Guidelines Manual.

As a result, a new NEOPB Fiscal and Administrative Guidelines Manual has been created based on the United States Department of Agriculture (USDA) Supplemental Nutrition Assistance Program Education (SNAP-Ed) 2014 Guidance, and The Healthy, Hunger Free Kids Act of 2010. The new manual is effective immediately. NEOPB will notify grantees of all future updates via a Program Letter.

The Allowable and Unallowable Cost Chart is currently being updated. The grantees will be notified once the revised Allowable and Unallowable Cost Chart is available and posted on the NEOPB website.

<http://www.cdph.ca.gov/programs/cpns/Pages/FiscalandAdministrativeGuidelinesManual.aspx>

Please visit NEOPB's website for the Fiscal and Administrative Guidelines Manual and the revised Appendix documents.

If you have any questions or concerns, please contact your assigned Contract Manager.

Sincerely,

Melissa Meade, Chief
Contract Operations Section
Nutrition Education and Obesity Prevention Branch