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State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

April 2, 2013

TO: PROJECT COORDINATORS
NETWORK FOR A HEALTHY CALIFORNIA (NETWORK)

SUBJECT: PROGRAM LETTER PL 13-06
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM EDUCATION
(SNAP-Ed) BUDGET UPDATES FOR FEDERAL FISCAL YEAR (FFY)
2013 *NETWORK* LOCAL HEALTH DEPARTMENT (LHD)
CONTRACTORS/GRANTEES

This Program Letter (PL) 13-06 provides information on SNAP-Ed budget updates for FFY 2013 *Network* LHDs with the California Department of Public Health (CDPH) *Network*. As a result of the American Taxpayer Relief Act of 2012 (H.R.8), California is receiving a SNAP-Ed funding reduction of approximately \$40M to its FFY 2013 allocation. (See attachment 1, USDA letter dated January 16, 2013, for additional details.)

Despite this reduction, CDPH is requesting that LHDs continue normal programmatic and fiscal operations for FFY 2013. LHDs should continue as normal to ensure the success of the LHDs as the lead health agency in their respective counties and to continue to spearhead efforts to provide SNAP-Ed Nutrition Education in accordance with the Healthy, Hunger-Free Kids Act of 2010.

In order to assist LHDs with their lead agency role in the county and to address the overall reduction of SNAP-Ed funding in some counties, CDPH will provide a one-time enhancement for LHDs ***based on the availability of funding, specifically state-level carry-over (instead of LHD carry-over)*** from FFY 2013. The enhancement will be issued for FFY 2014 for counties experiencing an overall reduction in SNAP-Ed funding beginning in FFY 2014 (See attachment 2, Enhancement Funding Summary). Given the additional funding CDPH is providing for FFY 2014 and to encourage additional partnering and subcontracting opportunities, CDPH is requesting that a solicitation for

subcontracting per county requirements for SNAP-Ed Nutrition Education be released by the LHDs, no later than April 30, 2013 for FFY 2014. Additionally, county subcontracts should be executed within the first quarter of FFY 2014.

Finally, in order to assist CDPH with monitoring expenditures and closing-out expenditures for FFY 2013 on a timely basis, CDPH is requesting the following:

- (1) Please use the attached Monthly Expenditure Projection Form to report monthly expenditure projections for your Agency. Please forward the form electronically to supportstaffassignments@cdph.ca.gov by the 15th of each month, beginning in April. You will receive an automated reminder to submit this form on a monthly basis;
- (2) Final 4th quarter invoices for FFY 2013 must be submitted to CDPH no later than November 30, 2013. Supplemental invoices will not be accepted beyond December 31, 2013.

The *Network* appreciates your cooperation and leadership. As you are well aware, Congress is considering further federal reductions and LHDs should expend as much of this year's funding so as to demonstrate the need for the continuation of SNAP-Ed funding for California per the funding methodology outlined in the Healthy, Hunger-Free Kids Act of 2010. This proposal provides CDPH with the best opportunity to achieve this goal. Thanks for your assistance.

Please retain a copy of this PL 13-06 in your contract file to use as a reference. Should you have any questions regarding this change, please contact your assigned *Network* Contract Manager directly.

Sincerely,



John Talarico, DO, MPH, Chief
Nutrition Education and Obesity Prevention Branch

Attachment 1: USDA ATRA Letter, January 16, 2013
Attachment 2: FFY 2014 Enhancement Funding
Attachment 3: Monthly Expenditure Projections Form