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State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

November 1, 2012

TO: PROJECT COORDINATORS
NETWORK FOR A HEALTHY CALIFORNIA (NETWORK)

SUBJECT: PROGRAM LETTER PL 13-01
LOCAL SUPPORT GUIDELINES COMMENCING WITH FEDERAL
FISCAL YEAR (FFY) 2013 *NETWORK* CONTRACTS

This Program Letter (PL) 13-01 provides information on Local Support commitments required by the California Department of Social Services (CDSS) for the California Department of Public Health (CDPH) *Network* contracts starting in Federal Fiscal Year (FFY) 2013 and includes the form which contractors are required to complete.

CDSS is requesting that *Network* contractors provide 50 percent annual Local Support to demonstrate how Nutrition Education and Obesity Prevention (NEOP), formerly known as SNAP-Ed, funding is leveraged to enhance NEOP efforts in California. Generating Local Support provides assurances to legislators and funders that the commitment of California in reducing obesity rates in NEOP populations and providing nutrition education remains significant. It will also contribute to the long-term sustainability of NEOP prevention efforts in the state.

Local Support may include contributions provided directly or through grants, and/or donations from public (federal, state, or local governments) or private entities, and may be cash or “in-kind”. The attached form includes instructions and further guidance on the types of Local Support. Contractors are encouraged to seek “in-kind” sources that support the general NEOP efforts.

Please use the attached form to report Local Quarterly Support efforts by your agency. This form must be submitted 30 days after the end of each period. Period 1 covers October 1 – December 31; Period 2 covers January 1 – March 31; Period 3 covers April 1- June 30; and Period 4 covers July 1 – September 30 of each FFY.

Please forward all forms to Antonio Baxter at the following address:

California Department of Public Health
Network for a Healthy California
Attn: Antonio Baxter
P.O. Box 997377, MS 7204
Sacramento, CA 95899-7377

CDPH will forward all Local Support forms to CDSS personnel for review. This form will not be submitted to, or reviewed by, the United States Department of Agriculture for any future compliance reviews.

The *Network* appreciates your dedication and commitment to improving the lives of the NEOP population through your participation in providing Local Support funding resource information to CDSS.

Please retain a copy of this PL 13-01 in your contract file to use as a reference. Should you have any questions regarding this change, please contact your assigned *Network* Contract/Grant Manager or Program Manager directly.

Sincerely,



Gil Sisneros
Assistant Branch Chief of Administration
Nutrition Education and Obesity Prevention Branch

Attachment: Quarterly Local Support form with instructions