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Employment - Job Description

December 9, 2008

Web Site Developer

The Public Health Institute (PHI) is a large non-profit public health organization conducting a broad range of public health research, training, and technical assistance programs in California, throughout the nation, and around the world. PHI is seeking a part time (50%) Web Site Developer (WSD) for the Mesoamerica Health Initiative (MHI). This position is located in Oakland, CA.

The WSD will assist internal staff in web site maintenance, application development, support, and other software/systems maintenance duties. A bilingual (Spanish/English) individual with a strong communications background, complemented by basic HTML and CSS skills would be an ideal candidate for this position.

Duties & Responsibilities:

- Uploading content from websites
- Coding, testing, configuring and documenting applications, web sites and services
- Assisting in system integration and information sharing deployments
- Managing team SharePoint site by uploading content and training staff on site use
- Assisting staff in website maintenance, design and development

Qualifications:

- Bachelor's degree in related field
- At least 3 years of professional coding experience with a focus on website development and web 2.0 technology
- Understanding of web development principles and technology, including HTML and content management systems, navigation, usability, and web analytics
- Basic competence with JavaScript for web development
- Experience developing web sites and services used in business environments to share information
- Experience developing in Microsoft managed code environments using C# and ASP.NET highly desirable
- SQL experience also desirable
- Experience with Microsoft SharePoint services
- Strong knowledge of user interface design processes and methodology, particularly as applied to web-based applications
- Experience working collaboratively with non-technical users

- A team player, with good verbal and written skills
- Ability to shift gears when the need arises
- Highly organized, attention to detail, excellent verbal and written communication skills
- Spanish language fluency required

Compensation:

Salary is commensurate with experience. PHI offers a generous benefits package including medical, dental, vision, short/long term disability insurance, life insurance, 403b (tax sheltered annuity) and partial subsidy of public transportation cost. For more information about PHI's benefits, please visit www.phi.org.

How to apply:

To apply for this position, click here [APPLY HERE](#) or go to PHI's Career Site at www.phi.jobs.

Only for applicants without access to the internet, PHI's mailing address for this position is listed below. Please send cover letter and resume ASAP to:

Public Health Institute
555 - 12th Street, 10th Floor
Department #210, Oakland, CA 94607-4046
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NO PHONE CALLS PLEASE

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