



# FACILITY USE ASSESSMENTS: A MULTI-AGENCY COOPERATIVE EFFORT

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Stanislaus County Public Health

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# OBJECTIVES

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- ✘ Describe Collaborative goals and processes
- ✘ Describe training, use, and maintenance of tool
- ✘ Discuss strengths, weaknesses, and opportunities

# COLLABORATIVE GOALS

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- ✘ Identify participating agencies and team participants
- ✘ Define roles and responsibilities for each agency
- ✘ Develop policies and procedures
- ✘ Develop and establish agency MOUs
- ✘ Develop an ADA-compliant facility site evaluation survey

# COLLABORATIVE GOALS

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- ✘ Provides a systematic approach to facility evaluations that addresses participating agency needs
- ✘ Streamlines and maximizes efficiencies, non-duplication of effort
- ✘ Furnishes centralized information and access
- ✘ Enhances partnerships and collaboration

# FACILITY USES

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- ✘ Government-operated Alternate Care Sites (ACS)
- ✘ Cooling/Heating Centers
- ✘ General population shelters
- ✘ Mass prophylaxis distribution (PODs)
- ✘ Medical shelters

# COLLABORATIVE MEMBER AGENCIES

- ✘ American Red Cross
- ✘ Disability Resources Agency for Independent Living (DRAIL)
- ✘ Stanislaus County Departments:
  - + Environmental Resources
  - + Community Services Agency
  - + Office of Emergency Services
  - + Animal Services
  - + Office of Education
  - + Public Health

# FACILITY USE COLLABORATIVE

- ✘ Samples of existing assessments collected and compiled (i.e. DOJ, FEMA, CDC, multiple jurisdictions, polling assessment) and a final assessment form developed
- ✘ Samples of MOU's collected and agency roles and responsibilities defined.
- ✘ Assessment coordinator appointed.

# FACILITY USE COLLABORATIVE

- ✘ Each agency volunteered staff to perform site assessments, resulting in over 30 participants
- ✘ Two trainings conducted
- ✘ Coordinator orchestrated the site evaluations utilizing trained teams
- ✘ Community Services Agency collected assessments and input data

# TRAINING

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- ✘ Training staff to perform assessments is one of the most critical areas to ensure completeness and accuracy.
- ✘ These staff are considered team leaders, coordinating members during the assessment process.
- ✘ American Red Cross and Coordinator provided hands-on training.

# COORDINATOR DUTIES

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- ✘ Collaborated with County Office of Education and local school district superintendents.
- ✘ Trained assessment teams.
- ✘ Made initial contact with 90+ sites.
- ✘ Scheduled assessments and teams.
- ✘ Quality assurance.

# FACILITY ASSESSMENT TOOLKIT

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## ✘ Components

- + Facility Pre-Assessment Questionnaire
- + Stanislaus County ADA Glossary and Drafting Symbol Key
- + Site Assessment Worksheet
- + Resource Survey for Field Completion
- + Facility Resource Diagram
- + Facility Evaluation Form (PDF form fill)

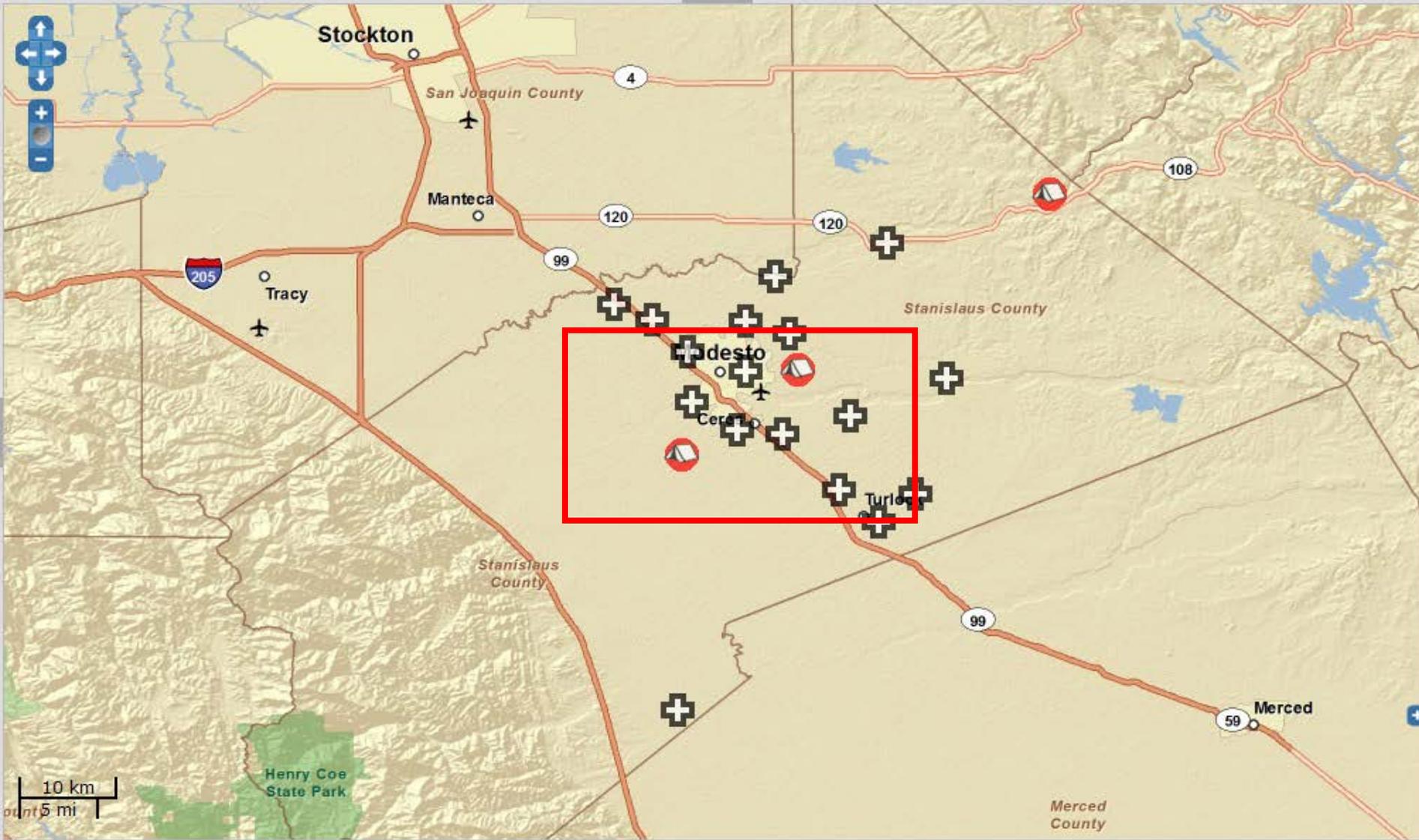
# FACILITY ASSESSMENT TOOLKIT

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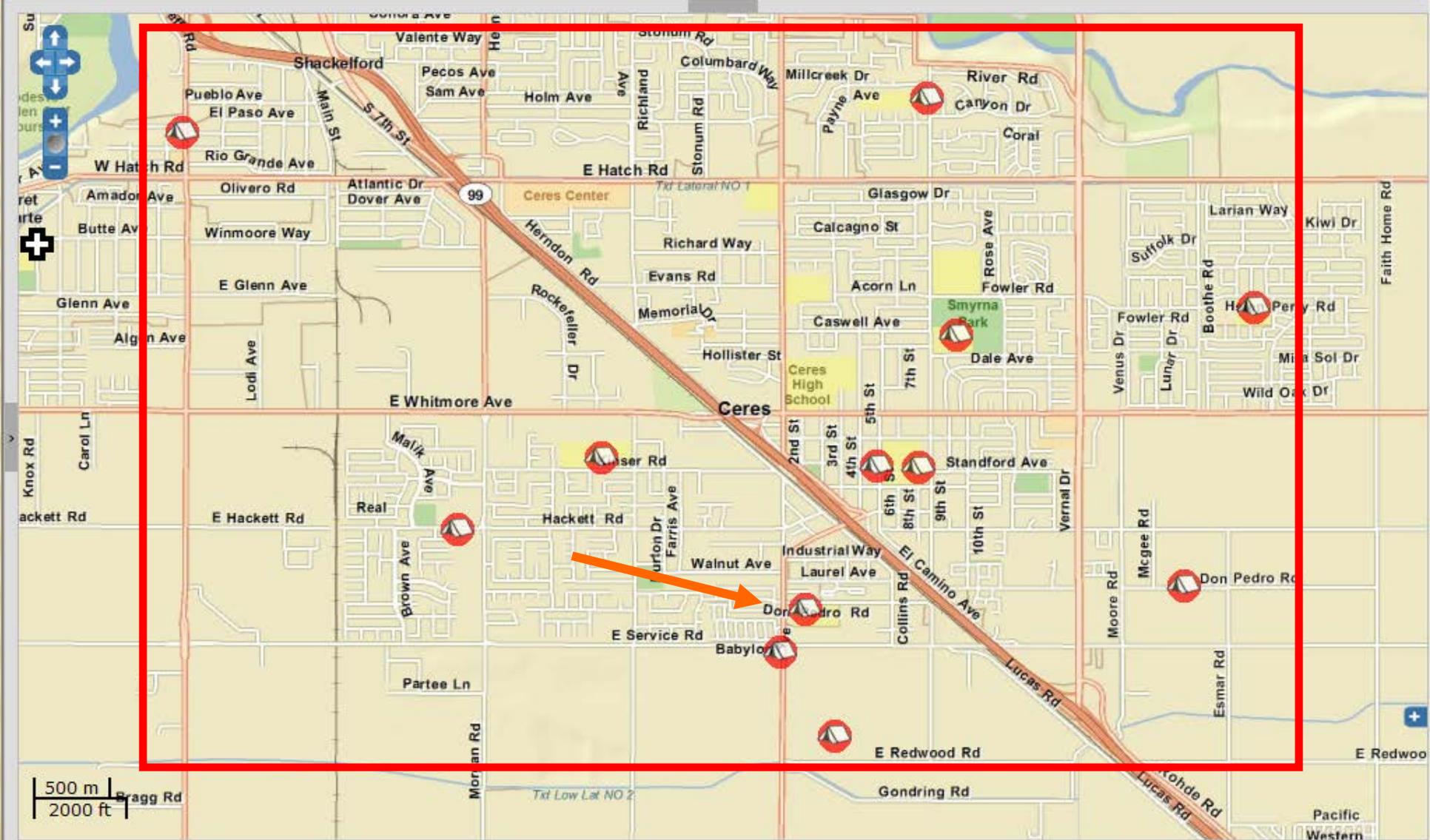
- ✘ Assessment kits containing the following inventory:
  - + (1) 25' measuring tape
  - + (1) 100" tape measure
  - + (1) 1000' measuring wheel
  - + (1) Craftsman digital measure with soft case
  - + (1) 19" Denier nylon fabric tool bag
  - + (1) Plastic clipboard
  - + Pencils, pens, and assessment forms

# DATA MAINTENANCE AND ACCESS

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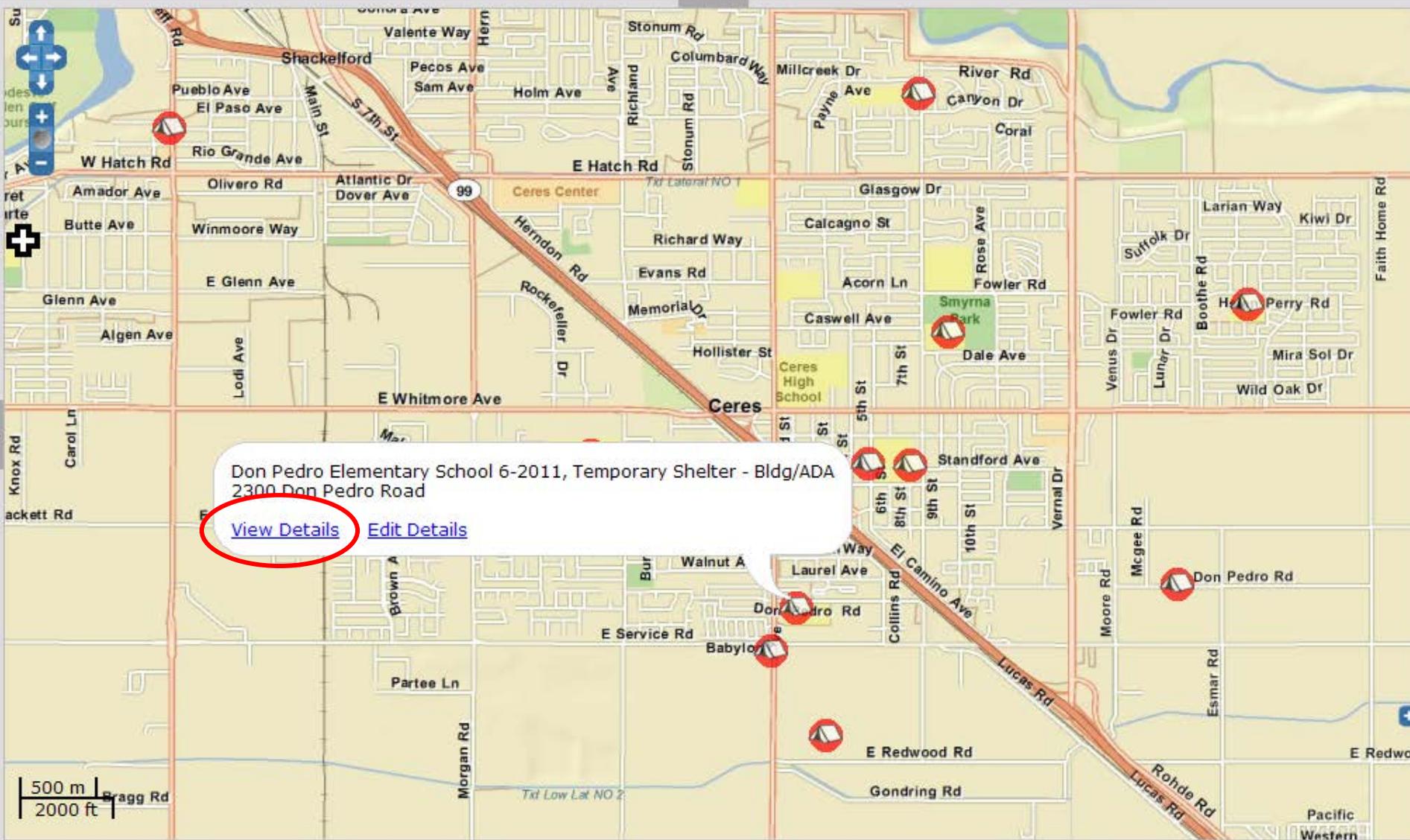


Scale: 1:433K Zoom: 8 -120.85105, 37.35585 EPSG:4326 Center = -120.99662, 37.59549



500 m  
2000 ft

# NC4 Universal Console



Don Pedro Elementary School 6-2011, Temporary Shelter - Bldg/ADA  
 2300 Don Pedro Road

[View Details](#) [Edit Details](#)

500 m  
2000 ft

# Shelter Report

Print

Close

\*Red Label: indicates a required field.

**Basic Info** | Notification | Geo-Location | Attachments & Overlays | Distribution & Sharing

## WHAT IS THE CURRENT STATUS OF THIS SHELTER?

**\*Status:**

Red--Not Activated

## WHAT INFORMATION CAN YOU PROVIDE ABOUT THIS SHELTER?

**\*Name:**

Don Pedro Elementary School 6-2011

**\*Type:**

Temporary Shelter - Bldg/ADA

**\*Capacity:**

**\*Total Capacity:** 63

**\*Currently Sheltered:** 0

Available: 63

**Agency Running Shelter:**

**Related Event/Incident/Activity:**

Not Related to an Event, Incident, or Activity

**Contact Person:**

Rick Hall, Principle 209-556-1630 Deanna Dunn, Administrative Assistant 209-556-1630 ext 2365, Linda Epps 209-556-1630 ext 2368, Cheryl Patton, Kitchen 209-556-1630 ext 1582

**Critical Issues:**

## WHAT DETAILS CAN YOU PROVIDE?

**Power:** Permanent

**Heat:** Yes

**Air Conditioning:** Yes

**Water:** Yes

**Lavatories:** Yes

**Medical:** None

# Shelter Report

Print

Close

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## GEO LOCATION & MAPPING

<b>Site Name</b>	<b>Site Type</b>	
Don Pedro Elementary School	Elementary School	
<b>Street Address</b>	<b>Apt or Lot No.:</b>	
2300 Don Pedro Road		
<b>City</b>	<b>State</b>	<b>Zip</b>
Ceres	CA	95307
<b>Intersection - Street 1</b>	<b>Intersection - Street 2</b>	
Don Pedro Road	Central Avenue	
<b>County</b>	<b>Geographic Area</b> (Region, District, Campus, etc).	
Stanislaus	Ceres	

Country

### Additional Location Information

Show on Map?	Geo Located By	Latitude	Longitude
Yes	byMap	37.582510519676	-120.95538242924

[Display on Map](#)

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## ATTACHMENTS

\* denotes an attachment uploaded from the common library

Document Name

Optional  
Description

[Don Pedro Elementary School \(Ceres\) - MPR and Kitchen Facility.pdf](#)

[Sign.pdf](#)

[Playground.pdf](#)

[Parking.pdf](#)

[Field.pdf](#)

[Aerial.pdf](#)

[Don Pedro Elementary School \(Ceres\) - MPR and Kitchen Facility floor plans.pdf](#)

## Web Pages

## Available Overlay(s):

Create Overlay

# Shelter Report

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## Web Pages

## Available Overlay(s):

Create Overlay

Don Pedro Elementary School (Ceres) - MPR and Kitchen Facility[1].pdf - Adobe Acrobat...

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## Stanislaus County Facility Resource Survey

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**SITE & LOCATION NAME** Date Updated 12/20/2010

Site Name (i.e. Modesto High School): Don Pedro Elementary School

Location Name (i.e. Gymnasium): Multi-Purpose Room and Kitchen Facility

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**SITE INSPECTED AND ACCEPTABLE FOR**

Square footage of location: 2,700

Potential Site Usage:

- Multi-use without pets
- Multi-use with pets
- General Population/Point of Distribution (POD)
- Respite/Point of Distribution (POD)

Shelter Capacity- Overnight use expected: 63  
(Number assumes total Sq.Ft. divided by 40 Sq.Ft. per person with 10% of the population being persons with functional need, requiring 60 Sq.Ft.)

General Assembly Capacity- No overnight use: (Total Sq.Ft. divided by 20 Sq.Ft. per person) 135

Based on the capacity for Shelter use, this location will fall into one of the following capacity classifications:

- Shelter Use Class 1= 1 to 100
- Shelter Use Class 2= 101 to 250
- Shelter Use Class 3= 251 to 1000

Based on the capacity for General Assembly use, this location will fall into one of the following capacity classifications:

- General Use Class 1= 1 to 100
- General Use Class 2= 101 to 250
- General Use Class 3= 251 to 1000

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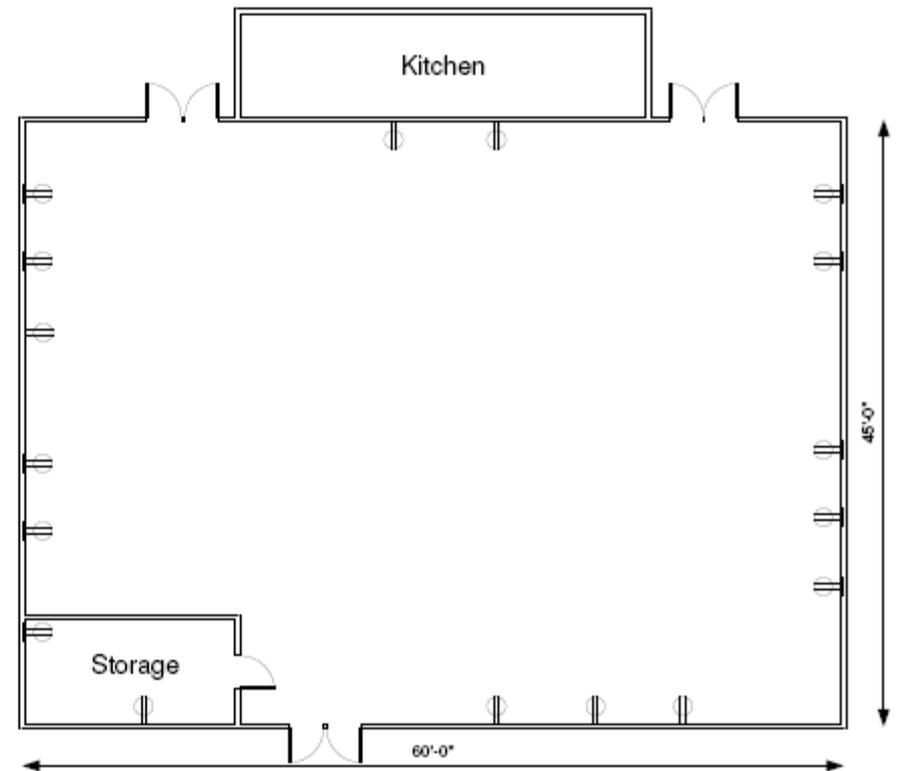
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Don Pedro Elementary School  
Multi-Purpose Room/Kitchen 2,700 Sq.Ft.



Note: 12 Outside Picnic Tables

# CONSIDERATIONS

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- ✘ No funding, no budget, all in-kind support (except for approximately \$250 toward measurement tools from MMRS budget)
- ✘ Discovered functional access resources through Registrar (Elections) via DRAIL
- ✘ Finalized Assessment Tool within four months

# CONSIDERATIONS

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- ✘ Trained 30+ staff to perform assessments
- ✘ Completed 90+ school site assessments within three months
- ✘ Stanislaus County Board of Supervisors approved American Red Cross/County MOU in 2010
- ✘ On-going assessments of non-governmental facilities

# CONTACT INFORMATION

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[www.schsa.org/PublicHealth](http://www.schsa.org/PublicHealth)

(Emergency Preparedness—Site Assessment Toolkit)