

Date	Site	Initials	QC code	Test Kit			Control Kit			
				Lot #		Exp date	Lot #		Closed vial exp	Open vial exp
Negative Control			HIV-1 Positive Control			HIV-2 Positive Control			Result acceptable?***	
Start time/ temp	End time/ temp	Result (circle one)	Start time/ temp	End time/ temp	Result (circle one)	Start time/ temp	End time/ temp	Result (circle one)	Yes	No
:	:	P N I	:	:	P N I	:	:	P N I		
o	o		o	o		o	o			

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:	:	P N I	:	:	P N I	:	:	P N I		
o	o		o	o		o	o			

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:	:	P N I	:	:	P N I	:	:	P N I		
o	o		o	o		o	o			

<p>QC Code – reason for running external controls</p> <ol style="list-style-type: none"> 1. New setting 2. New operator 3. New test kit lot 4. New test kit shipment 5. Environmental change—temperature outside range in storage area 6. Environmental change—temperature outside range in test area 7. Environmental change—low lighting 8. Scheduled periodic test 9. Other – document reason on back 	<p>Control Vial Expiration Dates</p> <p>Closed vial expiration – expiration date printed on control unit package by manufacturer.</p> <p>Open vial expiration – three weeks from the date vials are opened. This date should be written on the packaging when first opened and recorded above when used.</p> <p>Control unit may not be used if either open or closed expiration date has passed.</p>	<p>Result Codes</p> <p>P Positive N Negative I Invalid</p>	<p>**Acceptable Control Results**</p> <p>Both negative and positive control units must yield correct results. If either yields an incorrect result, result of external quality control procedure is unacceptable. In this case, DO NOT conduct client tests until problem is resolved. Document problem and corrective action taken on back of this form.</p>
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Initial Review _____ / _____ / _____
Signature date

Final Review _____ / _____ / _____
Signature date

