

## **INSTRUCTIONS FOR ACCESSING THE WEBEX ON DEMAND ARIES TRAININGS**

On-demand training via WebEx is available online for all ARIES users.

The web address is <https://cdph-ooa.webex.com>. After you get to the web site:

- 1) Click on the “Training Center” tab.
- 2) Click on “Recorded Sessions” on the left-hand side of the screen.
- 3) Then click on the “Topic” heading to view the trainings in order by course number.
- 4) Click on the name of the desired course (courses 1 and 2 are required for all new users).
- 5) Click the “View” button on the course’s “Recording Information” screen.
- 6) Fill out the “Registration Information” screen and click the “Register” button. The course will begin.