

ADAP Enrollment Site: Public Health Department

ADAP EW, <i>Employed by Local Public Health Dept.</i>, can Share ADAP Client Information with:	For Specific Purpose of:	Information Sharing Limits:
<p>If further clarification is needed, contact your ADAP advisor, Office of AIDS, California Department of Public Health. Verification of the identity of the person receiving ADAP client information is required. Please follow the protocols established by your office.</p>		
Ramsell	<ul style="list-style-type: none"> ADAP eligibility & enrollment activitiesⁱ 	<ul style="list-style-type: none"> Only share the minimum information needed for the specific purpose. E.g., Information to establish or verify ADAP eligibility.ⁱⁱ
Other Local Public Health Department Staff	<ul style="list-style-type: none"> Disease control, investigation & surveillanceⁱⁱⁱ 	<ul style="list-style-type: none"> Only share the minimum information needed for the specific purpose. E.g., Name, DOB, viral load, CD4 count.
Client's health care provider (e.g., treating clinician; or case manager or benefits counselor employed by health care provider or pharmacist ^{iv}).	<ul style="list-style-type: none"> ADAP eligibility & enrollment activities. E.g., Health care provider & EW can discuss a client's ADAP eligibility status and HIV test results as needed. 	<ul style="list-style-type: none"> Only share the minimum information needed for the specific purpose. E.g., Name, DOB, eligibility expiration data, viral load or CD4 count.
	<ul style="list-style-type: none"> Facilitating care and treatment such as linkage to care and case management.^v E.g., Provider & EW can work together to prevent medication interruption. 	<ul style="list-style-type: none"> Same as above.
Covered CA certified enrollment counselor,^{vi} county health dept HIV clinic, Covered CA plan or Medi-Cal managed care plan	<ul style="list-style-type: none"> Enrolling ADAP clients in Medi-Cal, Medi-Cal Expansion, any Covered CA insurance plan, including OA-HIPP for continuing client access to those programs and plans without disruption.^{vii} 	<ul style="list-style-type: none"> Only share the minimum information needed for the specific purpose. E.g., Name, DOB, etc. Excludes HIV surveillance data.
<p>Note: Both the ADAP EW and the person (public health staff, health care provider, etc.) receiving ADAP client information may fill multiple roles and share information for multiple reasons. Eg., An ADAP client's health care provider may work within a local public health department or HIV clinic and an ADAP EW may work in an HIV clinic (i.e., provider) within a public health department.</p>		

ⁱ ADAP EWs, as agents of OA and with signed enrollment site contracts, may share ADAP client information with Ramsell for the administration of the program. Health and Safety Code (HSC) Section [120970 \(i\)](#). **Note: Volunteer ADAP EWs can only share information with Ramsell.**

ⁱⁱ State and federal (HIPAA) law have a “minimum necessary rule” which means only the information needed for the task. For example, if W-2s are needed for financial eligibility determination, an ADAP client’s medical information would not be shared because it is not relevant to income.

ⁱⁱⁱ If an ADAP EW is a public health employee, he/she may share ADAP client information with other public health staff when necessary for disease control, investigation & surveillance. HSC Section [121025 \(b\)](#)

^{iv} An ADAP EW can inform a pharmacist that an ADAP client met with an EW, but cannot verify client eligibility because eligibility is ultimately determined by Ramsell. For verification of client eligibility, pharmacists should contact Ramsell. ADAP EW records cannot be used to confirm eligibility.

^v If an ADAP EW is a public health employee, he/she may share ADAP client information with the client’s HIV health care provider for the purpose of facilitating care and treatment, (e.g., case management). HSC Section [121025 \(c\)\(2\)\(C\)](#)

^{vi} See OA Fact sheet on facilitating enrollment of Ryan White clients in Covered California plans and Medi-Cal. <http://www.cdph.ca.gov/programs/aids/Documents/Senate%20Bill%20249%20Overview.pdf>

^{vii} If an ADAP EW is a public health employee, he/she may share ADAP data with Covered CA certified enrollment counselors for the purpose of enrolling beneficiaries in Medi-Cal, the bridge programs, Medi-Cal Expansion programs, and any insurance plan certified by the California Health Benefit Exchange or any other programs authorized under the Patient Protection and Affordable Care Act, and for the purpose of continuing his or her access to those programs and plans without disruption. HSC Section [121026](#)

Employed by an ADAP Enrollment Site within a Local Public Health Department

