

## ADAP Enrollment Site: Community Based Organization (non-medical provider)

ADAP EW, <i>Employed by CBO (non-medical provider)</i> , can share ADAP Client Information with:	For Specific Purpose of:	Information Sharing Limits:
<p>If further clarification is needed, contact your <a href="#">ADAP advisor</a>, Office of AIDS, California Department of Public Health. Verification of the identity of the person receiving ADAP client information is required. Please follow the protocols established by your office.</p>		
Ramsell	<ul style="list-style-type: none"> <li>ADAP eligibility &amp; enrollment activities. <sup>i</sup></li> </ul>	<ul style="list-style-type: none"> <li>Only share the minimum information needed for the specific purpose. E.g., Information to establish or verify ADAP eligibility. <sup>ii</sup></li> </ul>
Covered CA certified enrollment counselor, <sup>iii</sup> county health dept HIV clinic, Covered CA plan or Medi-Cal managed care plan	<ul style="list-style-type: none"> <li>Enrolling ADAP clients in Medi-Cal, Medi-Cal Expansion, any Covered CA insurance plan for continuing client access to those programs and plans without disruption. <sup>iv</sup></li> </ul>	<ul style="list-style-type: none"> <li>Only share the minimum information needed for the specific purpose. E.g., Name, DOB, etc.</li> <li>Excludes HIV surveillance data.</li> </ul>

<sup>i</sup> ADAP EWs, as agents of OA and with signed enrollment site contracts, may share ADAP client information with Ramsell for the administration of the program. Health and Safety Code (HSC) Section [120970 \(i\)](#). **Note: Volunteer ADAP EWs can only share information with Ramsell.**

<sup>ii</sup> State and federal (HIPAA) law have a “minimum necessary rule” which means only the information needed for the task. For example, if W-2s are needed for financial eligibility determination, an ADAP client’s medical information would not be shared because it is not relevant to income.

<sup>iii</sup> See OA Fact sheet on facilitating enrollment of Ryan White clients in Covered California plans and Medi-Cal. <http://www.cdph.ca.gov/programs/aids/Documents/Senate%20Bill%20249%20Overview.pdf>

<sup>iv</sup> If an ADAP EW is employed by a CBO and acting as OA’s agent, they may share ADAP data with Covered CA certified enrollment counselors for the purpose of enrolling beneficiaries in Medi-Cal, the bridge programs, Medi-Cal Expansion programs, and any insurance plan certified by the California Health Benefit Exchange or any other programs authorized under ACA, and for the purpose of continuing his or her access to those programs and plans without disruption. HSC Section [121026](#)

Employed by an ADAP Enrollment Site within a Community-Based Organization (Non-Medical Provider)

