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**OFFICE OF AIDS
AIDS Drug Assistance Program (ADAP)**

**Management Memorandum
Memorandum Number: 2010-03**

Date: November 23, 2010

TO: ADAP Coordinators

SUBJECT: MEDICARE PART D OPEN ENROLLMENT FOR 2011
(November 15 – December 31, 2010) and ADAP CLIENTS WHO FAILED
TO ENROLL IN A PART D PLAN IN 2010

2011 MEDICARE PART D PREMIUM PAYMENT PROGRAM

Medicare Part D Open Enrollment - The Office of AIDS (OA), ADAP would like to remind you that the Medicare Part D Open Enrollment period begins on November 15, 2010 and continues through December 31, 2010. ADAP clients who are standard or partial subsidy Medicare Part D beneficiaries and wish to *change* their Medicare Part D plan or *enroll* in a plan for 2011 must do so during this period.

Medicare eligible clients who did not enroll in a Medicare Part D plan for 2010 should be encouraged to do so for 2011. Clients who fall into this category will be sent a postcard notification by Ramsell Public Health Rx reminding them of the open enrollment period. The postcard notifications will be prepared in English, Spanish, Chinese/Mandarin and Tagalog. Clients seeking information on how to enroll or change plans should be referred to the Medicare website at <http://www.Medicare.gov>, or call (800) 633-4227.

Ramsell Public Health Rx will also be sending notification to ADAP enrollment workers regarding their clients who are Medicare eligible but did not enroll in a Medicare Part D plan for 2010. This will allow enrollment workers to more effectively assist their clients, should the clients contact them with questions regarding enrollment in a Medicare Part D plan.

ADAP Medicare Part D Premium Payment Program - For ADAP clients who must pay a monthly out-of-pocket premium for their Part D plan, the ADAP Medicare Part D Premium Payment Program (MDPPP) can provide eligible clients assistance with this cost. Unlike the Medicare Part D open enrollment period, ADAP clients can enroll in MDPPP at any time during the year. However, the sooner the client applies for the

program, the sooner premium payments can be made on their behalf. To ensure payments are made for the entire 2011 year, the application must be postmarked by February 28, 2011. For all applications received after February 28, 2011, payments will only be made retroactively through the month prior to application submission. (For example, for applications received in June 2011, payments will be made for May-December 2011.)

Enclosed for your reference is a copy of the new MDPPP application, which can also be found on the OA website; <http://www.dhs.ca.gov/AIDS>.

If you, ADAP clients or enrollment workers have questions, you may also call (916) 449-5900 and ask for MDPPP assistance.

Thank you for your assistance and cooperation. If you have any questions, please contact your assigned OA ADAP Program Coordinator.

A handwritten signature in black ink that reads "Celia Banda-Brown". The signature is written in a cursive, flowing style.

Celia Banda-Brown, Chief
ADAP Section
Office of AIDS