



**Karen L. Smith, MD, MPH**  
Director and State Public Health Officer

State of California—Health and Human Services Agency  
**California Department of Public Health**



**EDMUND G. BROWN JR.**  
Governor

August 8, 2016

**To: Our Community Partners and Stakeholders**  
**Re: California Planning Group Recruitment**

The California Department of Public Health, Office of AIDS (OA) is presently recruiting for people interested in taking part in statewide HIV planning as members of the California Planning Group (CPG). Applicants have the option of applying for either a three-year or five-year term that begins March 1, 2017.

HIV planning is a collaborative process that enables key stakeholders, communities, and providers to engage in active and ongoing dialogue with OA in order to reach the goals of the National HIV/AIDS Strategy. CPG members work in partnership with OA through planning and advisory activities aimed at reducing new HIV infections, increasing access to care and improving health outcomes for persons living with HIV, and reducing HIV-related health disparities in California.

In order to ensure that the membership reflects the principles of parity, inclusion, and representation on a statewide basis, while at the same time promoting connection and collaboration between local and state HIV planning bodies, and that the perspectives and needs of affected communities, providers, and key partners are represented, some CPG members will be selected via an open application process while others will be nominated by their local HIV planning bodies.

CPG's planning responsibilities include participation in the development, implementation, and revision of *California's Integrated HIV Surveillance, Prevention, and Care Plan*. CPG's advisory function includes informing OA about local trends or newly-emerging populations in the epidemic, and successes and challenges in accessing HIV care and prevention services in the community; and providing community input on OA's work including revised OA allocation formulas, new OA Standards of Care for Ryan White Part B services, and OA's California AIDS Clearinghouse of HIV education materials. CPG members will be expected to meet in person twice a year, and travel costs will be covered by OA. Additional teleconferences or webinars may be scheduled to address specific planning or advisory needs as they arise.

OA is reaching out to recruit members that represent the diversity of HIV-positive populations, providers and stakeholders in HIV prevention and care, and representatives of services and organizations engaged with identifying the social and structural determinants of HIV-related health.



If you are interested in applying for membership in the California Planning Group, please submit the application found here: [www.cdph.ca.gov/programs/aids/Pages/OACPG.aspx](http://www.cdph.ca.gov/programs/aids/Pages/OACPG.aspx).

The completed application packet may be submitted by one of the following two methods:

1. Email – by sending to [cpg@cdph.ca.gov](mailto:cpg@cdph.ca.gov)

Or

2. Mail – by sending via certified mail to:

California Department of Public Health, Office of AIDS  
MS 7700 PO Box 997426  
Sacramento, CA 95899-7426  
Attention: Katrina Gonzales

Applications submitted by email will be accepted up to close of business on Friday, September 30, 2016. Those submitted by certified mail must be postmarked by Friday, September 30, 2016.

Karen Mark, MD, PhD, Chief  
Office of AIDS

Jen Rohde-Budz, CPG State Co-Chair  
Office of AIDS

Liz Hall, CPG State Co-Chair  
Office of AIDS

*Please note that information requested on the application includes optional self-disclosure of HIV status. If provided, this information will be protected as a confidential HIV-related record, and its collection will comply with the Information Practices Act under Civil Code section 1798.17. [www.cdph.ca.gov/programs/aids/pages/cpg-information-practices-act.aspx](http://www.cdph.ca.gov/programs/aids/pages/cpg-information-practices-act.aspx)*