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California Department of Public Health



EDMUND G. BROWN JR.
Governor

May 18, 2012

TO: MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH) DIRECTORS
ADOLESCENT FAMILY LIFE PROGRAM (AFLP)
DIRECTORS AND COORDINATORS

SUBJECT: REVISIONS TO THE COMMUNICATION ON AFLP SCOPE OF WORK (SOW)
MEASURES AND DATA COLLECTION
PROGRAM POLICY ALERT LETTER FY#2011/12-03

The Adolescent Family Life Program (AFLP) Policy Alert Letter #2011/12-01 provided data collection instructions related to Scope of Work process measures for reproductive coercion using the Lodestar Free Codes form. This policy alert revises the data collection methods described in PAL #2011/12-01. Local agencies will now use the Lodestar Client Contact Log to document that reproductive coercion information has been provided to clients, and the Lodestar Service Matrix form to document that a referral has been made for coercion resistant contraception.

New Program Activity and Corresponding SOW Measures

Data collection methods are revised for provision of information about reproductive coercion and referrals for contraceptive methods resistant to coercion.

Providing Reproductive Coercion Information (Process Measure 4.2.a)

Local agencies will now use the Lodestar Client Contact Log to document that reproductive coercion information has been provided to clients. All clients, both female and male, are to receive this information at least twice annually, or more often as needed, during a face-to-face case management interaction. Clients will receive Safety Cards created by Futures Without Violence: "Did You Know Your Relationship Affects Your Health?" and/or "Hanging out or Hooking Up". The following code should be written on the Lodestar Client Contact Log form:

- **RAI** = Relationship Abuse Information provided to client

These instructions replace the previous method of recording this information on the Lodestar Free Codes form.

Referral to Coercion Resistant Contraception (Process Measure 4.2.b)

Local agencies will now use the Lodestar Service Matrix form, field Freecode#Z, to document a referral for contraception resistant to coercion. Female clients who self-identify the need for a referral, or who are assessed as potentially at risk by a case manager, should be referred for coercion resistant contraception. Referrals are made to family planning clinics. For this

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referral, the contact setting between the case manager and the client can be face-to-face, phone, or home visit.

Use the codes currently listed on the Service Matrix form: X, 0, 1, 2, 3, 4, 5, 6, 7, 8, or 9. These instructions replace the previous method of recording this information on the Lodestar Free Codes form.

SOW Data Collection

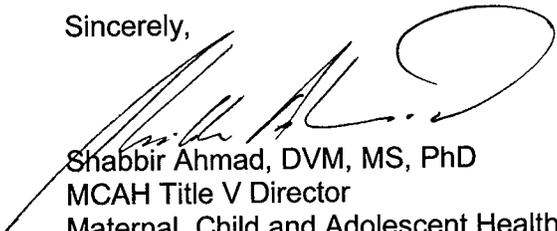
It is important that AFLP Directors/Coordinators be familiar with the revised data measures and that local program staff are trained on the proper collection of data for both existing and new data using the Lodestar forms. These measures will be used to quantify achievement of program objectives and can be used by AFLP Directors to monitor program implementation, quality and compliance.

Training on Client Contact Module and Service Matrix

Branagh Information Group will provide online trainings to AFLP agencies regarding the change in data collection for process measures 4.2.a and 4.2.b. More information about training dates and times will be provided in future communications.

If you have any questions about this communication, please contact your assigned MCAH Nurse or Program Consultant, at (916) 650-0300.

Sincerely,



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Enclosure

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