



FFY16 SNAP-Ed Program Training: “The Nuts and Bolts of Subs and Solicitations”



Webinar

December 17, 2015
2:00pm-3:30pm

AGENDA

Overview

“The Nuts and Bolts of Subs and Solicitations” Webinar was created to provide guidance to SNAP-Ed Implementing Agencies about strategies for solicitation of potential contractors, and advice for managing sub-contacts. This training is intended for local health department and other SNAP-Ed Implementing Agency staff who have sub-contract solicitation and/or oversight responsibilities.

Who should attend?

Local SNAP-Ed Implementing Agency staff whom have budget development and adjustment responsibilities and/or solicitations and contracting duties.

Agenda

- **Welcome**
- **Introduction**
- **Objectives**
- **Sub-Contracting Expectations**
- **Solicitation Process**
- **Demonstration of Solicitation Process**
- **Sub-Contract Agreements**
- **Managing Sub-Contracts**
- **Wrap-up**

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