

General Acute Care Hospital Relicensing Survey

Tentative timeline(s) for scheduling activity

Day	Activity	Time	Suggested staff
Day One	Entrance conference	1 hour	Survey team leader Administration to decide
	During the Entrance Conference schedule a meeting with identified staff to go over Entrance List (10 minutes)	5 minutes	Survey team leader Administration to decide
	During the Entrance Conference schedule a meeting for Day One or Two for review of program flexes (1 hour)	5 minutes	Survey team leader Administration to decide
	Optional: During the Entrance Conference Schedule a meeting to review Infection control for Day Three or Four (1 hour)	1 hour	Survey team leader Administration to decide
	Present the tentative timeline to administration	5 minutes	Survey team leader
	We will begin today with visits to: <ul style="list-style-type: none"> • . • . • . • . 		Administration to decide
	Survey team meeting	15 minutes	Survey team
	Survey team begins to visit hospital areas identified during entrance conference. Visits to areas other than identified above are the result of compliance history	6 to 9 hours	Administration to decide

	analysis and the evolvement of care review.		
	Survey team meeting	30 minutes	Survey team
Day Two	Survey team meeting	30 minutes	Survey team
	Program flex meeting	30 to 45 minutes	Selected survey team members Administration to decide
	Survey team to visit hospital areas	7 to 9 hours	Administration to decide
	Survey team meeting	30 minutes	Survey team
Day Three	Survey team meeting	30 minutes	Survey team
	Survey team to visit hospital areas	7 to 9 hours	Administration to decide

	Infection control review meeting	1 hour	Selected survey team members Administration to decide
	Schedule meetings with QAPI, Medical Staff, Nursing, etc. as directed by survey findings/concerns	30 minutes	Selected survey team members Administration to decide
	Survey team meeting	30 minutes	Survey team
Day Four	Survey team meeting	30 minutes	Survey team
	Schedule meetings with Infection control, QAPI, Medical Staff, Nursing, etc. as directed by survey findings/concerns if not accomplished on Day Three	1 hour	Selected survey team members Administration to decide

	Survey team decision making task	2 to 3 hours	Survey team
	Exit Conference	1 to 2 hours	Survey team Administration to decide