

# California Department of Public Health



## Office of Family Planning Teen Pregnancy Prevention (TPP) Program

# JANUARY 2012 Newsletter

### MESSAGE FROM THE OFFICE OF FAMILY PLANNING:

Governor Brown announced his January 2012-2013 proposed budget plan three days early this year due to an inadvertent leak on the Department of Finance website earlier in the day. The budget estimates a \$9.2 billion general fund deficit that is to be bridged with increased taxes and cuts. The tax increase is dependent on voters passing the November ballot initiative that seeks to raise the sales tax and income tax for high-income earners to yield an estimated \$6.9 billion in revenues. The proposed budget also includes a list of trigger cuts if the voters do not approve the tax increase in November. These trigger cuts are almost all in the areas of education and public safety. With or without increased revenue from the governor's tax initiative, the Governor's budget calls for \$4.2 billion in cuts.

Key elements in the Health and Human Services area of the budget could impact California's low-income population.

The Governor's budget proposes transfer of the Office of Family Planning/Family PACT from the California Department of Public Health to the Department of Health Care Services. The Administration stated this shift is consistent with their goal of placing direct health care service programs together to improve service delivery. In accordance with the Governor's proposal, the Information & Education (I&E) Program and California Personal Responsibility Education Program (CA-PREP) currently administered by the Teen Pregnancy Prevention Program in the Office of Family Planning would remain in the California Department of Public Health, Center for Family Health. Further details related to the Governor's proposal and the transition of the administration of the I&E Program and CA PREP will be available in the coming weeks. A teleconference will be scheduled to provide you with up-to-date information and give you an opportunity to have your questions answered.

In the meantime, on behalf of the Office of Family Planning, we wish you a healthy and happy new year and, as always, thank you for the wonderful work you do to support California's adolescents!

Best regards,

Laurie Weaver, Chief  
Office of Family Planning

## IMPORTANT DATES FOR THE MONTH OF JANUARY:

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Holiday	3	4	5 Webinar: Mid-Year Progress Report 10 AM	6	7
8	9	10 Monthly Performance Report Due	11	12	13	14
15	16 Holiday	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## MID-YEAR PROGRESS REPORT

A mandatory Webinar was held on January 5, 2012 to review instructions to complete the Mid-Year Progress Report. Minor corrections were made to the PowerPoint after the Webinar on January 5, 2012. Please review all documents carefully to ensure you are able to complete the Progress Reports as instructed. The I&E Program Progress Report documents, Completion Instructions, and the PowerPoint are now posted on the TPP Website at: <http://www.cdph.ca.gov/programs/tpp/Pages/default.aspx>. Please open the Progress Report template as soon as possible to ensure you are able to use it.

The first progress report is due to your Program Consultant on February 1, 2012.

## **CORRECTION: I&E PROGRAM TIME STUDY FOR THIRD QUARTER OF FISCAL YEAR (FY) 2011-12**

The designated time study period for the third quarter of Fiscal Year (FY) 2011-2012 for the I&E Program Grantees is the month of **March 2012**, not January 2012. Grantees are required to time study for the entire month. Grantees must use the Monthly Time Study FFP Calculation forms (Version 2.3) that are found in the Fiscal Information Section of the TPP website at: <http://www.cdph.ca.gov/PROGRAMS/TPP/Pages/default.aspx>

The Monthly Time Study FFP Calculation forms must be submitted with your Agency's third quarter invoice for FY 2011-2012.

## SECOND QUARTER INVOICES

Invoices for the Second Quarter of FY 2011-12 are due February 1, 2012.

As a reminder, quarterly invoices must be submitted within 30 days following the end of each calendar quarter. OFP may, at its discretion, choose not to honor any delinquent invoice if the Grantee fails to obtain prior written approval from OFP of an alternate submission deadline.

If you have any questions, please contact your Contract Manager.

## FINANCIAL AND COMPLIANCE AUDIT

I&E Program Grantees are contractually required to obtain an annual, single, organization-wide financial and compliance audit. The audit shall be conducted according to Generally Accepted Auditing Standards. The audit is to be completed by the 15<sup>th</sup> day of the fifth month following the end of the Grantee's fiscal year.

I&E Program Grantees should also refer to Exhibit D(F), Provision 16. Financial and Compliance Audit Requirements of your Contract for more information on the financial and compliance audit requirements.

## CONTINUOUS PROGRAM IMPROVEMENT

All the Continuous Program Improvement (CPI) materials that have been distributed either during the I&E Orientation or provided to you by your CPI Specialist have now been posted on the TPP website at: <http://www.cdph.ca.gov/programs/tpp/Pages/default.aspx> under *CPI Tool Kit and Statewide Evaluation Information* and click on *CPI Tool Kit*.

## I&E PROGRAM STAFF CHANGES

Please inform OFP as soon as staff changes or vacancies occur. Submit an **Agency Information Form** (AIF) to report changes to your Agency's Name or Address, Executive Director, Project Director, Project Coordinator, Fiscal Contact, or Health Educator and indicate the effective date on the form. Forward the AIF to your Contract Manager and Program Consultant.

## POTENTIAL FUNDING OPPORTUNITIES

Please review the following potential funding opportunities for agencies providing health services to youth and families.

- **California Personal Responsibility Education Program**

The California Personal Responsibility Education Program (CA PREP) for the Fiscal Year 2010 has been approved by the Federal Youth Services Bureau. A competitive Request For Application is under development.

- **Federal Funding Opportunities**

**Health and Wellness Support**

**Purpose:** To support programs that focus on health and wellness in the communities in which Rite Aid operates.

**Funder:** Rite Aid Foundation

**Applicant:** non-profit organizations that are classified and exempt from federal tax under section 501(c)(3) of the Internal Revenue Service Code.

**Amount:** Not stated

**Projected Number of Awards:** Unknown

**Deadline:** Various dates throughout the year

**Website:** <http://www.riteaid.com/company/community/foundation.jsf>

To find and apply for available federal funding opportunities, visit:

<http://www.grants.gov/>

- **How to Apply for a California Wellness Foundation Grant**

[http://www.calwellness.org/assets/docs/how\\_to\\_apply/HowToApply-web.pdf](http://www.calwellness.org/assets/docs/how_to_apply/HowToApply-web.pdf)