

California Department of Public Health



Office of Family Planning Teen Pregnancy Prevention (TPP) Program

August 2011 Newsletter

A Message from the Office of Family Planning (OFP)

Unintended pregnancy places an enormous fiscal burden on federal, state, and local tax dollars and the financial consequences of unintended pregnancy are over four (4) times the cost of prevention. Investments in prevention pay huge dividends! In California, teen pregnancy rates have fallen to historic lows, fueled by comprehensive approaches to teen pregnancy prevention and a sustained investment in our youth. Yet, many California adolescents remain in need of family planning services.

The goal of the Information and Education (I&E) Program is to decrease teenage pregnancies through education programs that equip teens at high risk for pregnancy with the knowledge, understanding, and behavioral skills necessary to make responsible decisions regarding at-risk behavior. Preventing teen pregnancy requires the involvement of the entire community and the OFP encourages I&E Grantees to be visible in your community and involve the community in project planning discussions to ensure wide community involvement.

As we embark on this new journey together, we would like to reiterate how *"Words Matter"*. It is OFP's responsibility to be clear, concise, and ask questions to ensure understanding and it is the Grantee's responsibility to be clear, concise, and ask questions to ensure understanding. We look forward to our new partnership over the next five years and your continued commitment to teen pregnancy prevention in California.

*"Coming together is a beginning.
Keeping together is progress.
Working together is success".*

-Henry Ford

Sincerely,

Laurie Weaver, Chief
Office of Family Planning

I&E ORIENTATION

The OFP held an I&E Orientation Meeting on August 18-19, 2011 in Sacramento, CA. The purpose of the orientation was to provide Grantees with information and tools to assist Grantees in implementing their local programs. During the two-day event, the following content was covered:

- I&E Program Requirements
- Teen Pregnancy in California: Past, Present and Future
- Federal Financial Program Requirements
- I&E Administrative Requirements
- Capacity, Sustainability, and Regional Networks
- Curricula and Lesson Plan Development
- Continuous Program Improvement and I&E Program Evaluation

OFF TPP WEBSITE

The OFF TPP Website contains information, updates, resources, and documents, and forms Grantees should become familiar with. The OFF is in the process of updating some of its forms and documents. Please visit the TPP Website frequently.

If you have difficulty locating a document on the website, please contact the Program Consultant or Contract Manager assigned to your agency for assistance.

LESSON PLAN OR CURRICULA

As a reminder, please submit your Lesson Plan or Curricula to OFF for review prior to implementing the Lesson Plan or Curricula. The OFF will need a minimum of fourteen days to review your Lesson Plan or Curricula. Please ensure sufficient time for the review and approval process of your Lesson Plan or Curricula.

If you have any questions, please contact your Program Consultant.

I&E PROGRAM TIME STUDY FOR FIRST QUARTER OF FISCAL YEAR (FY) 2011-12

The designated time study period for the first quarter of FY 2011-2012 for the I&E Program Grantees is the **month** of September 2011. Grantees are required to time study for the **entire month**. Grantees must use the Monthly Time Study FFP Calculation forms (Version 2.3) that are found in the Fiscal Information Section of the TPP website at: <http://www.cdph.ca.gov/PROGRAMS/TPP/Pages/default.aspx>. The Monthly Time Study FFP Calculation forms must be submitted with your Agency's first quarter invoice for FY 2011-2012.

Please refer to the links below to find the Federal Financial Participation (FFP) Users Guide for activity coding assistance.

FFP Users Guide Link:

[Federal Financial Participation \(FFP\) Information](#)

MONTHLY PERFORMANCE REPORT

The Monthly Performance Report (MPR) is a tool to help Grantees and the OFF Program Consultant (PC) review program activities, collaborate to ensure that Grantees meet program and contract requirements, increase OFF's opportunities to provide technical assistance, and collect data to support TPP program activities and successes.

The new MPR is now available on the TPP website at: <http://www.cdph.ca.gov/programs/tpp/Pages/default.aspx>. The MPR has two tabs: 1) the MPR document and 2) Instructions. Please take a moment to read the instructions.

Please note that the MPR due date is **the 10th of each month**. The MPR should be emailed to your PC. Please do not submit the MPR using PDF or Adobe Acrobat.

The first MPR for the month of August 2011 is due to your PC by September 12, 2011 since September 10th falls on a Saturday.

If you have additional questions, please contact your Program Consultant.

MILEAGE REIMBURSEMENT

Effective July 1, 2011, the personal vehicle mileage reimbursement rate for I&E Grantee employees is **\$0.55.5 cents per mile**. This is for mileage reimbursement for travel incurred **beginning July 1, 2011**. If you have additional questions, please contact your Contract Manager.

I&E PROGRAM STAFF CHANGES

Please inform OFP as soon as staff changes or vacancies occur. Submit an **Agency Information Form (AIF)** to report changes to your Agency Name or address, Executive Director, Project Director, Project Coordinator, Fiscal Contact, or Health Educator. Forward the AIF to your Contract Manager and Program Consultant.

POTENTIAL FUNDING OPPORTUNITIES

Please review the following potential funding opportunities for agencies providing health services to youth and families.

- **California Personal Responsibility Education Program**
The California Personal Responsibility Education Program (CA PREP) for the Fiscal Year 2010 has been approved by the Federal Youth Services Bureau. The OFP will post a modified version of the PASP to the TPP website that excludes pertinent text that could reasonably be expected to adversely affect or unfairly inform, bias, or misrepresent the intent of the competitive RFA development, solicitation, or award process.

- **Federal Funding Opportunities**

- Health and Wellness Support**

- Purpose:** To support programs that focus on health and wellness in the communities in which Rite Aid operates.

- Funder:** Rite Aid Foundation

- Applicant:** non-profit organizations that are classified and exempt from federal tax under section 501(c)(3) of the Internal Revenue Service Code.

- Amount:** Not stated

- Projected Number of Awards:** Unknown

- Deadline:** Various dates throughout the year

- Website:** <http://www.riteaid.com/company/community/foundation.jsf>

To find and apply for available federal funding opportunities, visit: <http://www.grants.gov/>

- **How to Apply for a California Wellness Foundation Grant**
http://www.calwellness.org/assets/docs/how_to_apply/HowToApply-web.pdf
This site takes time to download.